



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
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NEW JERSEY FFA ASSOCIATION
"Your Story. Your Legacy."

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Jamie Specca, State FFA President
Kristianne M. Dowd, State FFA Specialist
Erin E. Noble, State FFA Advisor

DATE: September 16, 2019

RE: State FFA Executive Board Meeting
Monday, October 7, 2019 – 4:00 p.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Dowd at (609) 984-4380, and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2019-2020.

AGENDA FOR THE OCTOBER STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the September State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Jamie Specca
 - B. Membership & Chapter Relations – Owen Donnelly
 - C. State Leadership Activities – Kailyn Emmett
 - D. State Applications – Nicole Sickler
 - E. Career and Leadership Development Evaluation and Review – Talia Priore
 - F. Horticultural Exposition Evaluation and Review – Karleen Wilford
 - G. State Convention Evaluation – Ryan Jordan
- VI. Parliamentary Procedure Report – Ryan Jordan**

- VII. **Foundation Report – Jamie Specca**
- VIII. **State FFA Alumni and Supporters Report – Talia Priore**
- IX. **Food, Agriculture, and Natural Resources Education Advisory Council Report – Owen Donnelly**
- X. **New Jersey Agricultural Society Report – Ryan Jordan**
- XI. **Equine Advisory Board Report – Nicole Sickler**
- XII. **New Jersey Association of Agricultural Educators Report– Mr. Dale Cruzan**
- XIII. **Unfinished Business**
 - A. Eastern States Exposition – Ryan Jordan
 - B. Fall Ag Ed Conference (September 27, 2019) – Owen Donnelly
 - C. Leadership Experience and Development Conference (October 4-5, 2019)
 - a. 360 Curriculum
 - i. Chapter Officer Leadership Training (COLT) – Kailyn Emmett
 - ii. Leadership Opportunities Conference (LOC) – Talia Priore
 - b. State Greenhand Conference (SGC) – Nicole Sickler
 - D. 92nd National FFA Convention (October 30-November 2, 2019)
 - a. Flag Bearer – Ryan Jordan
 - b. Delegates – Owen Donnelly
 - c. State Booth – Karleen Wilford
 - d. State Suite – Nicole Sickler
 - e. Recognition Program – Talia Priore
 - E. Delegate Process Written/Oral Testimony – Kailyn Emmett
 - F. Fall Career Development Events (November 21, 2019) – Ryan Jordan
 - G. International Leadership Seminar for State Officers (January 2-15, 2020) – Nicole Sickler
 - H. Chapter Visits – Ryan Jordan
 - I. Team Goal Action Plan – Owen Donnelly
- XIV. **New Business**
 - A. New Jersey State Grange Annual Meeting – Karleen Wilford
 - B. New Jersey Farm Bureau Convention (November 18-19, 2019) – Talia Priore
 - C. Agricultural Education Issues Discussion – Kailyn Emmett
 - D. Member of the Month – Owen Donnelly
 - E. State Officer Mileage – Nicole Sickler

XV. Closing Ceremonies

*Next State Meeting- November 4, 2019
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

New Jersey FFA Association
Minutes from the September 9, 2019 Meeting

I. Opening Ceremonies

Jamie Specca called the meeting to order at 4:04 p.m. Voting members in attendance were Owen Donnelly, Kailyn Emmett, Talia Priore, Karleen Wilford, Nicole Sickler, Ryan Jordan, and Mr. Dale Cruzan. State Staff in attendance were Mrs. Erin Noble, Ms. Kristianne Dowd, and Ms. Debra McCluskey.

II. Minutes from August State Meeting

Motion by Kailyn Emmett to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Nicole Sickler. Motion passes.

III. Treasurers Report

Motion by Talia Priore to accept the treasurer's report pending audit.

Motion passes pending audit.

Ms. McCluskey brought attention to State Convention registration and t-shirt payments trickling in. There are still a few chapters that have outstanding payments from State Convention that need to be paid.

IV. Guest Introductions and Attendance

There were no guests in attendance.

