



# National FFA Organization

*Premiere Leadership*

*Personal Growth*

*Career Success*

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New Jersey FFA Association · New Jersey Department of Agriculture  
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330  
1-877-Ag Ed FFA (243-3332) · Fax: (609) 633-2421

## **New Jersey FFA Association**

### **“Fuel Your Fire”**

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Kyle Clement, State FFA President  
Erin E. Noble, State FFA Specialist  
Nancy J. Trivette, State FFA Advisor

DATE: October 1, 2013

RE: State FFA Executive Board Meeting  
**Monday, October 7, 2013 – 4:00 p.m.**  
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2013-2014.

### **AGENDA FOR THE OCTOBER STATE MEETING**

- I. Opening Ceremonies**
- II. Minutes from the September State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities – Kyle Clement
  - B. Membership & Chapter Relations – Catherine Cincotta
  - C. State Leadership Activities – Delaney Gray
  - D. State Applications – Kristianne Dowd
  - E. Career Development Evaluation and Review – Stuart Faunce
  - F. Horticultural Exposition Evaluation and Review – Kelly Gangel
  - G. State Convention Evaluation – David Watts

The FFA Mission

*FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.*

- VI. Parliamentary Procedure Report – Stuart Faunce**
- VII. Executive Committee Report – Ernest Arians**
- VIII. Foundation Report – Kristianne Dowd**
- IX. Alumni Report – Delaney Gray**
- X. Agricultural Education Advisory Council Report – Kyle Clement**
- XI. Unfinished Business**
  - A. Eastern States Exposition – Kyle Clement
  - B. Fall Ag Ed Conference (September 27, 2013) – Delaney Gray
  - C. Leadership Experience and Development – (LEAD: October 11 – 12)
    - a. Chapter Officer Leadership Training (COLT) – Delaney Gray
    - b. Leadership and Opportunities Conference – Kelly Gangel
    - c. State Greenhand Conference – Ernest Arians
    - d. Timeline – Stuart Faunce
  - D. World Food Prize Youth Global Institute – Kristianne Dowd
  - E. 86th National FFA Convention (October 30 – November 2, 2013)
    - a. Flag Bearer – David Watts
    - b. Delegates – Delaney Gray
    - c. State Booth – Catherine Cincotta
    - d. State Suite – Stuart Faunce
    - e. Recognition Program – Catherine Cincotta
  - F. Delegate Process Written/Oral Testimony – David Watts
  - G. International Leadership Seminar for State Officers – Kelly Gangel
  - H. Fall Career Development Events (November 14, 2013) – Stuart Faunce
  - I. Chapter Challenge – Kristianne Dowd
  - J. Chapter Visits – Catherine Cincotta
  - K. Team Goals Action Plan – Kristianne Dowd
- XII. New Business**
  - A. 2013 Calendars – Catherine Cincotta
  - B. New Jersey State Grange (October 18 , 2013) – David Watts
  - C. New Jersey Farm Bureau (November 18 – 19, 2013) – Stuart Faunce
  - D. National Ag Day Event (March 23-25, 2014) – Delaney Gray
  - E. Agriculture/Agricultural Education Issues Discussion – Kristianne Dowd
  - F. Member of the Month – Ernie Arians
  - G. State Officer Mileage
- XIII. Closing Ceremonies**

*Next State Meeting- November 4, 2013  
New Jersey Department of Agriculture, Board Room  
4:00 p.m.*

**NJ FFA Association**  
**Minutes of the September 9, 2013 Meeting**

**I. Opening**

The meeting was called to order at 4:00 pm. Voting members in attendance were Delaney Gray, Kelly Gangel, Kristianne Dowd, Catherine Cincotta, Dave Watts, Stuart Faunce, Ernie Arians, Lauren Fillebrown, and Mr. Neyhart, teacher representative. State Staff in attendance was Mrs. Noble and Mrs. Trivette. Guests in attendance were Eric Nelson from the NJ Alumni and Emily Karr and Sydney Gavinelli from the Freehold FFA Chapter.

