



**NEW JERSEY**  
**FFA ASSOCIATION**

New Jersey Department of Agriculture  
Office of Food, Agriculture &  
Natural Resources Education  
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**New Jersey FFA Association**  
**"Timeless Traditions. *Endless Possibilities.*"**

**TO:** State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

**FROM:** Renée Stillwell, State FFA President  
Erin E. Noble, State FFA Specialist  
Nancy J. Trivette, State FFA Advisor

**DATE:** May 1, 2018

**RE:** State FFA Executive Board Meeting  
**Tuesday, May 8, 2018 – 4:00 p.m.**  
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2017-2018.

**AGENDA FOR THE MAY STATE MEETING**

- I. Opening Ceremonies**
- II. Minutes from the April State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities – Renee Stillwell
  - B. Membership & Chapter Relations – Allison Finn
  - C. State Leadership Activities – Kelsey Stockton
  - D. State Applications – Jeremy Posluszny
  - E. Career Development Evaluation and Review – Ariel Norbeck
  - F. Horticultural Exposition Evaluation and Review – McKenna Moore
  - G. State Convention Evaluation – Sarah Kelly
- VI. Parliamentary Procedure Report – Allison Finn**
- VII. Constitution and Bylaws Report – Jeremy Posluszny**
- VIII. Executive Committee Report – Morgan Rutar**

- IX. Foundation Report – Jeremy Posluszny**
- X. Alumni Report – McKenna Moore**
- XI. Agricultural Education Advisory Council Report – Ariel Norbeck**
- XII. New Jersey Agricultural Society Report – Kelsey Stockton**
- XIII. New Jersey Association of Agricultural Educators – John Neyhart**
- XIV. Unfinished Business**
  - A. Retiring Address Workshop (April 11, 2018) – Ariel Norbeck
  - B. State Applications Judging (April 12, 2018) – Kelsey Stockton
  - C. Horse Evaluation CDE (April 15, 2018) – McKenna Moore
  - D. Spring CDEs (April 19, 2018) – Jeremy Posluszny
  - E. Dairy Cattle Evaluation CDE (April 21, 2018) – Kelsey Stockton
  - F. Agriscience Fair (April 25, 2018) – Allison Finn
  - G. Eastern PA CDE Day (May 1, 2018) – Sarah Kelly
  - H. State Convention Planning
    - a. Timeline – Allison Finn
    - b. Video Shoot – Ariel Norbeck
    - c. Statewide Community Service Project – Sarah Kelly
    - d. State Officer Candidates – Kelsey Stockton
    - e. Nominating Committee – Morgan Rutar
    - f. Delegate Issues for State Convention – Jeremy Posluszny
  - I. Team Goal Action Plan – Jeremy Posluszny
  - J. Chapter Banquets – Allison Finn
- XV. New Business**
  - A. HO Sampson Chapter Recognition – McKenna Moore
  - B. Honorary American Degree Nominations – Jeremy Posluszny
  - C. Summer CDEs
    - a. Safe Tractor Operations Event – Allison Finn
    - b. Dairy Handlers Event – Sarah Kelly
  - D. Agricultural Education/Agriculture Issues Discussion – Kelsey Stockton
  - E. Member of the Month – Morgan Rutar
  - F. State Officer Mileage – McKenna Moore
- XVI. End of the Year Reflection**
- XVII. Closing Ceremonies**

*Next State Meeting - June 4, 2018  
New Jersey Department of Agriculture, Board Room  
4:00 p.m.*

**New Jersey FFA Association  
Minutes from the April 2, 2018 Meeting**

**I. Opening Ceremonies**

Renee Stillwell called the meeting to order 3:59 p.m. Voting members in attendance were Jeremy Posluszny, Kelsey Stockton, Sarah Kelly, Ariel Norbeck, McKenna Moore, Allison Finn, and Morgan Rutar. State Staff in attendance were Mrs. Erin Noble and Ms. Debra McCluskey.

**II. Minutes from March State Meeting**

**Motion by Kelsey Stockton** to dispense with the reading of the meeting minutes and approve them as distributed.

**Seconded by Allison Finn. Motion passes.**

**III. Treasurer's Report**

**Motion by Sarah Kelly** to accept the treasurer's report pending audit.

**Motion passes pending audit.**

**IV. Guest Introductions and Attendance**

Christine Albrecht: Cape May Tech FFA member.

Owen Donnelly: Warren Hills FFA member.

Susan Schmidt: Allentown FFA member.

Matthew Gold: Allentown FFA member.

Jennifer Obrizan: Middlesex-East Brunswick FFA member.

Jamie Specca: Northern Burlington FFA member.

Josh Loew: Past State Officer & Cumberland Regional FFA member.