Owen Donnelly assumed the duties of the chair

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

The committee discussed and recommended that the POA be updated or reflect the newly revised State Officer Curriculum. The committee also proposed to edit Section II. Activity E. National Convention, Statement 2 to read "Encourage members to run for National Office annually". The committee also recommended changing Section II, Item F- FFA Foundation, Statement 1 to read "Have 2 Executive Board members serve on the Foundation Board annually" to reflect the wishes of the Foundation. Finally, the committee proposed to remove Section II, Item H- VSO Council because the council is not currently operational.

Motion by Jamie Specca to accept the committee report as read.

There is an implied second. Motion passes.

Motion by Jamie Specca to accept the proposed POA changes as presented.

Seconded by Talia Priore. Motion passes.

B. Membership & Chapter Relations

The committee reviewed and proposed recommended actions of how the State Officers could keep in contact with the members on upcoming events, due dates for applications, and any questions they might have. It was suggested to either create a chain email or a group chat for every chapter in the state. Along with these suggestions, it was also proposed to schedule all chapter visits by September 20, 2019 so that they can be accomplished in a timely fashion.

Motion by Nicole Sickler to accept the committee report as read.

There is an implied second. Motion passes.

C. State Leadership Activities

The committee discussed ways to help increase member attendance during the conferences. It was recommended to send out a link for a digital survey or project a QR code at the end of the conferences. More specifically for LEAD, it was suggested to bring more lawn activities for the required social and possibly rearranging the POA session to a different time frame to allow students to understand the material. During SOCS, it was proposed to get rid of the social media and essay proportions of the conference to allow more time in the one-on-one interviews.

Motion by Kailyn Emmett to accept the committee report as read.

There is an implied second. Motion passes.

D. State Applications

The committee proposed ways to spread information about applications, due dates and potentially uploading "how to" videos on the officer's social media platforms.

Motion by Nicole Sickler to accept the committee report as read.

There is an implied second. Motion passes.

E. Career Development Evaluation & Review

This committee reviewed the Summer CDEs that occurred in July. It was suggested to move the time of the Tractor Driving event to earlier in the morning to avoid the fair's tractor parade. It was also suggested that the Floral Design and Floriculture CDE occur during State Convention and send proctors to attend schools during the Winter CDEs.

Motion by Talia Priore to accept the committee report as read.

There is an implied second. Motion passes.

F. Horticulture Exposition Evaluation & Review

No report. Karleen has been in contact with their committee advisor.

G. State Convention Evaluation

This committee reviewed previous remarks and information of the last meeting to help update the committee advisors.

Motion by Ryan Jordan to accept the committee report as read.

There is an implied second. Motion passes.

Jamie Specca reassumed the duties of the chair

- VI. Parliamentary Procedure Report**
Examples of Privileged motions were reviewed; “fixing time of adjournment, motion to adjourn, recess, call for order of the day, and question of privilege”.
- VII. State FFA Foundation Report**
No report. The next meeting will be October 22, 2019.
- VIII. State FFA Alumni & Supporters Association Report**
During the meeting, members and attendees introduced themselves, discussed the regional developmental conferences, selected the honoree for the golf tournament, and accepted the budget for 2020. Representatives for the National FFA Convention and NJ Ag Convention were also selected. The board concluded the meeting by electing the 2019-2020 Officer Team.
- IX. Food, Agriculture, & Natural Resources Education Advisory Council Report**
No report
- X. New Jersey Agricultural Society Report**
No report. For the next meeting, on September 11, 2019, a report will be given to the members regarding the attendees for ILSSO.
- XI. Equine Advisory Board Report**
The board discussed their past and upcoming shows and events.
- XII. New Jersey Association for Agricultural Educators**
On August 7, 2019, the executive board met and discussed and reviewed POA, the Fall Ag Ed conference, strengthening relationships with their members, upcoming activities and the opportunities within NJAA and NJAAE and professional development, and the up in coming SAE for all model. The AET website is adjusting to reflect the new SAE. The next meeting will be September 27 at the close of the Fall Ag Ed Conference.
- XIII. Unfinished Business**

A. Eastern States Exposition

This exposition is held from September 13-14, 2019 in Springfield, Mass. and is an opportunity for members to compete and practice for upcoming competitions during National Convention.

