

DD Form 214

We must have proof of active service **and** your characterization at the time of your discharge from the military to approve your claim for a Veteran Exemption.

The easiest way to verify your military service is to send us a copy of your DD Form 214, Member 4 copy. The Member 4 copy contains all the information we need to grant your exemption.

If you do not have a member 4 copy of your DD Form 214, we will accept DD Form 214 Member 1 copy, as long as it contains your character of discharge as "honorable discharge" or "under honorable conditions." If the member 1 copy does not indicate the character of discharge, you must send a copy of DD Form 256 in addition to DD Form 214.