

New Jersey FFA Association
“Launch Your Potential”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Hope Cahill, State FFA President
Eric J. Nelson, State FFA Facilitator
Nancy J. Trivette, State FFA Advisor

DATE: September 22, 2015

RE: State FFA Executive Board Meeting
Monday, October 5, 2015 – 4:00 p.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mr. Nelson at (609)-633-8097, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2015-2016.

AGENDA FOR THE OCTOBER STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the September State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Hope Cahill
 - B. Membership & Chapter Relations – Hannah Mann
 - C. State Leadership Activities – Alyssa Ferraro
 - D. State Applications – Tyler Kohlhaas
 - E. Career Development Evaluation and Review – Myranda Bond
 - F. Horticultural Exposition Evaluation and Review – Morgan Rutar
 - G. State Convention Evaluation – Kyle Fisher
- VI. Parliamentary Procedure Report – Alyssa Ferraro**
- VII. Executive Committee Report – Kelly Gangel**
- VIII. Foundation Report – Tyler Kohlhaas**

IX. Alumni Report – Morgan Rutar

X. Agricultural Education Advisory Council Report – Hope Cahill

XI. New Jersey Agricultural Society Report – Myranda Bond

XII. Unfinished Business

- A. Eastern States Exposition – Myranda Bond
- B. Fall Ag Ed Conference (September 25, 2015) – Hannah Mann
- C. Leadership Experience and Development (October 9-10, 2015)
 - a) 360 Curriculum
 - i. Chapter Officer Leadership Training (COLT) – Alyssa Ferraro
 - ii. Leadership and Opportunities Conference – Tyler Kohlhaas
 - b) State Greenhand Conference – Kelly Gangel
 - c) Timeline – Morgan Rutar
- D. World Food Prize New Jersey Youth Institute (March 4, 2016) – Alyssa Ferraro
- E. 88th National FFA Convention (October 28-31, 2015)
 - a) Flag Bearer - Alyssa Ferraro
 - b) Delegates – Hannah Mann
 - c) State Booth – Alyssa Ferraro
 - d) State Suite – Tyler Kohlhaas
 - e) Recognition Program – Morgan Rutar
- F. Delegate Process Written/Oral Testimony – Hannah Mann
- G. Fall Career Development Events (November 19, 2015) – Morgan Rutar
- H. International Leadership Seminar for State Officers (January 2-16, 2016) – Myranda Bond
- I. Chapter Challenge – Myranda Bond
- J. State Theme T-Shirt and Thank You Gift – Morgan Rutar
- K. Team Goal Action Plan – Tyler Kohlhaas
- L. Chapter Visits – Hannah Mann
- M. Calendar of Events – Morgan Rutar

XIII. New Business

- A. 2015 Calendars – Alyssa Ferraro
- B. New Jersey State Grange Annual Meeting – Alyssa Ferraro
- C. New Jersey Farm Bureau Annual Meeting – Hope Cahill
- D. National Ag Day Event (March 15, 2016)– Myranda Bond
- E. Agricultural Education/Agriculture Issues Discussion – Morgan Rutar
- F. Member of the Month – Kelly Gangel
- G. State Officer Mileage – Tyler Kohlhaas

XIV. Closing Ceremonies

*Next State Meeting- November 2, 2015
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from September 14, 2015 Meeting**

I. Opening Ceremonies

The meeting was called to order at 4:19 p.m. Voting members in attendance were Hope Cahill, Morgan Rutar, Myranda Bond, Hannah Mann, Tyler Kohlhaas, Alyssa Ferraro, Ben Wainwright, and Kyle Fisher. State Staff in attendance were Mr. Eric Nelson, Mrs. Nancy Trivette, and Ms. Debra McCluskey.

II. Minutes from August State Meeting

Motion by Morgan Rutar to accept the secretary's report as read.

Second by Tyler Kohlhaas. Motion passes.

III. Treasurer's Report

The starting balance as of August 3, 2015 is \$32,214.23. After deposits and expenses for the month, the ending balance as of August 24, 2015 is -\$2,423.43.