**II. Minutes of the August State Meeting**

**Motion by Kelly Gangel** to accept the minutes as read.

**Delaney Gray seconds. Motion passes.**

**III. Treasurer's Report**

**Motion by Kristianne Dowd** to accept the Treasurer's report pending audit.

**Motion passes pending audit.**

**Motion by Delaney Gray** to accept the 2013-2014 annual NJ FFA budget.

**Seconded by Dave Watts. Motion passes.**

**IV. Guest Introductions and Attendance**

Emily Karr and Sydney Gavinelli discussed their first day back to high school. Mr. Neyhart president of NJAEE came to represent the organization, filling in for Ms. Moschera-Chernivogets.

*Delaney Gray assumes the duties of the chair.*

**V. Committee Assignments**

**A. Constitution, Bylaws & Program of Activities**

The meeting was held on August 19, 2013 in the Ocean County Library Brick Branch. Committee members present were Ernie Arians, Kelly Gangel, Stuart Faunce, Kristianne Dowd and Kyle Clement. The committee reviewed the Constitution and Bylaws, and discussed changes of certain articles.

**Motion by Kyle Clement** to accept the committee report as read.

**There is an implied second. Motion passes.**

**B. Membership & Chapter Relations**

The meeting was held on August 21, 2013 in Chesterfield Township. Members in attendance were Catherine Cincotta, Delaney Gray, Dave Watts, and Dr. McLean. The committee discussed topics such as program affiliation, social media usage, and ways to inform members of what is going on in NJ FFA. They discussed the creation of leadership posters, a Vine account, and adding the blogspot url to our business cards.

**Motion by Catherine Cincotta** to accept the committee report as read.

**There is an implied second. Motion passes.**

**C. State Leadership Activities**

No report.

**D. State Applications**

The committee meeting was held on August 12, 2013 via webinar. Kristianne Dowd, Stuart Faunce, Kelly Gangel, and Delaney Gray were present. The committee recommended changing the wording in the FFA Week application, and making a bulleted list for the Blue Jackets, Bright Futures Application as well as the Advisor of the Year Application. The committee also discussed possible changes to the Public Relations Event application.

**Motion by Kristianne Dowd** to accept the committee report as read.

**There is an implied second. Motion passes.**

**E. Career Development Evaluation and Review**

The meeting was held on August 5, 2013. Members present were Stuart Faunce, Dave Watts, Delaney Gray, Catherine Cincotta, and Ms. Morey. The committee recommends adding 4-6 paddles to the Milk Quality and Products CDE. The committee also recommends creating a 60% mastery level for all CDE teams to meet in order to represent NJ FFA at the National FFA Convention. There were also recommendations made to use social media sites and Animoto for advertising the CDEs. The next meeting will be held on December 9, 2013.

**Motion by Stuart Faunce** to add a 60% mastery level in CDEs for teams to achieve in order to represent NJ FFA at the National FFA Convention.

**Seconded by Ernie Arians.**

**Motion by Kristianne Dowd** to amend the motion by striking out 60% and adding a 65% mastery level.

**Seconded by David Watts. Amendment fails.**

**Main motion passes.**

**Motion by Kyle Clement** to allow first place CDE teams to compete again if the mastery level is not reached, without forfeiting the first place title.

**Seconded by Stuart Faunce. Motion passes.**

**F. Horticultural Exposition Evaluation and Review**

No report. Next meeting will be held on September 11, 2013.

**G. State Convention Evaluation**

The committee meeting was held on August 31, 2013. The committee recommends promoting the Talent Show event during chapter visits and State events, and to have Courtesy Corps serve ice cream during the ice cream social. The committee also recommends the idea of putting a reference on the Courtesy Corps application to the State Applications Committee.