B. Leadership Experience and Development Conference

i. 360 Curriculum

i. Chapter Officer Leadership Training (COLT)

This portion of the conference teaches the chapter officers their responsibilities new roles for the upcoming year and will be facilitated by the state officer team.

ii. Leadership Opportunities Conferences (LOC)

L.O.C. will be facilitated by Morgan Rutar and Hannah Mann. Members that are not chapter officers or first year members will learn about the leadership components of New Jersey FFA and how to be involved in the organization.

ii. State Greenhand Conference (SGC)

Any freshman or first year member in 7th-10th grade can participate in SGC and will learn about the opportunities in FFA, SAEs, and develop skills and personal goals. Members will be awarded a certificate for completing the Greenhand FFA Degree requirements. This conference will be facilitated by Renee Stillwell and Kait Tallamy

iii. Timeline

Officers reviewed the timeline set up for due dates for the upcoming conference, LEAD which will be held on October 4-5, 2019 at the Hotel ML.

C. 92nd National FFA Convention (October 30 - November 2, 2019)

i. Flag Bearer

Ryan Jordan has been registered to represent New Jersey in carrying the New Jersey flag during National Convention. Tuesday of convention will host a practice for carrying the flag while Wednesday of convention Ryan will be carrying the flag during Opening Session 1A.

ii. Delegates

Jamie Specca and Owen Donnelly will be group discussion leaders for their committees on Membership Experience and Urban Agriculture Programs, while Kailyn Emmett was requested to serve on the National Regions Committee. All delegates will be working together from Monday to Thursday of the convention.

iii. State Booth

The Woodstown FFA Chapter will set up our state booth and Karley Sickler, Woodstown, will help in the booth as our National Convention

Scholarship winner. Ryan Jordan, Karleen Wilford (booth coordinator), Nicole Sickler and Talia Priore will be rotating shifts during convention to represent the New Jersey FFA Association.

iv. State Suite

Nicole Sickler, Ryan Jordan, Karleen Wilford and Talia Priore will all alternate as suite hosts during the sessions of National Convention. The suite is available to all the chapters from New Jersey that will be attending the convention.

v. Recognition Program

On the Wednesday morning of convention, the New Jersey Breakfast will be hosted at the Primanti Brothers restaurant. Talia Priore is the coordinator for the script of the breakfast and the final script is due September 29, 2019.

D. International Leadership Seminar for State Officers (Jan. 2-15, 2020)

The application for ILSSO opened August 1st and closed on August 15th. Current and past State FFA Officers will be going to Spain and Portugal to learn about their agriculture programs. New Jersey's FFA Association representatives are; Owen Donnelly, Talia Priore, and Nicole Sickler.

E. Chapter Visits

Officers will need to send out emails to their respective chapter advisors regarding their chapter visits. This needs to be completed by September 20, 2019. The scheduling of a visit and all chapter visits should be completed between September and December, before winter break.

F. Association and Team Action Plan

The State Officer team created 7 goals for the Association and the team itself. Along with coming up with these goals, each officer was responsible for creating an action plan for their respective goal.

XIV. New Business

A. Calendar of Events

The 2019-2020 New Jersey FFA State Association Calendar of Events has been revised, edited and updated to reflect future meetings, conferences, application due dates, and chapter information due dates.

B. Delegate Process Written/Oral Testimony

Jamie Specca, Owen Donnelly, and Kailyn Emmett will be presenting an oral testimony which represents New Jersey FFA's opinion regarding the six delegate committees on Tuesday morning of the convention while Nicole Sickler, Ryan

Jordan, Karleen Wilford, and Talia Priore will be preparing the written testimonies and will have the opportunity to present during the public hearing time frame on Tuesday afternoon.

C. Fall Agriculture Education Conference

On September 27, 2019, the Fall Food, Agriculture & Natural Resources Education Teachers Conference will be held at Rutgers EcoComplex. This developmental conference provides current and future educators the chance to learn about new topics while networking with their colleagues.

