



# National FFA Organization

*Premiere Leadership*

*Personal Growth*

*Career Success*

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New Jersey FFA Association · New Jersey Department of Agriculture  
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330  
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## **New Jersey FFA Association**

**TO:** State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

**FROM:** Kristianne Dowd, State FFA President  
Erin E. Noble, State FFA Specialist  
Nancy J. Trivette, State FFA Advisor

**DATE:** May 28, 2014

**RE:** State FFA Executive Board Meeting  
**Monday, June 2, 2014 – 4:00 p.m.**  
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2014-2015.

### **AGENDA FOR THE JUNE STATE MEETING**

- I. Opening Ceremonies**
- II. Minutes from the May State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities
  - B. Membership & Chapter Relations
  - C. State Leadership Activities
  - D. State Applications
  - E. Career Development Evaluation and Review
  - F. Horticultural Exposition Evaluation and Review
  - G. State Convention Evaluation

The FFA Mission

*FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.*

- VI. Parliamentary Procedure Report**
- VII. Executive Committee Report**
- VIII. Foundation Report**
- IX. Alumni Report**
- X. Agricultural Education Advisory Council Report**
- XI. Unfinished Business**
  - A. State Convention Review – Kyle Clement
  - B. Safe Tractor Operations Event (July 15, 2014) – Ben Wainwright
  - C. H.O Sampson Chapter Recognition – Hope Cahill
  - D. Honorary American Degree Nominations – Sean Hamner
  - E. Summer CDEs – Jenna Pinhas
    - a. Dairy Handlers
    - b. Horse Judging
  - F. Chapter Banquets – Kelly Gangel
- XII. New Business**
  - A. State Officer Leadership Training (June 7-8, 2014) – Sean Hamner
  - B. Alumni Golf Tournament (June 24, 2014) – Kelly Gangel
  - C. BLAST Off – Ben Wainwright
  - D. Code of Ethics – Jenna Pinhas
  - E. Select State FFA Representatives to the Organization – Jenna Pinhas
    - a. State FFA Alumni
    - b. State FFA Foundation
    - c. Agricultural Education Advisory Council
  - F. Establish Policies
    - a. Travel Policies – Sean Hamner
    - b. SO Attendance Policy – Hope Cahill
    - c. Executive Committee Policy – Delaney Gray
    - d. Social Media Policy – Kyle Fisher
  - G. State Presidents’ Conference – Kelly Gangel
  - H. National Leadership Conference for State Officers – Hope Cahill
  - I. Agriculture/ Education Issues Discussion – Kyle Fisher
  - J. Member of the Month – Kyle Clement
  - K. State Officer Mileage – Ben Wainwright
- XIII. Closing Ceremonies**

*Next State Meeting- July 7, 2014  
1<sup>st</sup> Floor New Jersey Department of Agriculture, Auditorium  
9:00 a.m.*

**New Jersey FFA Association  
Minutes of the May 1, 2014 Meeting**

**I. Opening Ceremonies**

The meeting was called to order at 3:57 pm. Voting members in attendance were Delaney Gray, Kelly Gangel, Kristianne Dowd, Catherine Cincotta, Dave Watts, Stuart Faunce and Ernie Arians. State Staff in attendance were Mrs. Trivette, Mrs. Noble and Mrs. Butch. Guest in attendance was NJ Secretary of Agriculture Douglas Fisher.

**II. Minutes from the April State Meeting**

**Motion by Kelly Gangel** to accept the secretary's report as read.

**Seconded by Delaney Gray. Motion passes.**

**III. Treasurer's Report**

**Motion by Kristianne Dowd** to accept the treasurer's report pending audit.

**Motion passes pending audit.**

**IV. Guest Introductions and Attendance**

Secretary Douglas Fisher attended the meeting to observe the work of the state officers.

*Delaney Gray assumes the duties of the chair.*

**V. Committee Assignments**

**A. Constitution, Bylaws & Program of Activities**

No report.

**B. Membership & Chapter Relations**

No report.

**Motion by Ernie Arians** to put the BCIT Medford FFA Chapter on probation.

**Seconded by Kristianne Dowd. Motion passes.**

**C. State Leadership Activities**

No report.

**D. State Applications**

No report.

**E. Career Development Evaluation and Review**

No report.

**F. Horticultural Exposition and Review**

No report.

**G. State Convention Evaluation**

No report.

