



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
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Trenton, NJ 08625

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NEW JERSEY FFA ASSOCIATION
"EMBRACE. EMBARK. EMPOWER."

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Josh Loew, State FFA President
Lauren Fillebrown, State FFA Facilitator
Erin E. Noble, State FFA Advisor

DATE: February 20, 2019

RE: State FFA Executive Board Meeting
Monday, March 4, 2019 – 4:00 p.m.
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2018-2019.

AGENDA FOR THE MARCH STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the February State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Josh Loew
 - B. Membership & Chapter Relations – Susan Schmidt
 - C. State Leadership Activities – Brittany Smith
 - D. State Applications – Christine Albrecht
 - E. Career and Leadership Development Evaluation and Review – Kaitlyn Tallamy
 - F. Horticultural Exposition Evaluation and Review – Jamie Specca
 - G. State Convention Evaluation – Jacob Newkirk
- VI. Parliamentary Procedure Report – Jacob Newkirk**

- VII. Executive Committee Report – Renee Stillwell**
- VIII. Foundation Report – Josh Loew**
- IX. State FFA Alumni and Supporters Report – Jamie Specca**
- X. Food, Agriculture, and Natural Resources Education Advisory Council Report – Kaitlyn Tallamy**
- XI. New Jersey Agricultural Society Report – Christine Albrecht**
- XII. Equine Advisory Board Report – Susan Schmidt**
- XIII. New Jersey Association of Agricultural Educators Report – Mr. John Neyhart**
- XIV. Unfinished Business**
 - A. New Jersey Agricultural Convention (February 5-7) – Brittany Smith
 - B. Fuel Up Retreat (February 14-17) – Jacob Newkirk
 - C. Advocacy and Legislative Leadership Day (February 21) – Kaitlyn Tallamy
 - D. National FFA Week (February 16-23) – Susan Schmidt
 - E. National Ag Day Event (March 13-14) – Kaitlyn Tallamy
 - F. Horticultural Exposition/Floral Design CDE (March 15-16) – Jamie Specca
 - G. Winter (Online) CDEs (March 27) – Jake Newkirk
 - H. Spring CDEs (April 11) – Kaitlyn Tallamy
 - I. Delegate Issues for State Convention – Josh Loew
 - J. Statewide Community Service Project – Jacob Newkirk
 - A. Chapter Visits – Susan Schmidt
 - K. Team Goal Action Plan – Jamie Specca
- XV. New Business**
 - B. New Jersey Agriculture Society Gala (March 23) – Christine Albrecht
 - C. National FFA Foundation Visits (March 18-19) – Jamie Specca
 - D. Retiring Address Workshop (April 10) – Josh Loew
 - E. State Applications Judging (April 18) – Christine Albrecht
 - F. Agriculture/Agricultural Education Issues Discussion – Jamie Specca
 - G. Member of the Month – Renee Stillwell
 - H. State Officer Mileage – Christine Albrecht
- XVI. Closing Ceremonies**

*Next State Meeting- April 1, 2019
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from the February 4, 2019 Meeting**

I. Opening Ceremonies

Josh Loew called the meeting to order 4:02 p.m. Voting members in attendance were Susan Schmidt, Kaitlyn Tallamy, Christine Albrecht, Jamie Specca, Jacob Newkirk, Brittany Smith, Renee Stillwell and Mr. John Neyhart. State Staff in attendance were Ms. Lauren Fillebrown, Ms. Debra McCluskey and Mrs. Erin Noble.

II. Minutes from December State Meeting

Motion by Brittany Smith to dispense with the reading of the December meeting minutes and approve them as distributed.

Seconded by Susan Schmidt. Motion passes.

III. Treasurer's Report

Motion by Kaitlyn Tallamy to accept the treasurer's report pending audit.

Motion passes pending audit.

Motion by Susan Schmidt to rent tables and tablecloths for the 2019 Horticultural Exposition from Preferred Party.

Seconded by Christine Albrecht

Amendment by Jamie Specca to amend the main motion by inserting the words "at the lowest bid" after Preferred Party

Seconded by Jake Newkirk.

Amendment passes. Motion as amended passes.

IV. Guest Introductions and Attendance

Motion by Brittany Smith to excuse Kelsey Stockton and Renee Stillwell from Monday meetings as they have classes.

Seconded Jake Newkirk. Motion Passes

Jamie Specca assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No Report

B. Membership & Chapter Relations

No Report

C. State Leadership Activities

No Report

D. State Applications

No Report

E. Career Development Evaluation and Review

No Report

F. Horticultural Exposition Evaluation and Review

No Report

G. State Convention Evaluation

No Report

Josh Loew re-assumed the duties of the chair.