D. Fall Career Development Events

On November 21, 2019, the Fall Career Development Events will be held at Rutgers University on the Cook & Douglas Campus from 9:30 a.m.-1:30 p.m. The four events and officers attending the events are; Milk Quality & Products with Karleen Wilford and Talia Priore, Fruits and Vegetables with Owen Donnelly and Kailyn Emmett, Land Judging with Ryan Jordan and Turf Management with Nicole Sickler and Jamie Specca.

E. Agricultural Education Issues Discussion

The Endangered Species Act was enacted in 1973 to help protect species on the verge of extinction. When the law was enacted there were 109 species on the list, now there is about 1,661 domesticated species with 29 species in consideration to be added to the list.

F. Member of the Month

Motion by Owen Donnelly to select Abigail Goodenough from the Northern Burlington FFA Chapter as the September Member of the Month.

Seconded by Nicole Sickler. Motion passes.

G. State Officer Mileage

Remember to send in your mileage reports before the first meeting of the month.

XV. Closing Ceremonies

The meeting was adjourned at 5:45 p.m.

Respectively submitted by Kailyn Emmett, state Secretary

NJ FFA Association FFA Monthly Budget Summary August 2019

	Aug 19	Jul - Aug 19	\$ Under / Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	1,850.00	1,850.00	-48,150.00	50,000.00
P2 CDEs (Income)	278.00	630.00	-470.00	1,100.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	0.00	0.00	0.00
P5 LEAD (Income)	0.00	0.00	-18,283.00	18,283.00
P6 State Convention (Income)	2,263.18	6,621.18	-50,439.82	57,061.00
P7 National Convention (Income)	0.00	0.00	-2,250.00	2,250.00
P8 Horticulture Expo (Income)	0.00	60.00	-3,440.00	3,500.00
P9 SO Continuum (Income)	0.00	0.00	0.00	0.00
P10 ALLD (Income)	342.75	382.75	-3,161.25	3,544.00
P 11 212 (Income)	0.00	0.00	0.00	0.00
P 12 SOCS (Income)	0.00	0.00	-220.00	220.00
Total Income	4,733.93	9,543.93	-126,194.07	135,738.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	0.00	-13,000.00	13,000.00
P2 (CDEs - Expense)	0.00	0.00	-9,568.00	9,568.00
P3 (General Supplies - Expense)	50.00	583.40	-2,115.60	2,699.00
P4 (State Officers - Expense)	1,896.68	5,074.26	-1,348.74	6,423.00
P5 (LEAD - Expense)	0.00	0.00	-18,679.00	18,679.00
P6 (State Convention - Expense)	60,619.34	60,790.16	-519.84	61,310.00
P7 (National Conven. - Expense)	665.00	665.00	-6,758.00	7,423.00
P8 (Hort Expo - Expense)	0.00	0.00	-6,450.00	6,450.00
P9 (SO Continuum - Expense)	0.00	2,275.00	-3,641.00	5,916.00
P10 (ALLD-Expense)	0.00	0.00	-3,985.00	3,985.00
P 11 (212-Expense)	0.00	0.00	-35.00	35.00
P 12 (SOCS-Expense)	0.00	0.00	-470.00	470.00
Total Expense	63,231.02	69,387.82	-66,065.18	135,453.00
Net Income	-58,497.09	-59,843.89	-60,128.89	285.00

