



NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
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New Jersey FFA Association

"Illuminate"

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Myranda Bond, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: October 28, 2016

RE: State FFA Executive Board Meeting
Monday November 7, 2016 – 4:00 p.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2016-2017.

AGENDA FOR THE NOVEMBER STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the October State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Myranda Bond
 - B. Membership & Chapter Relations – Renee Stillwell
 - C. State Leadership Activities – Kelsey Stockton
 - D. State Applications – Jeremy Posluszny
 - E. Career Development Evaluation and Review – Josh Loew
 - F. Horticultural Exposition Evaluation and Review – Zuri Richmond
 - G. State Convention Evaluation – Morgan Rutar
- VI. **Parliamentary Procedure Report** – Kelsey Stockton
- VII. **Executive Committee Report** – Hannah Mann

- VIII. **Foundation Report** – Jeremy Posluszny
- IX. **Alumni Report** – Morgan Rutar
- X. **Agricultural Education Advisory Council Report** – Renee Stillwell
- XI. **New Jersey Agricultural Society Report** – Myranda Bond
- XII. **New Jersey Association for Agriculture Educators** – John Neyhart
- XIII. **Unfinished Business**
 - A. Leadership Experience and Development Evaluation (October 7-8, 2016) – Kelsey Stockton
 - B. 89th National FFA Convention Review (October 19-22, 2016) – Morgan Rutar
 - C. New Jersey State Grange Annual Meeting (October 23, 2016) – Tyler Kohlhaas
 - D. New Jersey Farm Bureau Convention (November 14 - 15, 2016) – Myranda Bond
 - E. Fall Career Development Events (November 17, 2016) – Josh Loew
 - F. International Leadership Seminar for State Officers (January 3-17, 2017) – Jeremy Posluszny
 - G. Team Goal Action Plan – Morgan Rutar
 - H. Chapter Visits – Renee Stillwell
- XIV. **New Business**
 - A. 212° Conference (December 10, 2016) – Zuri Richmond
 - B. Holiday Party (December 19, 2016) – Kelsey Stockton
 - C. State Officer Candidates' School (January 28 , 2017) – Josh Loew
 - D. Agricultural Education/Agriculture Issues Discussion – Myranda Bond
 - E. Member of the Month – Hannah Mann
 - F. State Officer Mileage – Josh Loew
- XV. **Closing Ceremonies**

*Next State Meeting- December 5, 2016
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from October 3, 2016 Meeting**

I. Opening Ceremonies

Myranda Bond called the meeting to order at 4:00 pm. Voting members in attendance were Morgan Rutar, Renee Stillwell, Jeremy Posluszny, Zuri Richmond, Josh Loew, Kelsey Stockton, Hannah Mann, Tyler Kohlhaas, Alyssa Ferraro, and teacher representative, Mr. John Neyhart. State Staff in attendance were Mrs. Erin Noble, Mrs. Nancy Trivette, and Ms. Debra McCluskey.

II. Minutes from September State Meeting

Motion by Renee Stillwell to accept the secretary's report as read.

Seconded by Kelsey Stockton. Motion passes.

III. Treasurer's Report

Motion by Jeremy Posluszny to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

No Guests were in attendance.

Motion by Morgan Rutar to give Alyssa Ferraro an excused tardy for the meeting on October 3, 2016 due to traffic.

Seconded by Jeremy Posluszny. Motion passes.

Morgan Rutar assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

No report. Attention was drawn to the membership data sheet.

C. State Leadership Activities

No report.

D. State Applications

The state applications committee met on Friday, September 30 via Google Hangouts. During the meeting, the committee discussed purchasing a subscription to Jotform to be able to continue uploading state applications to the website. Additionally, the committee made a schedule in which to review each application.

Motion by Jeremy Posluszny to accept the State Applications Committee report as read.

Motion has an implied second. Motion passes.

E. Career Development Evaluation and Review

No report.

F. Horticulture Exposition Evaluation and Review

No report.

G. State Convention Evaluation

No report.

Myranda Bond reassumed the duties of the chair.

VI. Parliamentary Procedure Report

Refer a main motion to a committee required a majority vote. This motion is amendable and debatable. A member would make this motion by being recognized by the chair and saying "I move to refer this motion," stating the motion, "to the," and stating the name of the committee. The motion could be put to one of the seven standing committees or to a special committee. For a special committee, the chair would appoint the chair and a vice chair of that committee without a motion.

VII. Executive Committee Report

Executive Committee chair Hannah had all the state officers grab a piece of paper that was taped under each of their chairs, which had a number on each of them, and line up in order going from largest to smallest. At this point the state officers were reminded to make the most of each and every opportunity that is presented this year. It was also a reminder to work hard in preparing for LEAD to be as memorable as possible.

VIII. Foundation Report

The next meeting is October 11, 2016 at 6:00 pm.

IX. Alumni Report

The next Alumni Meeting is October 12 at 6:00 pm at the Department of Ag. Morgan Rutar attended the Alumni Conference in New York. Strategies to assist local alumni affiliates and the removal of collegiate FFA were discussed.