**Motion by Dave Watts** to accept the committee report as read.

**There is an implied second. Motion passes.**

There has been discussion of changing the venue for the State FFA Convention from Rutgers University to Monmouth University in West Long Branch, NJ. The cost of convention would remain relatively stable if the venue is changed.

**Motion by Catherine Cincotta** to grant permission to continue researching Monmouth University as a change of venue for the State FFA Convention.

**Ernie Arians seconds. Motion passes.**

*Kyle Clement reassumes the duties of the chair.*

#### **VI. Parliamentary Procedure**

Limit debate or extend the limit of debate: Limit two times for a total of 10 minutes. This can interrupt debate of a main motion or amendment. Each member may only speak twice on a motion. Commit or Refer: If there is not enough information on a motion to make a decision, we can commit or refer the topic to a committee for more research. This requires a majority vote.

#### **VII. Executive Committee Report**

We must remember to put in a little extra for everything that we do. Our NJ FFA traditions are important. "We are what we repeatedly do. Therefore excellence is not an act but a habit" (Aristotle).

#### **VIII. Foundation Report**

The next meeting is October 8, 2013. Stuart Faunce will fill the position of representative for that day.

#### **IX. Alumni Report**

The last meeting was held on August 7, 2013. The Alumni elected new board members, and discussed the Annual Turkey Trot. The next meeting will be held on October 9, 2013. All meetings are now in person, and no longer on a webinar. The Golf tournament is now at a new location; however, the cost will remain the same. The date of the tournament will be a week later than usual.

#### **X. Agricultural Education Advisory Report**

The next meeting will be on October 17, 2013 at Somerset County VoTech at 2:00 pm.

#### **XI. Unfinished Business**

##### **A. 86<sup>th</sup> National FFA Convention (October 30- November 2, 2013)**

##### **a. Flag Bearer**

Dave will be carrying the NJ Flag at the opening session on Thursday.

##### **b. Delegates**

The written testimonies are in our folders, which will be discussed later. Delegates are leaving on Monday afternoon and coming home on Sunday. The alternate delegate and other officers will be leaving on Tuesday afternoon and coming home on Sunday.

**c. State Booth**

Northern Burlington FFA and Catherine Cincotta will be working the State Booth. Ernie Arians has provided the team with Jersey Fresh accessories.

**d. State Suite**

Stuart Faunce will be at the State Suite, welcoming and greeting FFA members, and will monitor the chapters visiting the state suite.

**e. Recognition Program**

The speech topics are assigned as follows:

Kyle Clement- Welcome guests

Catherine Cincotta- Hall of States/Career Fair

Stuart Faunce- State Suite

Kelly Gangel- Activities to do in the city

Kristianne Dowd- Delegate Work

Dave Watts- Career Development Events

Delaney Gray- Introduction of Samuel Rubinstein, our National Officer Candidate

**B. Team Goal Action Plan**

The team goal action plan is in our folders. The team discussed each goal, and stated the steps for action.

**C. Eastern States Exposition**

The Big E will be held on September 13-15, 2013. Kyle Clement will be attending Big E for the State President's Internship program. Catherine Cincotta will be attending for the Star State Farmer competition.

**D. Leadership Experience and Development (October 11-12, 2013)**

**a. Chapter Officer Leadership Training**

COLT is held for Chapter Officers. The State FFA officers will be facilitating the 360 curriculum for the officers. There will also be individual officer sessions, a POA workshop, Perspectives and a Me in a Box session.

**b. Leadership and Opportunities Conference**

All members who are not first year or officers may attend. LOC will follow the 360 curriculum, and will break out into three other sessions while the officers do their own sessions.

**c. State Greenhand Conference**

SGC will be open to 7-10 grade first year members. At SGC, students will learn about starting SAEs, participating in FFA events and satisfying the requirements of the Greenhand Degree.

**d. Timeline**

Continue to promote that the registration is due on Wednesday, September 11, 2013.