*Kyle Clement reassumes the duties of the chair.*

## **VI. Parliamentary Procedure Report**

We are encouraged to continue researching Parliamentary Procedure. Here are some helpful links: <http://pzen.northwest.net/> and <http://www.saep.us/wp/>

## **VII. Executive Committee Report**

Though the end of our state officer year can be stressful, we are encouraged to get and give the most of the rest of our year. There are four steps in order to truly give and get the most of our time: Step 1. Be focused. Step 2. Take time to reconnect with others. Step 3. Go out big. Step 4: Plan post-convention by applying for internships or getting ready for school.

## **VIII. Foundation Report**

The last meeting was held on April 22, 2014. The Foundation discussed the updating of the Foundation's website and finding more donors.

## **IX. Alumni Report**

The last Alumni meeting was held on April 9. The Alumni discussed ordering Alumni Blazers to be more noticeable at the State FFA Convention.

## **X. Agricultural Education Advisory Council Report**

The next meeting will be held at the 85<sup>th</sup> State FFA Convention.

## **XI. Unfinished Business**

### **A. Nominating Committee**

The nominating committee of the 85<sup>th</sup> New Jersey FFA State Convention has been selected.

### **B. State Convention Planning**

#### **a. Timeline**

All convention materials should be submitted.

#### **b. Video Shoot**

The state convention videos have been filmed and are in the process of being edited and finalized.

#### **c. Statewide Community Service Project**

We will be working with the Habitat for Humanity Program where chapters will sell paper "bricks" to raise money for the organization and build safe homes for those who are in need. Paper structures should be built and pictures should be sent in by May 16.

#### **d. Potential SOCs**

The State FFA Officer Application was due May 1.

The current state officers are encouraged to motivate those who will be running for office during convention.

### **C. Ceremony Practice Schedule**

All ceremonies and reflections should be memorized.

**D. Retiring Address Workshop**

The retiring address workshop was held on April 9 at the Department of Agriculture. The state officers presented their Retiring Addresses and received feedback from the Alumni.

**E. Spring CDEs**

The Spring Career Development Events were held at Rutgers SEBS campus on April 10. Congratulations to the first place teams and to all of those who participated! First place teams were: Environmental & Natural Resources – Cape May Tech; Agricultural Sales – Freehold; Agricultural Technology and Mechanical Systems – Allentown; Floriculture – Pemberton Township; Nursery/Landscape – Monmouth County; and Veterinary Science – Biotechnology HS.

**F. Livestock Judging**

The Livestock Judging CDE was held April 12 at Delaware Valley College. Congratulations to Newton FFA for winning first place! Congratulations to Georgia Lucas of Woodstown FFA for first place individual!

**G. State Applications**

Kristianne Dowd, Ernie Arians and Delaney Gray reviewed all State Applications on behalf of the Executive Board and selected the award recipients. Other teams evaluated scholarships and National Chapter applications.

**H. Agriscience Fair**

Kyle Clement, Delaney Gray and Dave Watts attended the Agriscience Fair on April 23. Congratulations to all those who participated! All division winners will be recognized at the State FFA Convention in May and will receive a certificate, medal and \$50 award. Division winners have the opportunity to advance to the National FFA pre-qualification round.

**I. Eastern PA FFA Day**

Delaney Gray and Kelly Gangel attended the Eastern PA FFA Day on May 1 in Lebanon, PA. Congratulations to Newton FFA for winning first place in Agronomy, Cumberland Regional FFA for first place in Food Science & Technology and Northern Burlington FFA for first place in Poultry Evaluation.

**J. Dairy Judging CDE (May 3, 2014)**

The Dairy Cattle Evaluation CDE was held on May 3 at Cedar Lane Farm in Oldwick, NJ. Congratulations to the Belvidere FFA Chapter for placing first in the event! The first place individual was Jordan Allen from Belvidere FFA. Good luck to the Belvidere FFA Chapter as they advance to nationals in Louisville in October!

**K. Safe Tractor Operations (July 15, 2014)**

The Safe Tractor Operations Event will be held on July 15 at the Burlington County Fairgrounds.

**L. Team Goal Action Plan**

All team goals have been accomplished.

**XII. New Business**

**A. H.O. Sampson Chapter Recognition**

The H.O. Sampson Award standings are provided in our folders.

**B. Honorary American Degree Nominations**

The newly elected officer team will nominate Honorary American Degree recipients in June.

**Motion by Delaney Gray** to nominate Kevin Keith to receive the Honorary Garden State FFA Degree.

**Seconded by Ernie Arians. Motion passes.**

**Motion by Kristianne Dowd** to purchase the Blue and Gold Award.

**Seconded by Dave Watts. Motion passes.**

**Motion by Ernie Arians** to transfer \$2,000.00 to the Special Projects Fund in the NJ FFA Foundation.

**Seconded by Stuart Faunce. Motion passes.**

**C. Summer CDEs (July 22-23, 2014)**

The summer CDEs will be held in Delaware. This includes the Dairy Cattle Handlers Activity on July 22 and the Horse Evaluation CDE on July 23.