VI. Parliamentary Procedure Report

The Division of Assembly is used to clarify which side the majority is on. This is done by a show of hands or a standing vote. This motion does not need to be seconded. Is not debatable and can not be reconsidered or amended. This motion is called directly after a vote before moving to the next item or motion.

VII. Executive Committee Report

No Report

VIII. State FFA Foundation Report

No report

IX. State FFA Alumni and Supporters Report

The State FFA Alumni and Supporters will hold their next meeting on February 13, they also have a Bowling Bash on Saturday, February 23. Registration is due on February 7, 2019. They have began advertising the annual golf tournament which is on Tuesday, June 25, 2019 honoring The Brooks Family.

X. Food, Agriculture, & Natural Resources Education Advisory Council Report

The Food, Agriculture, & Natural Resources Education Advisory Council will meet on February 6, 2019 at the New Jersey State Agriculture Convention.

XI. New Jersey Agricultural Society Report

The New Jersey Agricultural Society meeting was held on January 9, 2019. They are planning a gala on March 23, 2019 in Mercer County and have asked the state officers to attend.

XII. Equine Advisory Board

The Equine Advisory Board will meet on February 20, 2019 at Rick's Saddle Shop.

XIII. New Jersey Association for Agricultural Educators

The New Jersey Association for Agricultural Educators is celebrating National CTE month this February. Some NJAAE members will attend the Dinner Banquet at the NJ State Agriculture Convention. The NJAAE plans to have a table display at the Advocacy and Legislative Leadership Day on February 21, 2019 held at The College of New Jersey.

XIV. Unfinished Business

A. 212 Conference

The 212 conference was held on December 8, 2018. One hundred and fifty-five members attended and learned about their passions as they reached the boiling point of personal growth.

B. Teach Ag Recruitment Event

The Teach Ag recruitment event was held on December 8, 2018. There were 21 members in attendance, and they experienced college roundtables, workshop about “College 101” and toured Rutgers Cook Campus. There was also a Teach Ag Discussion Panel with current agricultural educators which gave members more insight into agricultural education.

C. International Leadership Seminar for State Officers

Jamie Specca, Kaitlyn Tallamy, Jake Newkirk, Christine Albrecht and Josh Loew attended the International Leadership Seminar for State Officers in South Africa. The group travelled to South Africa for two weeks where they experienced the culture of the country and learned about local agriculture.

D. Banquet Speech Workshop

The Banquet Speech Workshop was held at the Rutgers EcoComplex on January 18, 2019. It was sponsored and hosted by the New Jersey Alumni and Supporters, and gave the State Officers as opportunity to try on their banquet speeches. Each state officer received feedback on their banquet speeches.

E. State Officers Candidate School

The State Officer Candidate School was held at Allentown High School on January 26, 2019. There were 30 members in attendance. Members learned different aspects about the role of being a state FFA officer and also learned about the state officer selection process and nominating committee.

F. New Jersey Agricultural Convention

The New Jersey Agriculture Convention will be held at Harrah’s in Atlantic City, on February 6-7, 2019. Josh Loew will deliver a speech to the delegation on February 6. The NJAAE will also have a meeting on February 6, and all state officers and executive committee will attend the banquet dinner on Wednesday night.

G. Fuel Up Retreat

The Fuel Up retreat will be held in North Wildwood on February 14-17, 2019. State Officers will spend the weekend planning the 90th state FFA Convention.

H. Advocacy and Legislative Leadership Day.

The Advocacy and Legislative Leadership Day will be held at the College of New Jersey on February 21, 2019, during National FFA Week. The workshops have been sent to Ms. Fillebrown and the officers have reviewed what their roles will be throughout the day.

I. FFA Week

National FFA Week is February 16-23, 2019. State Officers will be attending events all across the state at different chapters throughout the week.

J. National Ag day

National Ag Day will be held in Washington D.C on March 13-14, 2019. Josh Loew and Kaitlyn Tallamy will attend the celebration where they will be joined with other young people from various organizations around the country. They will advocate for American Agriculture and spend time on Capitol Hill.

K. Ceremony practice schedule

All ceremonies need to be memorized for the Fuel Up Retreat.

L. Chapter visits

The State Officers have completed 82.9 % of their chapter visits.

M. Team Goal Action Plan

The team texted their "accountabilibuddy" one thing they want to be held accountable for accomplishing this month.

XV. New Business

A. Selection of Honorary State Degree and Distinguished service recipient

Motioned by Renee Stilwell to accept the list of selected recipients for the Honorary State Degree (Mrs. Chelsea DiAntonio, Mrs. Anastasia Essl, Ms. Lauren Fillebrown, Ms. Bette Jane Kowalski, Dr. Laura Lawson, Ms. Lu-Ann Russell, Mrs. Patty Thorne, Ms. Carol Ward); and the distinguished service award (Allentown Lion's Club, Eastern Region PA, Farm Credit East Lebanon, Wallkill River National Wildlife Refuge).