**E. International Leadership Seminar for State Officers**

ILSSO will be held in South Africa on January 3-14, 2013. The deadline for registration is September 16. Kelly Gangel, Dave Watts, Delaney Gray, Kristianne Dowd, and Lauren Fillebrown have shown interest in attending.

**F. Chapter Visits**

E-mails to chapter advisors must be sent out by September 16, 2013. Make sure to forward the emails to Mrs. Noble. At least one visit must be completed by the National FFA Convention.

**XII. New Business**

**A. Calendar of Events**

The Calendar of Events is in our folders. Be sure to mark down important dates.

**B. Delegate Process Written/Oral Testimony**

The delegate testimonies are in our folders. Review the testimonies and make comments and edits by the October State meeting. At the next state meeting, we will decide who will be giving the testimonies.

**C. Fall Ag Ed Conference (September 27, 2013)**

The topic is about teacher recruitment and retention and student growth objectives. There will be breakout sessions as well as a student track for those who show interest in becoming an agriculture teacher. There will also be a teacher panel to help give advice on how to keep agriculture teachers interested and increase interest.

**D. World Food Prize Youth Global Institute**

Allie Wilson from the Freehold FFA Chapter has been selected. Congratulations! She has prepared and submitted a research paper, which got her to this point of selection. She will then travel to the Global Youth Institute and give a presentation to world leaders and other experts on her ideas.

**E. Fall Career Development Events (November 14, 2013)**

The Fall CDEs will be held on November 14, 2013 on Rutgers New Brunswick Cook Campus. All results will be posted on [judgingcard.com](http://judgingcard.com). The CDE assignments are as follows: Land Judging-Kristianne Dowd and Stuart Faunce. Milk Quality & Products-Dave Watts and Delaney Gray. Fruit and Vegetable Identification-Ernie Arians and Kelly Gangel. Turf Management-Kyle Clement and Catherine Cincotta. Officers are expected to promote these events using #NJFFACDE on social media sites.

**F. Chapter Challenge**

The draft of the Chapter Challenge Official Rules is in our folders. The idea of having a Chapter level challenge will give a new light for chapters' accomplishments.

**Motion by Delaney Gray** to eliminate the Video public relations and public relations event and replace it with the chapter challenge.

**Seconded by Ernie Arians. Motion passes.**

**G. Agricultural Education Issues Discussion**

The Rutgers University research farm has developed innovative greenhouses for extending the growing season.

**H. Member of the Month**

**Motion by Ernie Arians** to make Jimmy LeClair the September Member of the month.

**Seconded by Stuart Faunce. Motion passes.**

**I. State Officer Mileage**

State officer mileage in our folders.

**XIII. Closing Ceremonies**



New Jersey FFA Treasurer's Report  
August 2013

**BEGINNING BALANCE: August 1, 2013**

**\$72,901.67**

<b>Deposits:</b>					
<i>Date</i>	<i>Project#</i>	<i>Project Description</i>	<i>Annual Budget</i>	<i>Monthly Income</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 47,017.00		\$ 24,837.00
	2	CDE's	\$ 4,050.00		\$ 1,393.00
	3	General Supplies			\$ 270.00
	4	State Officers	\$ 1,015.00		\$ 1,083.00
	5	LEAD	\$ 15,625.00		\$ 13,518.50
	6	State Convention - Regis.	\$ 60,850.00		\$ 50,136.30
	7	National Convention	\$ 2,735.00		\$ 1,205.00
	8	Hort Expo	\$ 4,800.00		\$ 1,299.00
	9	National Leadership Conf.			\$ 4,006.13
	10	State Leadership Event	\$ 5,000.00		\$ 200.00
		<b>Total Deposits</b>	<b>\$ 141,092.00</b>	<b>\$ -</b>	<b>\$ 97,947.93</b>
 <b>Expenses:</b>					
<i>Date</i>	<i>Project #</i>	<i>Expense Description</i>	<i>Annual Budget</i>	<i>Monthly Expense</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 14,845.00		\$ 14,159.10
	2	CDE's	\$ 4,179.00		\$ 2,693.62
	3	General Supplies	\$ 3,208.00	\$ 625.00	\$ 10,362.42
	4	State Officers	\$ 10,749.91		\$ 10,187.00
	5	LEAD	\$ 18,031.00		\$ 18,611.70
	6	State Convention - Regis.	\$ 66,317.73		\$ 19,143.64
	7	National Convention	\$ 7,511.00		\$ 7,051.61
	8	Hort Expo	\$ 7,314.00		\$ 5,172.31
	9	National Leadership Conf.	\$ 2,920.36		\$ 16,719.95
	10	State Leadership Event	\$ 6,016.00		\$ 6,105.60
		<b>Total Expenses</b>	<b>\$ 141,092.00</b>	<b>\$ 625.00</b>	<b>\$ 110,206.95</b>