**D. Chapter Banquets**

Chapter Banquet assignments have been provided in our folders.

**E. Agriculture/Education Issues Discussion**

Rutgers SEBS, Delaware Valley College and other colleges have articulation agreements with secondary programs to offer college credits for rigorous CASE courses.

**F. Member of the Month**

**Motion by Ernie Arians** to award Emily Karr of the Freehold FFA chapter the May Member of the Month.

**Seconded by Dave Watts. Motion passes.**

Congratulations Emily!

**G. State Officer Mileage**

The state officer mileage report is provided in our folders.

**H. Reflections**

The state officers provided reflections on the year.

**XIII. Closing Ceremonies**

Meeting adjourned at 5:55 pm.

New Jersey FFA Treasurer's Report  
April 2014

BEGINNING BALANCE: April 1, 2014

\$32,465.17

<b>Deposits:</b>					
<i>Date</i>	<i>Project#</i>	<i>Project Description</i>	<i>Annual Budget</i>	<i>Monthly Income</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 47,000.00	\$ 143.00	\$ 44,898.00
	2	CDE's	\$ 4,050.00	\$ 966.00	\$ 2,437.00
	3	General Supplies	\$ 5,367.30		\$ 331.55
	4	State Officers	\$ 1,015.00		\$ 117.00
	5	LEAD	\$ 18,170.00		\$ 18,396.20
	6	State Convention - Regis.	\$ 59,350.00	\$ 686.80	\$ 16,098.50
	7	National Convention	\$ 2,825.00		\$ 4,683.40
	8	Hort Expo	\$ 5,675.00	\$ 470.00	\$ 550.00
	9	National Leadership Conf.			
	10	State Leadership Event	\$ 6,250.00	\$ 250.00	\$ 4,345.89
		Total Deposits	\$ 144,335.00	\$ 2,515.80	\$ 91,857.54

**Expenses:**

<i>Date</i>	<i>Project #</i>	<i>Expense Description</i>	<i>Annual Budget</i>	<i>Monthly Expense</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 14,400.00		\$ 13,310.00
	2	CDE's	\$ 4,854.20	\$ 275.00	\$ 2,730.00
	3	General Supplies	\$ 5,267.30	\$ 2,927.35	\$ 6,828.15
	4	State Officers	\$ 9,694.50	\$ 50.00	\$ 4,473.17
	5	LEAD	\$ 21,353.00		\$ 25,877.42
	6	State Convention - Regis.	\$ 64,494.00		\$ 56,080.90
	7	National Convention	\$ 6,856.00		\$ 6,027.11
	8	Hort Expo	\$ 7,710.00	\$ 789.93	\$ 6,278.24
	9	National Leadership Conf.	\$ 2,125.00	\$ 368.00	\$ 2,493.00
	10	State Leadership Event	\$ 7,581.00	\$ 4,686.32	\$ 4,686.32
		Total Expenses	\$ 144,335.00	\$ 9,096.60	\$ 128,784.31

5615.30

Ending Balance: April 30, 2014

\$25,884.37

FY14  
FFA Deposits

<i>Proj #</i>	<i>Payor</i>	<i>CK#</i>	<i>Amount Deposit</i>	<i>Yearly Total</i>
	April			
1	South Hunterdon Regional HS	1880	\$ 143.00	\$ 143.00
2	Camden Co. Tech Schools	5229	\$ 100.00	
	Monmouth Co Voc Schools	1895	\$ 36.00	
	NJ FFA Foundation, Inc.(Vet Science)	1639	\$ 750.00	
	Middlesex Co Voc Schools	2380	\$ 80.00	\$ 966.00
6	BCIT Westampton	90112	\$ 457.00	
	Gloucester Co Special Services	2330	\$ 229.80	\$ 686.80
8	CASH for Flower sales		\$ 200.00	
	South Hunterdon Reg. HS	1863	\$ 15.00	
	Gloucester Co Special Services	2305	\$ 30.00	
	Cumberland Reg. School District	30913	\$ 225.00	\$ 470.00
10	Allentown HS	1314	\$ 200.00	
	Monmouth Co Career Center	1196	\$ 50.00	\$ 250.00
			\$ 2,515.80	\$ 91,857.54