Seconded by Jake Newkirk. Motion Passes

B. Horticultural Exposition/Floral design CDE

The Horticultural Exposition will be held March 15-16, 2019 at Mercer County Community College. The Floral Design CDE will be on March 15 along with the horticultural exposition and several leadership workshops.

C. Winter (online) CDEs

The Winter CDEs will be held on March 27, 2019 using MyCAERT. Winter CDEs include Meat Evaluation and Technology, Farm and Agribusiness Management and Forestry.

D. Spring CDEs

Spring CDEs will be held on April 11, 2019 at Rutgers University from 9:30 am to 1:30 pm. Brittany Smith and Susan Schmidt will help at Veterinary Science, Kaitlyn Tallamy and Christine Albrecht will help at Floriculture. Jamie Specca and Kelsey Stockton will help at Nursery and Landscape, Renee Stilwell will help at Agricultural Sales, Jake Newkirk will help at Ag Mechanics and Josh Loew will help at Environmental and Natural Resources.

E. State FFA Convention

a. Delegate Issues

The Executive Committee discussed the constitutional changes that will need to be made at the state delegate session. These changes came from the National FFA.

b. Cost Analysis

Motioned by Kaitlyn Tallamy to accept the suggested cost for the 2019 NJ State FFA Convention, raising the full package fee to \$170 per person and the keeping the partial package fee the same.

Seconded by Susan Schmidt. Motion Passes

c. Statewide Community Service Project

This year there will be a Statewide Community Service Project at the State FFA Convention. Mrs. Noble has a meeting in March to gather more information for this exciting project.

F. Agricultural Education Issue discussion

There is currently a push in legislation for the consumption and sales of raw milk to be passed in the state of NJ. Many NJ Dairy Farmers are against it, due to issues with raw milk in the past and the amount of changes that would need to be made for this to happen. This push is coming from consumers as our neighboring states allow the sale and consumption of raw milk.

G. Member of the Month

Motion by Renee Stillwell to select Elizabeth Striner from the Freehold FFA chapter as the February Member of the Month.

Seconded by Susan Schmidt. Motion passed.

H. State Officer Mileage

Reviewed report in folders.

XVI. Other

A. Motion by Jamie Specca to select Nathan Sparks from the Woodstown FFA chapter as the January Member of the month.

Seconded by Susan Schmidt. Motion passed.

Motion by Kaitlyn Tallamy to hold the 2019 New Jersey State FFA Convention at Monmouth University.

Seconded by Jake Newkirk. Motion passed.

XVII. Closing Ceremonies

The meeting was adjourned at 6:39 P.M.

Respectively Submitted,

Brittany Smith

State FFA Secretary

**NJ FFA Association
FFA Monthly Budget Summary
January 2019**

	Jan 19	Jul '18 - Jan 19	\$ Under / Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	5,750.00	42,147.00	-4,853.00	47,000.00
P2 CDEs (Income)	193.00	1,332.00	-318.00	1,650.00
P4 State Officers (Income)	0.00	1,806.63	1,331.63	275.00
P5 LEAD (Income)	1,226.00	15,449.00	-9.00	15,456.00
P6 State Convention (Income)	-9.00	8,374.26	-52,246.74	60,621.00
P7 National Convention (Income)	475.00	2,063.00	-253.00	2,316.00
P8 Horticulture Expo (Income)	0.00	155.00	-3,945.00	4,100.00
P10 Leadership Event (Income)	169.00	1,794.00	-2,398.00	4,192.00
Total Income	7,804.00	72,920.89	-62,691.11	135,612.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	12,360.00	-640.00	13,000.00
P2 (CDEs - Expense)	0.00	1,537.60	-8,030.40	9,568.00
P3 (General Supplies - Expense)	0.00	1,743.80	-955.20	2,699.00
P4 (State Officers - Expense)	567.40	11,905.69	2,300.69	9,605.00
P5 (LEAD - Expense)	0.00	17,533.64	-1,144.36	18,678.00
P6 (State Convention - Expense)	0.00	61,477.61	407.61	61,070.00
P7 (National Conven. - Expense)	0.00	6,462.31	-304.69	6,767.00
P8 (Hort Expo - Expense)	0.00	0.00	-6,850.00	6,850.00
P9 (NLCSO - Expense)	0.00	0.00	-2,275.00	2,275.00
P10 (Leadership Event-Expense)	0.00	986.62	-4,113.38	5,100.00
Total Expense	567.40	114,007.27	-21,604.73	135,612.00
Net Income	7,236.60	-41,086.38	-41,086.38	0.00