Motion by Myranda Bond to accept the treasurer's report pending audit.

Treasurer's Report passes pending audit.

IV. Guest Introductions and Attendance

Motion by Ben Wainwright to accept Chelsey Fitton's letter of resignation from state office due to medical reasons.

Second by Kyle Fisher. Motion Passes.

Motion by Kyle Fisher to elect Hannah Mann as State FFA Vice President.

Second by Tyler Kohlhaas. Motion Passes.

Hannah Mann assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

The new Vice-Chair of the Membership and Chapter Relations Committee is Ben Wainwright.

C. State Leadership Activities

No report.

D. State Applications

No report.

E. Career Development Evaluation and Review

No report.

F. Horticulture Exposition Evaluation and Review

No report.

G. State Convention Evaluation

The new State Convention Evaluation Committee Chair is Kyle Fisher.

Hope Cahill reassumed the duties of the chair.

VI. Parliamentary Procedure Report

Division of the House can be called immediately following a vote by declaring "I move for division of the house/assembly." This is not debatable and does not require a second. It only requires a vote if someone objects.

VII. Executive Committee Report

The State Officers are urged to practice their LEAD sessions as often as possible to be thoroughly prepared so they can enjoy themselves at the conference.

VIII. Foundation Report

The NJ FFA Foundation will meet on October 13, 2015 at 6 p.m. in the Board Room at the NJDA.

IX. Alumni Report

The NJ FFA Alumni Association met on August, 19, 2015. New business discussed included: the formation of a Constitution and By-Laws Committee, sending Kyle Clement as the NJ Alumni Delegate at National Convention, establishing a tentative date for the Alumni 5K as November 14th, disbanding the State Convention Ad Pamphlet committee, hosting an Affiliate Conference on March 12 for all NJ Alumni Affiliations, and establishing the board's yearly goals. It was also moved to change the new membership deadlines for affiliations to November 1st. It was decided electronically to hold Alumni Work sessions in January, March, and May. The next meeting will be October 14, 2015 at 6pm in the Board Room of the NJDA.

X. Agricultural Education Advisory Council Report

No report.

XI. New Jersey Ag Society

The New Jersey Ag Society met on September 9, 2015 at 6 p.m. at the Rutgers EcoComplex to finalize their yearly budget. The Ag Society discussed sponsoring the NJ FFA's Chapter Challenge. They will also be hosting a Taste of the Farm fundraiser on September 20, 2015 from 4 p.m. to 6 p.m. for \$150 per person. The next meeting will be November 11, 2015 at 6 p.m. at the Rutgers EcoComplex.

XII. Unfinished Business

A. Eastern States Exposition

The Eastern States Exposition or Big E will be held in West Springfield, MA on September 18 and September 19, 2015. New Jersey has the opportunity to send various first place CDE teams to compete as a practice run for National Convention. Hope Cahill has been accepted as part of the State FFA President internship program and will be attending to assist with CDE's and other events during the week.

B. Leadership Experience and Development

a. 360 Curriculum

i. Chapter Officer Leadership Training

Chapter Officer Leadership Training will be held during LEAD for chapter officers only. The training will consist of the 360 Curriculum and will be presented by the State Officers. The State Officers have submitted individual chapter workshops and team building activities.

ii. Leadership and Opportunities Conference

The Leadership and Opportunities Conference will be held during LEAD for all non-chapter officers that are not first-year members. The training will consist of 360 Curriculum and will include three workshops from Past State Officers.

b. State Greenhand Conference

State Greenhand Conference will be held during LEAD and is for first-year members only. The training will include eight sessions presented by the Executive Committee and will have a Disney theme.

c. Timeline

State Officers are reminded of the LEAD timeline. Upcoming deadlines are as follows: Session Navigator, Play List, and Decorations are due by September 28, 2015 when we will have a dry-run.