**Ending Balance: August 31, 2013**

**\$72,276.67**

New Jersey FFA Expenditures for FY 2014				
<i>Date</i>	<i>Description</i>	<i>Order #'s</i>	<i>Amount</i>	<i>Total</i>
	Dues/Memberships			
	Contests			
	General Supplies			
08/05/13	Selective Insurance		\$ 625.00	
	State Officers			
	Leadership Experience and Development			
	State Convention			
	National Convention			
	Hort Expo			
	Leadership Event			
	National Leadership Conference			
				\$ -
	Grand Total		\$ 625.00	\$ -

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: August 19, 2013

Committee: Constitution, Bylaws, and Program of Activities Committee

Committee Members Present: Kyle Clement; Kristianne Dowd; Ernest Ariens; Kelly Gangel, Stuart Faunce

Absent: Dale Cruzan

Purpose of Meeting: To review and evaluate Constitution, Bylaws, and Program of Activities of the New Jersey FFA Association and make and suggestions necessary.

Recommended Action(s): Stuart Faunce moved to include State Community Service Project 10 Section II of the POA as item D: "Statewide Community Service Project" with goals and action steps to be determined by the state executive board. The committee reviewed the NJ FFA Constitutions and Bylaws and made possible recommendations to revise and edit certain content to better reflect current NJ FFA policies. These revisions and edits were assigned amongst the committee members to be researched before the next meeting until being moved as official recommendations. They are as followed: 1: Amend Article III Section A: "The New Jersey FFA Association, Inc. is a chartered association of affiliated local chapters in public schools" since the Calais FFA Chapter belongs to a private school. 2: Amend Article IV Section I: "Post-secondary members may not hold state FFA offices or be eligible to participate in Career Development Events above the state level" since several post-secondary members ran for state office during the 2013 State Convention. 3: Article VII to include a Sub-section to Section B or a Section C stating that State Officers are required to attend State Work sessions each month. Work sessions will be closed to the public, except for state officers, state staff, and selected guests. 4: By-Laws Article I Section C: Change "grace period" to "probation". (If a chapter does not meet the charter standards stated in the section by May 1, the State Executive board may vote to put the chapter on a one-year probation period.)

Comments: (Recommended Actions Continued) 5: By-Laws Article II Section C Requirement 5: Change "FFA jacket" to "Official Dress" 6: By-Laws Article III Section D subsection 3: Add "or rovoke state officer privileges" as the consequence of the first offense, and then requesting resignation after second offense. 7: By-Laws Article III: Include the duty of writing the annual report along with the State President under Section H Subsection 5 "Duties of the Reporter."

Kyle Clement  
Chairperson

Kelly Gangel  
Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: Wednesday, August 21, 2013, 7:00pm

Committee: Membership and Chapter Relations

Committee Members Present: Catherine Cincotta, Delaney Gray, Dave Watts, and Dr. Robin McLean

Absent: Kristianne Dowd and Ernie Arians

Purpose of Meeting: To discuss issues such as program affiliation, social media usage, and ways to inform those around us of what is going on.

