

**FINAL**  
**MINUTES OF THE MEETING OF THE**  
**NEW JERSEY SMALL EMPLOYER HEALTH BENEFITS PROGRAM BOARD**  
**AT THE OFFICES OF THE**  
**NEW JERSEY DEPARTMENT OF BANKING AND INSURANCE**  
**TRENTON, NEW JERSEY**  
**May 16, 2018**

**Members participating:** Herb Ames; Mary Beaumont; Natalie Bernardi (Cigna); Gary Cupo; Philip Gennace (DOBI); Margaret Koller; Ulysses Lee (Oxford); Jennifer Macauley (Horizon); Thomas Pownall (Aetna); Tony Taliaferro (AmeriHealth).

**Others participating:** Ellen DeRosa, Executive Director; Chanell McDevitt, Deputy Executive Director; Christine Machnowsky, Deputy Executive Director; Rosaria Lenox, Managing Financial Officer; Jeff Posta, Deputy Attorney General.

**I. Call to Order**

E. DeRosa called the meeting to order at 10:05 A.M. She announced that notice of the meeting was provided to three newspapers of general circulation and the State House Press Corps, and posted at the Department of Banking and Insurance (“DOBI”), on the DOBI website, and at the Office of the Secretary of State in accordance with the Open Public Meetings Act. Following a roll call, she determined there was a quorum present, and stated that all votes would be by roll call because some of the Board members were participating by phone.

**II. Public Comments**

There was no public present.

**III. Minutes of April 18, 2018**

**M. Beaumont made a motion, seconded by M. Koller, to approve the minutes of the April 18, 2018 meeting. By roll call vote, the motion carried, with P. Gennace abstaining.**

**IV. Staff Report – *Plan management; rule proposal to amend the policy forms***

R. Lenox noted that there is no expense report for April.

*Plan Management*

E. DeRosa reported that New Jersey will be performing the Plan Management functions for the Federally Facilitated Marketplace (FFM) for plan year 2019, and that carriers will need to submit their templates and other forms as “binders” via SERFF (the System for Electronic Rates and Forms Filing established by the National Association of Insurance Commissioners), rather than through the federal governments’ HIOS system.

*Rule proposal amending policy forms (newborn coverage, human breast milk, contraceptive coverage and 3D mammography)*

E. DeRosa reminded Board members that a hearing on the rule proposal was scheduled for 11:00 A.M., May 16, 2018.

**V. Public Comment**

There was no public present.

**VI. Close of Meeting**

**M. Koller made a motion, seconded by P. Gennace, to close the meeting. By roll call vote, the motion carried.**

*[The meeting adjourned at 10:12 A.M.]*