C. 88th National FFA Convention

a. Flag Bearer

Alyssa Ferraro will carry the New Jersey state flag into the session hall.

b. Delegates

Hannah Mann will serve on the Increasing Graduate Communication and Engagement Committee. Tyler Kohlhaas will serve on the Increased Awards and Recognition for Younger Members Committee. Hope Cahill will serve on the Increasing Leadership Development Opportunities for All Members Committee. Myranda Bond will serve on the Evaluation of the Delegate Process Committee.

c. State Booth

Alyssa Ferraro will assist the Allentown FFA Chapter in setting up and running the New Jersey State Booth in the Hall of States immediately following the State Breakfast on Wednesday, October 28, 2015.

e. State Suite

Tyler Kohlhaas will meet and greet guests in the state suite in the session hall.

d. Recognition Program

Morgan Rutar will manage the creation of the recognition program to be delivered at the State Breakfast on Wednesday, October 28th, 2015.

D. International Leadership Seminar for State Officers

The International Leadership Seminar for State Officers (ILSSO) will be held from January 2 to January 16, 2016 with a location change to South Africa. This experience will provide an international experience for state officers to discover agriculture across the globe. Myranda Bond will be attending.

E. State Theme T-Shirt and Thank You Gift

The State Theme T-Shirt will be black, featuring the 2015-2016 "Launch Your Potential" state theme logo on the back and a NASA-inspired FFA logo on the front. Due to budget constraints, a more economical Thank You Gift travel mug is being located.

F. Team Goal Action Plan

Tyler Kohlhaas will manage the first draft of the Team Goal Action Plan electronically over Google Docs in preparation for the October State Meeting.

G. Chapter Visits

A revised list of the Chapter Visit schedule has been provided. State Officers must complete one Chapter Visit by the National FFA Convention and must have all Chapter Visits completed by December 23, 2015.

XIII. New Business

A. Calendar of Events

A detailed Calendar of Events was provided and can be found on the state's website.

B. Delegate Process: Written/Oral Testimony

Written and Oral Testimonies provide both delegates and the public with an opportunity to express their views on the delegate business being handled at the 2015 National FFA Convention. Morgan Rutar will prepare the written testimony for Increasing Graduate Communication and Engagement. Kyle Fisher will prepare the written testimony for Increased Awards and Recognition Opportunities for 7th and 8th Grade Members. Alyssa Ferraro will prepare the written testimony for enhancing Leadership Development Opportunities for All Members. Jenna Pinhas will prepare the written testimony for Strategies for Increasing FFA Participation. Ben Wainwright

will prepare the written testimony for Evaluation of the Delegate Process. Kelly Gangel will prepare the written testimony for Clarifying Official Dress and Related Policies. More information on each order of delegate business can be found online at ffa.org/delegates.

C. Chapter Challenge

The Chapter Challenge is an opportunity for NJ FFA chapters to advocate on behalf of FFA, agricultural education, career and technical education, and the agriculture industry. The challenge encourages chapters to tell their story through social media, school and community outreach, media interview, and online videos. The New Jersey Ag Society is a potential sponsor.

D. Fall Ag Ed

The Fall Ag Ed Conference will be held on September 25th, 2015 at the Rutgers EcoComplex for all NJ Agricultural Educators. Registration for the event must be completed by September 18, 2015. Hope Cahill will attend the conference as a representative of the New Jersey FFA Association.

E. Fall Career Development Events

Fall Career Development Events will be held on November 19, 2015. CDEs available are Milk Quality and Products, Fruit and Veggie, Turf Management, and Land Judging.

F. World Food Prize New Jersey Youth Institute Discussion

The World Food Prize New Jersey Youth Institute Discussion will be held March 4, 2016 at Rutgers University and is open to all students in grades 9 through 12. This is the first year the event is being held in New Jersey and will allow students to give oral presentations regarding current world food issues. The winner of this event will have the opportunity to participate on the National Level. Visit worldfoodprize.org for more information.

G. Agriculture Issues Discussion

New Jersey, realizing the deterioration of its water and air quality, is searching for alternative sources of power. Currently, New Jersey consumes 11.1 million gallons of gasoline per day, 4.1 million gallons of diesel fuel per day, and 3.3 million gallons of jet fuel per day. To combat this, New Jersey has turned to ethanol. However, the state does not grow enough corn and soybeans to meet demand, forcing the products to be imported and thus raising the cost. New Jersey officials have turned to farmers to help produce more biofuel for a cleaner, greener future.