Recommended Action(s): The program of affiliation data is set and will not be changed. For the motivational posters, Dr. McLean showed us an app called "Motivational." It is \$ .99, but it seems to be very interesting and easy to use. If the state association board is interested we can invest in it and make posters. Usage of the app "animoto" is a good idea and we will continue using it. We also want to have more people informed of the blog so we will ask state officers to make sure to share the post on their facebook pages. We also recommend adding the blog spot onto the business cards with the other social media sites. We discussed the possibility of creating a Vine for the State Association. It would be used professionally and only when state officers are together or at an event. However, this subject needs to be discussed in more detail with Mrs. Noble.

Comments: The next meeting will be held in early November.

Catherine Cincotta  
Chairperson

Delaney Gray  
Secretary

**State Applications**  
(SUBMIT TO STATE SECRETARY)

Date: August 12, 2013

Committee: State Applications

Committee Members Present:

Kristianne Dowd, Stuart Faunce, Delaney Gray, Kelly Gangel

Absent:

Mr. Rudderow, Anne Poinsett

Purpose of Meeting:

To review and make recommendations to State Applications.

Recommended Action(s):

Recommended Changes:  
a. FFA Week Application  
Members agreed to change the wording of the FFA Week Application, and to accept multimedia and pamphlets with it  
b. Blue Jackets, Bright Futures  
Change Question 3 into a bulleted list with a minimum of 4 activities listed.  
c. Advisor of the Year Application  
Change Section III Part A #1 into a bulleted list  
d. Public Relations Event Application  
Change Question 2 by removing "dues paid" to make it apply to all FFA members of the chapter

Comments:

Select five applications for review after discussing with Mr. Rudderow to ensure that problems experienced by teachers and students are addressed. Write emails to advisors to see if they have any issues that the committee would like to resolve. Highlight any formatting errors that have been experienced in applications. Next meeting TBA.

Kristianne Dowd  
Chairperson

Kelly Gangel  
Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: August 5th 2013

Committee: CDE Review and Evaluation

Committee Members Present: Stuart T. Faunce Chair, Dave Watts Vice Chair, Delaney Gray Secretary, Catherine Cincotta, and Ms. Morey

Absent: Lauren Fillebrown

Purpose of Meeting: The purpose of this committee meeting was to welcome the members to the committee and become familiar with our responsibilities. We looked over recommendations from members this year of Career Development Events. When than discussed members reconmadations and worked to find out if the changes were necessasery. Dicussed how to improve our fall CDEs and set a date for our next meeting.

Recommended Action(s): First action that we recommend to be taken is to The Milk Quality CDE to add 4 - 6 paddles to the contest, Ms. Morey said she could surplie them. Second action the we recommend to be taken is to create a 60% mastery level for all CDE teams to meet in order to represent the New Jersey FFA Association at National FFA Convnetion. Third action that we recomend to be taken is to advertise our CDEs on social media sits by using Animoto to create a picture video for our members to see.

Comments: Next committee meeting is to be on December 9th via Goggle Hangout. Meeting adjurned at 4:57 o August 5th 2013

Stuart T. Faunce  
Chairperson

Delaney Gray  
Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: August 31, 2013

Committee: State Convention Evaluation

Committee Members Present:

Absent:

Purpose of Meeting:

Evaluate recommended actions to be taken to State Convention.

Recommended Action(s):

To get more members to take part in the Talent Show the committee asks the State Officers to promote it during Chapter Visits and State events. The committee also feels that it maybe a grand idea to have some Courtesy Corps members be at the Ice Cream Social to serve ice cream to those who attend the social to help things move along more smoothly. Lastly, the committee received a recommendation to add a reference to the Courtesy Corps application, we feel this should be sent to the State Applications Committee since it is dealing with a State application.

Comments:

David P Watts  
Chairperson

David P Watts  
Secretary