



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
BOARD OF TRUSTEES
GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone conference call on Thursday, February 16, 2023, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

<u>Present:</u>	<u>Excused</u>
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	
Peter Simon, Esq.	
Bruce Sisler, Esq.	
Louis Modugno, Esq.	
Tomika Carter, MSW	

Hospital Administrators Attendance:

<u>Present:</u>	<u>Excused</u>
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	
Dr. Laura Romano, Chief Nursing Officer	
Jack Frey, Business Manager	
Dorothea Josephs-Spaulling, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	
David Hutchinson, Director of Nursing	X
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	

CALL TO ORDER at 3:15pm by Chairman, James DiGiulio. It was discussed that since the meeting is being held via telephone conference call that all parties phones are to be muted but at the end of the meeting the line will be opened for any public comments.

II. APPROVAL OF MINUTES:

The November 2022 Board minutes and January 19, 2023 Board minutes were presented for approval. Louis Modugno gave the 1st motion for approval. Vice Chairman, Sheriff James Gannon gave the 2nd motion for approval. All in favor. The November 2022 and January 2023 minutes were adopted.

III. CEO REPORT:

Mr. Tom Rosamilia, Interim Chief Executive Officer at Greystone Park Psychiatric Hospital presented the CEO Report for the board meeting.

We currently have one (1) unit on isolation due to covid. A few days ago the hospital had four (4) units. We are hopefully past having that many units with covid now.

We have an average of about 360 patients daily census and had 14 admissions and 14 discharges in January 2023. Acuity on admissions has shown that there are more people criminally involved at STCF and are unstable. We are doing flexible approaches to assist them. A2 and B2 are leading with a formal migration in the JWing area. Use of reward stores is occurring to motivate patients to participate in programming.

Kudos and an amazing job was given to Stephanie Gabelmann and Dr. Hanchuk in regard to our Medical Society of New Jersey re-accreditation for four (4) years. This process includes a 50 questions report in regard to finances, audit on ten (10) events), continuing education communication, etc. The application was submitted in October 2022, and we just found out that we have been re-accredited for 4 more years. Thank you Stephanie and Dr. Hanchuk for your hard work and continued efforts to make Greystone a better place.

The Program Coordinator on A2 is working with HR and nursing to backfill four (4) HST, DLS titles which are titles needed for the Deaf unit.

Norix furniture: all cottage bedroom furniture has been replaced with Norix. A3 and B3 have received their Norix furniture for the common areas. In May or June, all should be completed.

Bingo was a big hit on the units this month. Area 2 patients even enjoyed it which was a surprise to most staff.

A meeting occurred today with the Medical Staff for a collaborative effort/approach to reduce violence in the hospital.

Chaplaincy: There were 1,003 staff contacts with 120 groups held in February 2023.

Co-Occurring: There were 116 individual contact hours and 167 groups held in February 2023. SISU reported 178 Hospital STAT IMs. The Positive Outcome calls are below 90% this month again which seems to correspond with increases in manual holds/restraints/seclusion numbers.

Human Resources: Recruitment continues to be a struggle at Greystone to fill positions.

Quality Management: Joint Commission came to GPPH on January 27, 2023, as a result of two complaints that were received. Based on their visit, two deficiencies were found. These involved the reporting of assaults and Nursing staffing. A response is due by March 31, 2023. A team met with Joint Commission and did excellent as Joint Commission came to Greystone due to a complaint. The assault rate for January 2023 was as follows: Patient to patient assaults were 77, number of patient to patient per 1000 days was 6.92. Patient to staff assaults were 27 and number of patient to staff assaults per 1000 days was 2.43 for January 2023. There was a total of 5 restraints in January 2023.

Psychology: Psychology had for the month of January 2023, 511 individual psychotherapy sessions and 125 psychotherapy groups. The Behavioral Specialists had 70 patients receiving individualized support and spent 353 hours providing direct interventions.

Rehabilitation: There were 1,439 groups that occurred with 6,260 patient contacts averaging 4.35 patients per group. The patient library recorded 72 groups this month with over 535 patient contacts. The gym recorded 136 groups this month with over 810 patient contacts. Creative Employment Center recorded a total of 252 one

and a half hour groups with 625 recorded patient contacts. There were 521 tonsorial services provided to the patients which includes haircuts, shaves, blow outs, shampoos, braids, eyebrows, etc.