H. Member of the Month

Motion by Ben Wainwright to nominate Kelsey Stockton from the Salem County Vo. Tech Chapter as the September Member of the Month.

Second by Kyle Fisher. Motion passes.

Congratulations, Kelsey!

I. State Officer Mileage

The mileage report was provided in the folders. State officers are reminded that miles are due by 2 p.m. prior to each State Board meeting in order to be eligible for compensation.

J. Attendance

Motion by Ben Wainwright to excuse Kelly Gangel's absence from the meeting.

Second by Hannah Mann. Motion passes.

XIV. The meeting was adjourned at 6:37 p.m..

1:47 PM
09/14/15
Cash Basis

NJ FFA Association
Monthly General Ledger
As of August 31, 2015

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							32,214.23
Deposit	08/03/2015		Deposit	-SPLIT-	494.45	494.45	32,708.68
Deposit	08/03/2015		Deposit	-SPLIT-	1,036.00	1,036.00	33,744.68
Check	08/10/2015	Monmouth University	meals during conve...	P6 (Expen...	-28,351.85	-28,351.85	5,392.83
Check	08/10/2015	Sir Speedy Printing	2015 program printing	P6 (Expen...	-1,539.00	-1,539.00	3,853.83
Check	08/10/2015	Selective Insurance	insurance	P3 (Expen...	-828.00	-828.00	3,025.83
Check	08/10/2015	National FFA Organ...	Convention CDE's	P7 (Expen...	-735.00	-735.00	2,290.83
Check	08/10/2015	National FFA Organ...	15-16 Officers Jack...	P4 (Expen...	-639.50	-639.50	1,651.33
Check	08/10/2015	NJ Association of A...	conf. registration du...	P3 (Expen...	-346.00	-346.00	1,305.33
Check	08/10/2015	Lands End	unofficial official attire	P4 (Expen...	-250.00	-250.00	1,055.33
Check	08/10/2015	Vista Print	business cards	P4 (Expen...	-169.54	-169.54	885.79
Check	08/10/2015	Lands End	unofficial official dress	P4 (Expen...	-657.10	-657.10	228.69
Check	08/10/2015	Acme	Blast Off snacks & d...	P4 (Expen...	-204.02	-204.02	24.67
Check	08/10/2015	Daytimers	day calendars	P4 (Expen...	-514.07	-514.07	-489.40
Check	08/10/2015	INGIS Enterprise LL...	Blast Off	P4 (Expen...	-146.46	-146.46	-635.86
Check	08/13/2015	National FFA Organ...	CDE awards	P2 (Expen...	-136.00	-136.00	-771.86
Check	08/13/2015	Pennsylvania Asso...	regis & lodging for N...	P9 (Expen...	-2,258.64	-2,258.64	-3,030.50
Deposit	08/17/2015		Deposit	-SPLIT-	442.00	442.00	-2,588.50
Deposit	08/19/2015		Deposit	-SPLIT-	110.00	110.00	-2,478.50
Check	08/21/2015	Erin Noble	ILSSO notary/mail r...	P4 (Expen...	-54.93	-54.93	-2,533.43
Deposit	08/21/2015		Deposit	-SPLIT-	210.00	210.00	-2,323.43
Check	08/24/2015	returned check	Cape May Tech	P7 (Expen...	-100.00	-100.00	-2,423.43
Total FFA						-34,637.66	-2,423.43
Opening Balance							-62,563.84
Total Opening Balance							-62,563.84
P1 Dues/Memberships (Income)							-312.00
Total P1 Dues/Memberships (Income)							-312.00
P2 CDE's (Income)							-353.00
Deposit	08/03/2015		BCIT	FFA	-36.00	-36.00	-389.00
Deposit	08/21/2015		Woodstown Pilesgr...	FFA	-80.00	-80.00	-469.00
Total P2 CDE's (Income)						-116.00	-449.00
P4 State Officers (Income)							-30.00
Deposit	08/19/2015		Ferraro - unofficial o...	FFA	-30.00	-30.00	-60.00
Total P4 State Officers (Income)						-30.00	-60.00
P6 State Convention (Income)							-5,146.60
Deposit	08/03/2015		Pemberton	FFA	-394.45	-394.45	-5,541.05
Deposit	08/17/2015		Pemberton Twp	FFA	-192.00	-192.00	-5,733.05
Total P6 State Convention (Income)						-586.45	-5,733.05
P7 National Convention (Income)							-1,200.00
Deposit	08/03/2015		Cape May (room dep)	FFA	-100.00	-100.00	-1,300.00
Deposit	08/03/2015		Rutgers - SEBS (br...	FFA	-1,000.00	-1,000.00	-2,300.00
Deposit	08/17/2015		Woodstown Pilesgr...	FFA	-250.00	-250.00	-2,550.00
Deposit	08/19/2015		N Burlington - CDE's	FFA	-80.00	-80.00	-2,630.00
Deposit	08/21/2015		NJ FFA Alumni - ro...	FFA	-50.00	-50.00	-2,680.00
Total P7 National Convention (Income)						-1,480.00	-2,680.00
P8 Horticulture Expo (Income)							-100.00
Deposit	08/21/2015		Delsea HS	FFA	-80.00	-80.00	-180.00
Total P8 Horticulture Expo (Income)						-80.00	-180.00
P10 Leadership Event (Income)							-1,850.20
Total P10 Leadership Event (Income)							-1,850.20
P2 (Expense)							0.00
Check	08/13/2015	National FFA Organ	CDE awards	FFA	136.00	136.00	136.00
Total P2 (Expense)						136.00	136.00
P3 (Expense)							0.00
Check	08/10/2015	Selective Insurance	insurance	FFA	828.00	828.00	828.00
Check	08/10/2015	NJ Association of A...	conf. registration du...	FFA	346.00	346.00	1,174.00
Total P3 (Expense)						1,174.00	1,174.00
P4 (Expense)							1,358.58
Check	08/10/2015	National FFA Organ	15-16 Officers Jack	FFA	639.50	639.50	1,998.08
Check	08/10/2015	Lands End	unofficial official attire	FFA	250.00	250.00	2,248.08
Check	08/10/2015	Vista Print	business cards	FFA	169.54	169.54	2,417.62
Check	08/10/2015	Lands End	unofficial official dress	FFA	657.10	657.10	3,074.72
Check	08/10/2015	Acme	Blast Off snacks & d...	FFA	204.02	204.02	3,278.74