All were in attendance to witness an executive board meeting as potential state officer candidates.

*Jeremy Posluszny assumed the duties of the chair.*

**V. Committee Assignments**

**A. Constitutions, Bylaws, & Program of Activities**

No report. The delegate committee agenda has been submitted.

**B. Membership & Chapter Relations**

The committee met on March 21 to formulate a draft of the FFA Chapter Jacket Set Program.

**Motion by Allison Finn** to accept the committee report as read.

**Implied second. Motion passes.**

**Motion by Allison Finn** to move the chapter jacket application to the State Applications Delegate Committee agenda.

**Seconded by Sarah Kelly. Motion passes.**

**C. State Leadership Activities**

No report. The delegate committee agenda has been submitted.

**D. State Applications**

No report. The delegate committee agenda has been submitted.

**E. Career Development Evaluation and Review**

No report. The delegate committee agenda has been submitted.

**F. Horticulture Exposition Evaluation and Review**

On March 18, committee members met to review the Horticulture Exposition categories. Several recommendations will be introduced to the delegates at state convention.

**Motion by McKenna Moore** to accept the committee report as read.  
**Implied second. Motion passes.**

**G. State Convention Evaluation**

No report. The delegate committee agenda has been submitted.

*Renee Stillwell reassumed the duties of the chair.*

**VI. Parliamentary Procedure Report**

The motion to refer to a committee is appropriate when a topic needs to be discussed more informally or at greater length than possible at a regular meeting. It must have a second along with a majority vote. It can be debated and reconsidered.

**VII. Constitution and Bylaws Report**

Article 9 Section A-B was shared. This states that proposed amendments must be given the delegates at least 45 days prior to state convention. They may be adopted or rejected by a two-thirds roll call vote. All amendments that pass will take affect after elections of the State Officers for the coming year.

**VIII. Executive Committee Report**

Morgan Rutar reminded the officers that once an opportunity is behind them, they can longer catch it. She urged them to catch all the opportunities in front of them now so that they do not have any behind them once they retire from state office.

**IX. Foundation Report**

The next Board of Trustees Meeting along with the newly-formed Sponsors Board will be held on April 10 at the Department of Agriculture.

**X. Alumni Report**

The alumni will have their next meeting following the Retiring Address workshop on April 11<sup>th</sup> at the Department of Agriculture. A reminder that the golf tournament is June 26 from 11:30 a.m. to 7 p.m at the Gambler Ridge Golf Course. The officers will contact the alumni about filming a convention video with them during this evening.

- XI. Agricultural Education Advisory Council Report**  
The next meeting is on May 23 from 1 to 3 p.m. in the Magill Commons dining hall.
- XII. New Jersey Agricultural Society**  
The society met on March 14 at the Eco Complex. They solidified details for their annual gala scheduled for March 17 at 5:30 p.m. at The Boathouse of Mercer Lake. The trustees shared that the 10<sup>th</sup> class of the Agricultural Leadership Program were almost graduates – their last experience is a three-day seminar in Washington, D.C. during National Agriculture Week.
- XIII. New Jersey Association for Agricultural Educators**  
Mr. John Neyhart is in the race to become the President of the association. No other updates at this time.
- XIV. Unfinished Business**
- A. Horticultural Exposition/Floral Design CDE**  
The Horticultural Exposition was held from March 9 to the 10 at Mercer Community College while the Floral Design CDE was conducted on March 9. Nearly 600 floral arrangements were submitted.
- B. New Jersey Agricultural Society Gala**  
The gala was hosted on March 17 at The Boathouse at Mercer Lake. Renee Stillwell, Jeremy Posluszny, Kelsey Stockton, Allison Finn, and Morgan Rutar attended as volunteers. They helped to bring in an additional \$1,707 through raffle sales.
- C. National Ag Day Event**  
From March 19 to 20, Renee Stillwell and McKenna Moore attended the National Ag Day Event in Washington, D.C. Following their congressional visits, they met with Secretary of Agriculture Sonny Perdue, National FFA Advisor Steve Brown, and FFA CEO Mark Poeschl. Jeremy Posluszny and Kelsey Stockton visited Zoetis, a platinum national sponsor, for their National Ag Day event on this day as well.
- D. Winter (Online) CDEs**  
From March 19-21, Winter CDEs were held online through MyCAERT. CDEs included Farm Business Management, Forestry, & Meat Evaluation. Congratulations to our teams who competed. Forestry (Cumberland Regional) and Meat Evaluation & Technology (Newton) teams are eligible to compete at National Convention.
- E. Retiring Address Workshop**  
April 11 at 5:00 pm at the Department of Agriculture is the retiring address workshop hosted by the alumni. Officers should bring their flash drives, laptops, a copy of their speeches, their music of choice, and the title of their retiring address.