NJ FFA Association Monthly State Meetings - General Ledger As of August 31, 2019

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Check	08/05/2019	Acme	Base Camp meals	P4 (State Officers - Expense)	-33.13	-33.13	86,047.58
	Check	08/05/2019	Town & Country Diner	Base Camp - dinner	P4 (State Officers - Expense)	-164.57	-164.57	85,882.98
	Check	08/05/2019	Shoprite	Checkpoint 1 meals	P4 (State Officers - Expense)	-72.72	-72.72	85,710.26
	Check	08/05/2019	American Income Life...	state officer supplemental insurance	P4 (State Officers - Expense)	-52.50	-52.50	85,657.76
	Check	08/07/2019	NJ Agricultural Society	annual membership renewal	P3 (General Supplies - Expense)	-50.00	-50.00	85,607.76
	Deposit	08/03/2019	Hampton Inn	Deposit	-SPLIT-	851.00	851.00	86,458.76
	Check	08/08/2019	Hampton Inn	Base Camp lodging	P4 (State Officers - Expense)	-340.44	-340.44	86,118.32
	Check	08/08/2019	Hampton Inn	Base Camp lodging	P4 (State Officers - Expense)	-340.44	-340.44	85,777.88
	Check	08/08/2019	Hampton Inn	Base Camp lodging	P4 (State Officers - Expense)	-340.44	-340.44	85,437.44
	Check	08/08/2019	Hampton Inn	Base Camp lodging - facilitator	P4 (State Officers - Expense)	-340.44	-340.44	85,097.00
	Check	08/14/2019	Amtrak	Specca & Donnelly - return home from S...	P4 (State Officers - Expense)	-212.00	-212.00	84,885.00
	Deposit	08/15/2019		Deposit	-SPLIT-	1,850.00	1,850.00	86,735.00
	Check	08/15/2019	National FFA Organiz...	CDE registration	P7 (National Conven. - Expense)	1,407.82	1,407.82	88,142.82
	Check	08/15/2019	Monmouth University	2019 State FFA Convention - facility	P6 (State Convention - Expense)	-665.00	-665.00	87,477.82
	Check	08/15/2019	Monmouth University	2019 State FFA Convention - lodging	P6 (State Convention - Expense)	-4,054.14	-4,054.14	83,423.68
	Check	08/15/2019	Monmouth University	219 State FFA Convention - meals	P6 (State Convention - Expense)	-30,222.00	-30,222.00	53,201.68
	Deposit	08/23/2019	Monmouth University	Deposit	-SPLIT-	26,343.20	26,343.20	79,544.88
						1,198.11	1,198.11	80,742.99
						-57,924.09	-57,924.09	22,818.90
TOTAL							-57,924.09	22,818.90

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: August 11, 2019

Committee: Constitution, Bylaws and Program of Activities

Committee Members Present:

Jamie Specca, Taita Priore, Kaylin Emmett

Absent:

Karleen Wilford

Purpose of Meeting:

To review the Constitution and Bylaws and suggest changes to the Program of Activities.

Recommended Action(s):

Under State Activities and Leadership Training update all conferences to the newly revised State Officer Curriculum. State Leadership Activities, National FFA Convention change "Have National Officer candidate annually" to "Encourage members to run for National Office annually." State Leadership Activities, FFA Foundation change "1 State Officer" to "2 State Officers." State Leadership Activities, VSO Council, get rid of this item.

Comments:

Jamie Specca
Chairperson

Kaylin Emmett
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date:	August 28, 2019				
Committee:	Membership and Chapter Relations				
Committee Members Present:	Owen Donnelly (Chair), Nicole Sickler (Vice Chair), Talia Priore (Member), Jamie Specca (Member), Ms. Jenny Allen (Teacher Representative)				
Absent:	N/A				
Purpose of Meeting:	To begin discussing ways the committee can interact with it's members.				
Recommended Action(s):	<ol style="list-style-type: none"> 1. The committee recommends that State Officers create a group chat with chapter officers during all of their chapter visits with the purpose to interacting more with member, keeping them involved with state activities, and answering questions members may have. 2. The committee recommends that all chapter visits should be scheduled (or in the process of being scheduled) by September 20th to ensure all chapter visits occur in a timely fashion. 				
Comments:	<ol style="list-style-type: none"> 1. The committee discussed the possibility of creating an email chain for students that way members can directly have an idea of events occurring on a state level. Ms. Allen later talked about creating a google classroom instead. 2. The committee discussed the possibility of creating regional events in the "North, Central, and South" regions with the purpose of encouraging social interaction between chapters. Owen will create a rough draft of an interest survey by the next meeting to see if this is something the committee would like to pursue in the future. 3. The committee discussed having more "Sponsor/Member" interactions- specifically referring to the Sponsor breakfast during ALLD. 4. Keeping in mind the Associations goal of inclusivity, the committee discussed implementing a minority survey to get an understanding of where we are at in terms of topics such as representation, equal accessibility and treatment, etc. After brining up that National FFA will be sending out a survey themselves the committee decided to wait on this for the time being. 5. The committee discussed ways to ensure chapter visits are schedule by the 20th of September (as mentioned in recommended action #2). It was decided that leading up to the 20th all state officers will have their "accountability buddy (or buddies)" check in on them. Owen will also check in with Ms. Dowd on the 21st to see if any chapters do not have their visit scheduled . 				
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Owen Donnelly Chairperson</td> <td style="width: 50%;"></td> </tr> <tr> <td style="width: 50%; text-align: center;">Nicole Sickler Secretary</td> <td style="width: 50%;"></td> </tr> </table>		Owen Donnelly Chairperson		Nicole Sickler Secretary	
Owen Donnelly Chairperson					
Nicole Sickler Secretary					