1:47 PM
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 Cash Basis

**NJ FFA Association
 Monthly General Ledger**

As of August 31, 2015

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
Check	08/10/2015	Daytimers	day calendars	FFA	514.07	514.07	3,792.81
Check	08/10/2015	INGIS Enterprise LL...	Blast Off	FFA	146.46	146.46	3,839.27
Check	08/21/2015	Erin Noble	ILSSO notary/mail r...	FFA	54.93	54.93	3,994.20
Total P4 (Expense)						2,635.82	3,994.20
P6 (Expense)							36,648.38
Check	08/10/2015	Monmouth University	meals during conve...	FFA	28,351.85	28,351.85	65,000.23
Check	08/10/2015	Sir Speedy Printing	2015 program printing	FFA	1,539.00	1,539.00	66,539.23
Total P6 (Expense)						29,890.85	66,539.23
P7 (Expense)							0.00
Check	08/10/2015	National FFA Organ...	Convention CDE's	FFA	735.00	735.00	735.00
Check	08/24/2015	returned check	Cape May Tech	FFA	100.00	100.00	835.00
Total P7 (Expense)						835.00	835.00
P9 (Expense)							0.00
Check	08/13/2015	Pennsylvania Asso...	regis & lodging for N...	FFA	2,258.64	2,258.64	2,258.64
Total P9 (Expense)						2,258.64	2,258.64
P10 (Expense)							1,314.45
Total P10 (Expense)							1,314.45
TOTAL						0.00	0.00