<b>New Jersey FFA Expenditures for FY 2014</b>				
<i>Date</i>	<i>Description</i>	<i>Order #'s</i>	<i>Amount</i>	<i>Total</i>
11/20/13	National FFA - Affiliation Fee	MEM 144063	\$ 13,310.00	
				\$ 13,310.00
	<b>Contests</b>			
10/16/13	BIGE - CDE's 7 teams		\$ 70.00	
10/18/13	Rutgers-University Inn & Conference Ctr.	PO7875083	\$ 1,600.00	
11/14/13	Ewell Educational Service- Scranton Cards		\$ 370.00	
01/28/14	Rutgers Gardens - Deposit		\$ 300.00	
02/07/14	Rutgers-MPR's 11/14/13		\$ 115.00	
04/17/14	Bank of America-Log Cabin fee		\$ 275.00	
	<b>General Supplies</b>			\$ 2,730.00
08/05/13	Selective Insurance		\$ 625.00	
11/20/13	National FFA - Hunterdon Polytech Gavel	OE-694652	\$ 24.50	
11/25/13	Vista Print Holiday Cards		\$ 130.04	
12/12/13	First Coast Promo- Mugs		\$ 653.50	
12/12/13	National FFA- Manuals		\$ 990.00	
01/10/14	Vista Print Wall Calendars		\$ 1,477.76	
04/09/14	National FFA- Student packs for 360 Training		\$ 1,450.00	
04/09/14	National - FFA week supplies		\$ 294.50	
	<b>State Officers</b>			\$ 5,645.30
09/19/13	AAA Membership	Pcard	\$ 456.00	
09/19/13	Lands End - True Blue Polo's for SO	Pcard	\$ 150.55	
11/20/13	National FFA - SPC parking costs	SPC-970	\$ 253.70	
11/20/13	National FFA SO's jackets	OE679830	\$ 464.00	
12/05/13	K.Clement mileage		\$ 897.70	
12/05/13	D.Gray mileage		\$ 180.87	
12/05/13	K.Gangel mileage		\$ 90.76	
12/05/13	K.Dowd mileage		\$ 102.76	
12/05/13	C.Cincotta mileage		\$ 186.30	
12/05/13	D.Watts mileage		\$ 451.70	
12/05/13	S.Faunce mileage		\$ 244.23	
12/05/13	E.Arians mileage		\$ 140.07	
12/05/13	L.Fillebrown mileage		\$ 265.42	
01/25/14	Peter's Pizza & Deli-SOCS		\$ 119.11	
03/13/14	Veg Grower Assoc of NJ-SO Delegate Dinner		\$ 420.00	
04/28/14	Catherine Cincotta-Parking ticket		\$ 50.00	\$ 4,473.17
	<b>Leadership Experience and Development</b>			
09/16/13	Partycrashers - DJ		\$ 250.00	
10/16/13	E.Arians - Dairy & Veggie Products	U15659	\$ 79.53	
10/24/13	Jamesburg Hospitality-Crowne Plaza	PO7876645	\$ 23,857.75	
11/20/13	First Coast Promo - t-shirts	PO7889923	\$ 1,558.14	
11/20/13	National FFA-Awards	OE-687259	\$ 132.00	
				\$ 25,877.42
	<b>State Convention</b>			
10/09/13	Rutgers University 2013 State Convention	U1 5627	\$ 55,755.90	
03/05/14	Partycrashers - DJ		\$ 325.00	
				\$ 56,080.90
	<b>National Convention</b>			
10/10/13	Citibank - SO's airfare to Louisville, KY	u15636	\$ 1,736.60	
11/20/13	National FFA - SO's registrar	ONV-REG 4011	\$ 315.00	
12/18/13	Crowne Plaza- SO's hotel		\$ 1,953.06	
01/16/13	Service America-Centerplate, NJ Bkfst	PO7911241	\$ 1,929.95	
01/27/14	Markey's Audio Visual - Podium & Mic		\$ 92.50	
04/09/14	Nat off candidate housing	CONV 542	\$ 368.00	
04/02/14	Norco Awards		\$ 789.93	
				\$ 7,185.04
	<b>Hort Expo</b>			
02/25/14	National FFA - Hort Plaques	OE715752	\$ 1,165.50	
03/03/14	Staats - Ribbons		\$ 200.98	
03/20/14	Preferred Party Rentals - tables		\$ 2,825.00	
03/20/14	Zieger & Sons Flowers, supplies		\$ 1,296.83	
	<b>Leadership Event</b>			\$ 5,488.31
04/17/14	The College of NJ - ALD		\$ 4,686.32	
				\$4,686.32
	<b>National Leadership Conference</b>			
11/20/13	Maryland FFA Association		\$ 2,125.00	
				\$ 2,125.00
	<b>Grand Total</b>		\$127,601.46	\$127,601.46