X. Agricultural Education Advisory Council Report

No report.

XI. Agricultural Society Report

The meeting was held on Wednesday, September 14, 2016 and Zuri Richmond attended the meeting. The meeting was held at Boat House in Mercer County Park where the annual gala will be held. They toured the facilities, discuss the venue, and talked about other details for the event. The next meeting is tentatively scheduled for November 9.

XII. New Jersey Association of Agriculture Educators Report

The Fall Ag Ed Conference was held on Friday. 42 teachers, speakers, and guests were present at the event. The NJAAE also held its bimonthly meeting at the conclusion of the

conference. New Jersey received a grant through the STAR (State Teach Agriculture Results) Program. Teach Ag Kits and promotional items were purchased so far. At Teach Ag Recruitment Event will be held in December in conjunction with the 212° Conference. Delaware Valley University will have representatives present to provide on-site admissions decisions. Rutgers University will also have representatives. Additionally, Delaware Valley University will be providing merit scholarship to winners of the Teach Ag CDE.

XIII. Unfinished Business

A. Eastern State's Exposition

The Big E was held on September 17 and 18. New Jersey FFA members represented our state very well, which was demonstrated at the banquet ceremony. Miranda enjoyed her time there through the State's President's Internship. Overall, it was a very good FFA day at the Big E.

B. Leadership Experience and Development Conference

a. 360 Curriculum

i. Chapter Officer Leadership Training

COLT is this weekend, and the officers have been working very hard on making it successful. The officers will be doing their confidence course activities at the conclusion of this meeting.

ii. Leadership Opportunities Conference

Kelly Gangle and Delaney Gray have been working very hard on finalizing and preparing for the LOC portion of LEAD.

iii. State Greenhand Conference

The executive committee met last week to finalize their reflections and made their session navigator. They are very excited to be kicking off LEAD with the state officers on Friday.

b. Timeline

All items on the timeline are on schedule, with the completion of the lighthouse and session navigator. The rules video will also be complete by tomorrow evening.

C. 89th National FFA Convention

a. Flag Bearer

Josh Loew will be this year's flag bearer and he has received his scheduling information.

b. Delegates

The delegates and the state officers have already, or will be, attending a webinar to further explain the delegate process.

c. State Booth

Kelsey Stocking will be overseeing the state booth in the Hall of States. A finalized schedule will be coming out next week.

d. State Suite

Zuri Richmond will be overseeing the state suite for the week of National Convention.

e. Recognition Program

Planning for the recognition program is almost complete. All the state officers have their assignments for their part in the program and will be reviewed at the next work session.

D. Delegate Process

Written testimonies have been completed. The board must approve them all so the delegates can vote and speak in favor of them. All of the written testimonies were discussed, and all the edits are due Thursday by 12:00 pm.

E. Fall CDEs

Fall CDEs will be held on November 17. Each state officer has been assigned to a CDE to help out.

F. International Leadership Seminar for State Officers

The first payment for ILSSO is due October 17. There will be an orientation for all ILSSO participants on Monday of National Convention.

G. Calendar of Events

The updated calendar of events was provided in the folders. An update note was the changed date of the January State Meeting.

H. Team Goal Action Plan

Each officer shared their goal and how it was going.

I. Chapter Visits

Chapter visits are starting as early as next week. All officers are reminded to wrap up finalizing dates for their visits as soon as possible.

XIV. New Business

A. New Jersey State Grange Annual Meeting

The State Grange meeting will be held on October 23. Tyler Kohlhaas will be attending this meeting since all the state officers will be on their way home from National Convention.

B. New Jersey Farm Bureau Annual Meeting

The Farm Bureau annual meeting is November 14 and 15. Myranda will be speaking at this event. More details will be available soon.

C. National Ag Day Event

March 21, 2017 is National Ag Day. There is a two day event in Washington DC, which would include touring Capital Hill and congressional visits. We will be selecting our representatives once we receive more information.

D. Agricultural Education Issues Discussion

Jo Vidlar and Heather Ring created an experimental farm called "Farmopolis". This project formed the beginning of a social, technological, and agricultural prototype for urban farming. This was created in response to the lack of land, climate change, and growing populations. Farmopolis is different from other urban farming endeavors because it strives to be fully accessible to the public and community involvement. This vision included cities of the future filled with a green, edible space.

E. Member of the Month

Motion by Hannah Mann to select Trevor Coffey from the Allentown FFA Chapter as the October Member of the Month.

Seconded by Morgan Rutar. Motion passes.

F. State Officer Mileage

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2:00 pm prior to each State Board Meeting in order to be eligible for compensation.

The meeting was adjourned at 7:13 pm.

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: Friday, September 30, 2016

Committee: Committee on State FFA Applications

Committee Members Present:

Jeremy Posluszny, Chairman
Kelsey Stockton, Vice Chairwoman
Keely DiTizio
Renée Stillwell

Absent:

Alyssa Ferraro

Purpose of Meeting:

To set timeline for the review of state FFA applications, discuss the priority of each application for the review process, discuss the necessity of applications and forms that will be reviewed and the medium which will best suit the individual application's usage, and approve recommendation that the state association recognize the need to expand its subscription to Jotform.

