

**FINAL  
MINUTES OF THE MEETING OF THE  
NEW JERSEY INDIVIDUAL HEALTH COVERAGE PROGRAM BOARD  
AT THE OFFICES OF THE  
NEW JERSEY DEPARTMENT OF BANKING AND INSURANCE  
TRENTON, NEW JERSEY  
June 10, 2014**

**Directors participating:** Sandi Kelly (Horizon); Lisa Levine (United); Thomas Pownall (Aetna); Gale Simon (DOBI); Tony Taliaferro (AmeriHealth).

**Others participating:** Ellen DeRosa, Executive Director; Chanell McDevitt, Deputy Executive Director; Rosaria Lenox, Program Accountant; Eleanor Heck, Deputy Attorney General.

**I. Call to Order**

E. DeRosa called the meeting to order at 10:00 A.M. She announced that notice of the meeting had been published in two newspapers of general circulation and posted at the Department of Banking and Insurance (“DOBI”), the DOBI website, the Office of the Secretary of State and submitted to the State House Press Corps, in accordance with the Open Public Meetings Act. A quorum was present. She stated that voting would be by roll call because many of the directors were participating by phone.

**II. Minutes – May 13, 2014**

**T. Taliaferro made a motion, seconded by G. Simon, to approve the minutes of May 13, 2014. In voting by roll call, the motion carried.**

**III. Staff Report**

*Expense Report and Transfer of Funds*

R. Lenox stated that the Board has expenses totaling \$11,547.32 on the June 2014 expense report, primarily for the IHC Board’s portion of salaries and fringe, as well as expenses billed by the Division of Law. She stated that the Board would need to approve a transfer of \$11,500 from its Wells Fargo Money Market account to its Wells Fargo Checking account, if the Board approved payment of its operating expenses on the June expense report.

**T. Pownall made a motion, seconded by G. Simon, to approve payment of the expenses, and to approve the transfer of \$11,500 from the Board’s Wells Fargo Money Market account to its Wells Fargo Checking account in order to pay June operating expenses. In voting by roll call, the motion carried.**

*Request for Proposal (RFP) for Auditing Services*

C. McDevitt reminded the Board that its contract with WithumSmith+Brown ended with the 2013 fiscal year audits, and a new RFP has been drafted, solely for the purpose of obtaining a financial audit of the program, not any carrier losses. She noted that the IHC Board’s Operations & Audit Committee (OAC) reviewed the draft prior to the Board’s May meeting, made some

suggested changes, and reported that a revised version was then reviewed by the SEH Board's Finance & Audit Committee (FAC) subsequent to the IHC Board's May meeting. She stated that the FAC suggested a few more changes, then both committees had the opportunity to review the third draft, after which there were no additional changes, and the RFP was forwarded to the Board. She stated that the OAC (and FAC) recommend issuing the RFP (jointly with the SEH Board). It was noted that E. Heck is still reviewing the RFP, but that she expected no substantive changes.

**G. Simon made a motion, seconded by T. Taliaferro, to jointly issue with the Board of Directors of the Small Employer Health Benefits Program, the RFP as presented, subject to changes agreed to between E. Heck and Board staff. In voting by roll call, the motion carried.**

#### **IV. Elections of the Vice Chair**

S. Kelly reminded Board members that the position of Vice Chair was still open, and suggested that the Board vote to fill it.

**S. Kelly made a motion, second by G. Simon, nominating T. Pownall as Vice Chair of the IHC Board. After confirming T. Pownall's willingness to serve in the position, in voting by roll call, the motion carried.**

#### **V. Close of Meeting**

**L. Levine made a motion, seconded by S. Kelly, to adjourn the meeting. In voting by roll call, the motion carried.**

*[The meeting adjourned at 10:14 A.M.]*