**F. State Applications Judging**

State Applications Judging is on April 12 at the department starting at 8:30 am. Renee Stillwell, Kelsey Stockton, and Ariel Norbeck will be attending this event.

**G. Horse Evaluation CDE**

Horse Evaluation will be held alongside the 4-H competition on April 15 at the Sussex County Fairgrounds. McKenna Moore and Morgan Rutar will be attending this event.

**H. Spring CDEs**

Spring CDEs is at Rutgers University on April 19. The board members have already defined what CDEs they will be assisting with on this day.

**I. Dairy Cattle Evaluation CDE**

Dairy Cattle Evaluation is on April 21 at Cedar Lane Farms. Ariel Norbeck and McKenna Moore will be attending.

**J. Agriscience Fair**

Allison Finn, Renee Stillwell and Jeremy Posluszny will be assisting with this event, which is on April 25 at the Rutgers EcoComplex.

**K. State Convention Planning**

**a. Timeline**

The timeline for convention prep was shared.

**b. Video Shoot**

The video shoot is on April 7 at Mrs. Noble's house at 10 am. A materials list and schedule for the day have been formed.

**c. Statewide Community Service Project**

The flyer is almost complete! It will be posted online along with a success support created. The tentative day for filming is this Saturday during the video shoot.

**d. Potential State Officers/Nom Com**

The officers' will keep in touch with the potential candidates in addition to creating a Facebook group.

**e. Delegate Issues for State Convention**

No further delegate issues. The office is finalizing the delegate packet.

**L. Chapter Visits**

The goal of visiting every chapter in the state is complete! Any outstanding visits are currently out of the association's control.

**M. Team Goal Action Plan**

The goals were shared.

**XV. New Business**

**A. Eastern PA FFA Day**

Eastern PA FFA Day is on May 1 in Lebanon, Pennsylvania. CDEs include Agronomy, Food Science and Technology, Poultry Evaluation and Livestock Evaluation. Kelsey Stockton and Sarah Kelly will be attending.

**B. Nominating Committee Selection**

Renee Stillwell and Morgan Rutar will select the nominating committee members after the meeting.

**C. Agricultural Education Issues Discussion**

A second horse in our state has been diagnosed with EHV-1, a form of equine herpesvirus. The second case was reported in Union County. Exposure to horses outside of the area is unlikely. Herpesvirus myeloencephalopathy (EHM) is very infectious so the property is under quarantine and the horse is in isolation.

**D. Member of the Month**

**Motion by Morgan Rutar** to select Harlee Dawson from the Woodstown FFA Chapter as the March Member of the Month.

**Seconded by Jeremy Posluszny. Motion passes.**

**E. State Officer Mileage**

The updated mileage report was provided in the folders.

**XVI. Any Other Business**

**A. May State Meeting**

**Motion by Jeremy Posluszny** to move the date of the May State Meeting to Tuesday, May 8 at 4:00 p.m. at the Department of Agriculture.

**Seconded by Morgan Rutar. Motion passes.**

The meeting was adjourned at 5:17 p.m.

Respectively Submitted,  
*Kelsey Stockton, State Secretary*

10:01 AM

April 2, 2018

Cash Basis

NJ FFA Association  
**Monthly State Meetings - General Ledger**  
 As of March 31, 2018

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Deposit	03/01/2018		Deposit	-SPLIT-	943.94	943.94	41,305.57
	Check	03/02/2018	The College of New J...	2018 ALLD expenses	P10 (Leadership Event-Expense)	-3,988.66	-3,988.66	42,249.51
	Deposit	03/06/2018		Deposit	-SPLIT-	904.00	904.00	38,260.85
	Deposit	03/14/2018		Deposit	-SPLIT-	1,175.00	1,175.00	39,164.85
	Check	03/14/2018	Amitrak	Jeremy Posluszny to VA for ACTE BOD ...	P4 (State Officers - Expense)	-148.00	-148.00	40,339.85
	Check	03/15/2018	Preferred Party Place	tables & linens for Hort Expo	P8 (Hort Expo - Expense)	-1,686.00	-1,686.00	40,191.85
	Check	03/16/2018	Amitrak	Posluszny - will be re-deposited into acco...	P4 (State Officers - Expense)	-148.00	-148.00	38,505.85
	Deposit	03/29/2018		Deposit	-SPLIT-	1,131.24	1,131.24	38,357.85
	Check	03/29/2018	Rutgers University	room cancel fee from 212 event	P10 (Leadership Event-Expense)	-50.00	-50.00	38,489.09
						-1,866.48	-1,866.48	39,439.09
								39,439.09
								<b>39,439.09</b>