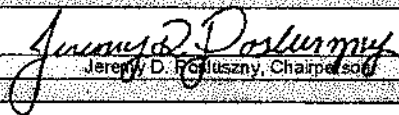
Recommended Action(s):

The Committee recommends that the executive board vote in favor of a motion to purchase a subscription to the company Jotform's online form creation platform.

This subscription can be used in application committee work for the creation of updated forms, as well as other work of the association in the future. The subscription will allow for more viewership and use by chapters, advisors and members, as well as the ability to utilize online storage for applicants to upload multimedia (requested by the application) instead of mailing it to the association.

Comments:

The next meeting will be decided by the Committee before the next board meeting.


Jeremy D. Posluszny, Chairman

Secretary

NJ FFA Association FFA Monthly Budget Summary September 2016

	Sep 16	Jul - Sep 16	\$ Under/Over Budget	Annual Budget
Income				
Deposit	29,508.91	29,508.91		
P1 Dues/Memberships (Income)	2,175.00	2,925.00	-47,075.00	50,000.00
P2 CDEs (Income)	617.66	1,051.00	-3,449.00	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	30.00	165.92	-939.08	1,105.00
P5 LEAD (Income)	3,793.00	3,793.00	-13,157.00	16,950.00
P6 State Convention (Income)	31.50	12,730.18	-53,046.82	65,777.00
P7 National Convention (Income)	390.00	1,940.00	-3,175.00	5,115.00
P8 Horticulture Expo (Income)	0.00	180.00	-5,030.00	5,210.00
P9 NLCSO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	0.00	0.00	-3,740.00	3,740.00
Total Income	36,546.07	52,294.01	-100,102.99	152,397.00
Expense				
P1 (Dues/Memberships-Expense)	963.00	1,013.00	-13,422.00	14,435.00
P2 (CDEs - Expense)	759.92	802.92	-7,740.58	8,543.50
P3 (General Supplies - Expense)	877.00	877.00	-1,198.00	2,075.00
P4 (State Officers - Expense)	285.83	3,950.82	-4,989.68	8,940.50
P5 (LEAD - Expense)	376.00	376.00	-19,199.00	19,575.00
P6 (State Convention - Expense)	63,973.09	65,973.09	-3,694.91	69,668.00
P7 (National Conven. - Expense)	1,015.00	1,015.00	-9,880.00	10,895.00
P8 (Hort Expo - Expense)	0.00	0.00	-7,535.00	7,535.00
P9 (NLCSO - Expense)	0.00	2,833.00	0.00	2,833.00
P10 (Leadership Event-Expense)	0.00	0.00	-7,897.00	7,897.00
Total Expense	68,249.84	76,840.83	-75,556.17	152,397.00
Net Income	-31,703.77	-24,546.82	0.00	0.00

NJ FFA Association
Monthly State Meetings - General Ledger
As of September 30, 2016

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA	09/01/2016	adjustment	fiscal adjustment to match NJCFS		29,508.91	29,508.91	55,934.14
Deposit	09/01/2016	National FFA Organiz...	Agriscience Fair registrations at National ...		-315.00	-315.00	85,443.05
Check	09/02/2016	National FFA Organiz...	National Convention CDEs		-700.00	-700.00	85,128.05
Check	09/09/2016	Quill	easel papers		-75.98	-75.98	84,428.05
Check	09/09/2016	Selective Insurance	supplemental insurance for activities		-877.00	-877.00	84,362.07
Check	09/09/2016	DiscountMugs.com	Judges Gifts		-759.92	-759.92	83,475.07
Check	09/09/2016	Allstate Motor Club	Motor Club - Rutar		-69.95	-69.95	82,715.15
Check	09/09/2016	Allstate Motor Club	Motor Club - Mann		-69.95	-69.95	82,645.20
Check	09/09/2016	Allstate Motor Club	Motor Club - Kohlhaas		-69.95	-69.95	82,575.25
Deposit	09/13/2016		Deposit		1,102.83	1,102.83	82,505.30
Deposit	09/13/2016		Deposit		330.00	330.00	83,608.13
Check	09/14/2016	Monmouth University	Facility Use for Convention		-4,019.69	-4,019.69	83,938.13
Check	09/14/2016	Monmouth University	Meals for Convention		-29,823.40	-29,823.40	79,918.44
Check	09/21/2016	Monmouth University	Lodging for Convention		-30,130.00	-30,130.00	50,085.04
Check	09/21/2016	National FFA Organiz...	2016-17 Manuals		-963.00	-963.00	19,965.04
Check	09/21/2016	DJ Nebbs Entertainm...	DJ for LEAD Conference		-250.00	-250.00	19,002.04
Check	09/23/2016	National FFA Organiz...	awards for LEAD Conference		-126.00	-126.00	18,752.04
Deposit	09/28/2016		Deposit		2,870.00	2,870.00	18,626.04
Total FFA					-34,438.10	-34,438.10	21,496.04
TOTAL					-34,438.10	-34,438.10	21,496.04