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: August 16, 2019

Committee: State Leadership Committee

Committee Members Present: Kailyn Emmett, Owen Donnelly, Talia Priore, Ryan Jordan

Absent: Karleen Wilford

Purpose of Meeting: To discuss potential ideas to help increase attendance during FFA conferences. For L.E.A.D., we talked about the idea of reminding everyone that the social event is a requirement and to include more interactive activities such as cornhole or lawn jenga.

Recommended Action(s): L.E.A.D. For the survey, an email attached with a link to a digital form can be sent out to the advisors and/or a QR code can be projected on a slideshow at the end of the conference for members to fill out. The P.O.A. session can be rearranged to a different time frame to allow members to fully understand the material without the rush of lunch. S.O.C.S Remove the essay and social media portion of the state officer candidate conference and add more time to the interview sections.

Comments: Recommended action: L.E.A.D: Motion made by Ryan, seconded by Owen.
Recommended action: S.O.C.S: Motion made by Owen, seconded by Ryan

Kailyn Emmett
Chairperson

Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: August 30, 2019

Committee: State FFA Applications

Committee Members Present: Nicole Sickler, Kailyn Emmett, Talia Priore and Ryan Jordan.

Absent:

Purpose of Meeting: The purpose of the meeting was to set goals, how to communicate and review applications

Recommended Action(s): To get the word out about these applications and sending out reminders as a group.

Comments: Goals: Over 10 State officer applications.

Nicole Sickler
Chairperson

Kailyn Emmett
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: August 16th, 2019

Committee: CDE and LDE Review and Evaluation

Committee Members Present: Talia, Nicole, Ryan

Absent: Karleen

Purpose of Meeting: Evaluate the Safe Tractor Operators and Dairy Handlers CDEs.
Evaluate the State Convention Committee Report.

Recommended Action(s): -speed up process at tractor driving: maybe make event earlier in the day, enforce 10 minute maximum per member at the tractor driving, only have one event that pulls something behind the tractor.
help vote for 60% second chance rule

Comments: Evaluate Tractor Driving CDE: way too slow, tractor parade ended up interrupting the event, the people taking the test had to wait very long for the people driving the tractors to finish, maximum amount of time for each kid wasn't being followed
Evaluate Dairy Handlers: nothing went wrong
Convention Report: we voted yes on putting floral design and floriculture together, and an outside proctor coming into winter CDEs to ensure honesty. Need help with evaluating 60% second chance rule.

Talia Priore
Chairperson

Kailyn Emmett
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: August 21, 2019

Committee: State Convention Evaluation

Committee Members Present: Ryan Jordan Kaiyln Emmet Owen Donelly Jamie Specca

Absent: None

Purpose of Meeting: To look over previous remarks from last committee meeting and just do a general brush up on information so we can do an official meeting when our advisors are assigned.

Recommended Action(s):

Comments: Meeting went very well and the team is caught up and on the same page and we are ready for our advisor. No new advisments or ideas from last meeting.

Ryan Jordan Chairperson
Kaiyln Emmet Secretary