Engineering: Engineering has been doing preventative maintenance on B2.

A main water line repair is scheduled due to corroded spool piece in H010. This is estimated to last about eight hours without water.

IV. FINANCIAL REPORTS:

The patient welfare fund information for November 2022, December 2022, and January 2023 was reviewed by the Board of Trustees prior to this meeting. The beginning balance for November 2022 was reviewed as \$75,659.87 with \$3,583.97 deposited and \$4,208.00 in disbursements. The ending balance was \$75,035.84. Balance of cash management fund was \$487,529.44 and the total patient welfare fund available balance ended at \$562,565.28.

The beginning balance for December 2022 was reviewed as \$75,035.84 with \$7,815.77 deposited and \$12,000.48 in disbursements. The ending balance was \$70,851.13. Balance of cash management fund was \$489,153.95 and the total patient welfare fund available balance ended at \$560,005.08.

The beginning balance for January 2023 was reviewed as \$70,851.13 with \$11,787.92 deposited and \$3,411.15 in disbursements. The ending balance was \$79,227.90. Balance of cash management fund was \$490,905.43 and the total patient welfare fund available balance ended at \$570,133.33.

V. OLD BUSINESS

Are both entrance disability ramps in compliance with codes? Is there a level for resting?
Both entrance disability ramps are in compliance with codes with a level for resting.

In October 2022, were there any assaults in A1 in regard to geriatric patients.

The CEO discussed that there were three (3) incidents in October involving a patient 60 years old or over on unit A1.

VI. NEW BUSINESS

There was no new business discussed at this meeting.

VII. OFFICE OF COMMUNITY SERVICES REPORTING

John Verney, Office of Community Services did not provide a report for the February 2023 Board Meeting.

VIII. GREYSTONE PARK ASSOCIATION

Greystone Park Association presented the following report to the Board of Trustees at the February 2023 Meeting:

GPA held their monthly meeting on Tuesday, February 7, 2023

- 56 pieces of clothing and 1 discharge bag were given out in January. Approximately 200 items of clothing have been given out to date. Not included in this number are 3 bags of new shirts that came to GPA as a donation. The shirts were brought to the Staff Library and PC's came to pick them up. All shirts were claimed.
- The next allotment payment is due to be paid in March.
- A book sale is ongoing. Books are available to patients for free.
- Rehab took approximately 52 items (books, greeting cards, calendars, magazines) in December and January for distribution to patients.
- Winter coats are available for patients. Staff can call the store on Tuesday/Thursday to request items. The store is still operating via pick-up service, so staff will need to retrieve requested items from Cottage 12.
- Thank you to GPPH for assisting in getting various facilities issues addressed. It is appreciated!

IX. COMMENTS FROM THE PUBLIC

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that can not be addressed during this meeting will be addressed during the next meeting.

Public Member

Ms. Ann Weber asked the following questions:

How many incidents of violence were there in 2022?

The Interim CEO advised there were 833 incidents of violence.

How many incidents of restraint and seclusion occurred in 2022?

The Interim CEO did not have these numbers at the meeting but will provide it at the next meeting.

How many incidents of elopements occurred in 2022?

The Interim CEO did not have these numbers at the meeting but will provide it at the next meeting.

What are the efforts for recruitment to fill the CEO vacancy?

The Interim CEO advised that the position was posted and applications were received for the CEO however there were no qualified candidates for the position. Ongoing efforts continue to fill the vacancy.

How many 2022 Joint Commission citations did GPPH receive?

The Interim CEO advised that there wasn't a survey in 2022 but in 2021 we had received citations. We are still reporting on about 50 or so citations and have closed about 20 citations.

How many patients are psychiatrists seeing at GPPH?

The Interim CEO advised that the psychiatrists are seeing 25 or less patients to 1 psychiatrist. If they are seeing more than 25 then an APN is assigned to assist.

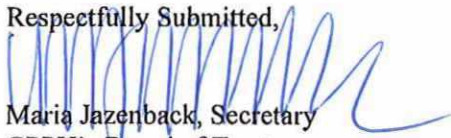
X. ADJOURNMENT:

The meeting was adjourned at 3:52pm.

XI. NEXT MEETING:

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, March 16, 2023.

Respectfully Submitted,


Maria Jazenback, Secretary
GPPH's Board of Trustees

Witnessed By,


James DiGiulio, Chairman
GPPH's Board of Trustees