Total FFA

TOTAL



# NJ FFA Association FFA Monthly Budget Summary March 2018

	Mar 18	Jul '17 - Mar 18	\$ Under / Over Budget	Annual Budget
<b>Income</b>				
Deposit	0.00	0.00	0.00	0.00
P1 Dues/Memberships (Income)	65.00	42,076.00	-5,924.00	48,000.00
P2 CDEs (Income)	286.00	2,345.00	970.00	1,375.00
P4 State Officers (Income)	148.00	288.90	13.90	275.00
P5 LEAD (Income)	0.00	13,910.00	-2,190.00	16,100.00
P6 State Convention (Income)	-44.00	6,548.54	-51,731.46	58,280.00
P7 National Convention (Income)	1,000.00	2,731.70	1,821.70	910.00
P8 Horticulture Expo (Income)	101.00	330.00	-5,120.00	5,450.00
P10 Leadership Event (Income)	1,356.24	6,672.95	2,172.95	4,500.00
<b>Total Income</b>	<b>2,912.24</b>	<b>74,903.09</b>	<b>-59,986.91</b>	<b>134,890.00</b>
<b>Expense</b>				
P1 (Dues/Memberships-Expense)	0.00	13,656.50	-13,843.50	27,500.00
P2 (CDEs - Expense)	0.00	4,409.26	2,183.26	2,226.00
P3 (General Supplies - Expense)	0.00	1,735.70	-1,090.30	2,826.00
P4 (State Officers - Expense)	296.00	9,131.94	63.94	9,068.00
P5 (LEAD - Expense)	0.00	14,840.76	-1,083.24	15,924.00
P6 (State Convention - Expense)	0.00	61,049.43	3,159.43	57,890.00
P7 (National Conven. - Expense)	0.00	7,900.80	1,003.00	6,897.80
P8 (Hort Expo - Expense)	1,686.00	3,043.36	-1,136.64	4,180.00
P9 (NLCSSO - Expense)	0.00	0.00	-3,250.20	3,250.20
P10 (Leadership Event-Expense)	4,038.66	7,681.41	2,553.41	5,128.00
<b>Total Expense</b>	<b>6,020.66</b>	<b>123,449.16</b>	<b>-11,440.84</b>	<b>134,890.00</b>
<b>Net Income</b>	<b>-3,108.42</b>	<b>-48,546.07</b>	<b>-48,546.07</b>	<b>0.00</b>

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: March 18, 2018

Committee: Horticulture Exposition Review

Committee Members Present:

McKenna Moore, Morgan Rutar, Ariel Norbeck, Ms. Neyhart

Absent:

Sarah Kelly

Purpose of Meeting:

Review the Horticulture Exposition rules and categories and create the delagata agenda for State Convention.

Recommended Action(s):

Recommendations from the Horticulture Exposition committee include A. Combining Classes 201, 301, and 202 to be one FFA celebration class with class specifications that read "New Jersey FFA Celebration- An arrangement that celebrates the current NJ FFA yearly State theme, and showcases the National FFA colors Corn Gold and National Blue." B. Add a Hydroponic/Aeroponic class to the Horticulture Division with specifications that read "Hydroponic/Aeroponic System- "A scale model or original diagram of a complete, functioning system to grow plants. Must include a live sample of a student/chapter-grown crop in its growing medium. Size limit 24"W x 30"H". C. Change the statement "Agriculture Education Program" to read "Food Agriculture and Natual Resource Education program" wherever gramatically applicable in Horticulture Exposition documants and advertisments, example page 9 of Arangment Division descriptions. D. Change Sunday pick up and end time of the Horticulture Exposition to be 3:00 to better accomidate advisors in their ability to pick up chapter arrangements

Comments:

The combination of the two FFA classes allows for the addition of the hydroponic/aeroponic category. Other suggestions from the teacher advisor include; emailing the chapter advisors for suggestions for Horticulture Exposition judges at the beginning of the school year, alagin the Horticulture Exposition and Floral Design CDE price cards for cohesiveness between the two events, provide a resource guide for stydent use that provides tools like a prive guide for commonly used arrangment flowers, and eliminating the price card component of the fresh arrangment division

McKenna Moore  
Chairperson

Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: March 21, 2018

Committee: Membership and Chapter Relations

Committee Members Present: Allison Finn, Renee Stillwell, McKenna Moore, Mrs. Kline

Absent: Morgan Rutar

Purpose of Meeting: To create an agenda for state convention and a FFA Chapter Jacket Set Program Application.

Recommended Action(s): The committee recommends that the proposed jacket set application be approved by the board and used at the 2019 State Convention.

Comments: An agenda for state convention was drafted. The application was modeled after the Blue Jackets Bright Futures Application.

Allison Finn  
Chairperson

Renee Stillwell  
Secretary