NJ FFA Association
Monthly State Meetings - General Ledger
As of January 31, 2019

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Check	01/07/2019	Hampton Inn	Checkpoint II lodging - facilitator	P4 (State Officers - Expense)	-226.96	-226.96	39,500.59
	Check	01/07/2019	Hampton Inn	Checkpoint II lodging	P4 (State Officers - Expense)	-113.48	-113.48	39,273.63
	Check	01/07/2019	Hampton Inn	Checkpoint II lodging	P4 (State Officers - Expense)	-113.48	-113.48	39,160.15
	Check	01/07/2019	Hampton Inn	Checkpoint II lodging	P4 (State Officers - Expense)	-113.48	-113.48	38,046.67
	Deposit	01/07/2019		Deposit	-SPLIT-	1,215.00	1,215.00	38,933.19
	Deposit	01/14/2019		Deposit	P2 CDEs (Income)	88.00	88.00	40,148.19
	Deposit	01/18/2019		Deposit	-SPLIT-	5,186.00	5,186.00	40,236.19
	Deposit	01/23/2019		Deposit	-SPLIT-	1,965.00	1,965.00	45,422.19
	Total FFA					7,886.60	7,886.60	47,387.19
	TOTAL					7,886.60	7,886.60	47,387.19

NJ FFA Association FFA Monthly Budget Summary December 2018

	Dec 18	Jul - Dec 18	\$ Under / Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	325.00	36,267.00	-10,733.00	47,000.00
P2 CDEs (Income)	88.00	919.00	-731.00	1,650.00
P4 State Officers (Income)	0.00	1,606.63	1,331.63	275.00
P5 LEAD (Income)	0.00	14,223.00	-1,235.00	15,458.00
P6 State Convention (Income)	0.00	8,383.26	-52,237.74	60,621.00
P7 National Convention (Income)	0.00	1,588.00	-728.00	2,316.00
P8 Horticulture Expo (Income)	0.00	155.00	-3,945.00	4,100.00
P10 Leadership Event (Income)	677.50	1,235.00	-2,957.00	4,192.00
Total Income	1,090.50	64,376.89	-71,235.11	135,612.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	12,360.00	-640.00	13,000.00
P2 (CDEs - Expense)	0.00	1,537.60	-8,030.40	9,568.00
P3 (General Supplies - Expense)	331.20	1,743.80	-955.20	2,699.00
P4 (State Officers - Expense)	3,161.35	11,338.29	1,733.29	9,605.00
P5 (LEAD - Expense)	0.00	17,533.64	-1,144.36	18,678.00
P6 (State Convention - Expense)	0.00	61,477.61	407.61	61,070.00
P7 (National Conven. - Expense)	1,960.92	6,462.31	-304.69	6,767.00
P8 (Hort Expo - Expense)	0.00	0.00	-6,850.00	6,850.00
P9 (NLCSO - Expense)	0.00	0.00	-2,275.00	2,275.00
P10 (Leadership Event-Expense)	857.50	986.62	-4,113.38	5,100.00
Total Expense	6,310.97	113,439.87	-22,172.13	135,612.00
Net Income	-5,220.47	-49,062.98	-49,062.98	0.00

2:30 PM

January 2, 2019

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
 As of December 31, 2018

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance	
FFA								
Deposit	12/03/2018		Deposit	-SPLIT-	6,082.00	6,082.00	38,699.06	
Check	12/05/2018	New Jersey Farm Bur...	banquet dinner registration	P4 (State Officers - Expense)	-300.00	-300.00	44,781.06	
Check	12/05/2018	Vista Print	holiday cards	P4 (State Officers - Expense)	-92.75	-92.75	44,388.31	
Check	12/05/2018	Vista Print	holiday cards	P4 (State Officers - Expense)	-26.55	-26.55	44,361.76	
Check	12/11/2018	American Income Life	accident insurance for Jul-Dec event partici	P3 (General Supplies - Expense)	-331.20	-331.20	44,030.56	
Check	12/11/2018	Joshua D Loew	Jul - Dec 2018 travel reimbursement	P4 (State Officers - Expense)	-473.90	-473.90	43,556.66	
Check	12/11/2018	Jamie N Specca	Jul - Dec 2018 travel reimbursement	P4 (State Officers - Expense)	-290.78	-290.78	43,265.88	
Check	12/11/2018	Brittany E Smith	Jul - Dec 2018 travel reimbursement	P4 (State Officers - Expense)	-142.91	-142.91	43,122.97	
Check	12/11/2018	Kaitlyn Tallamy	Jul - Dec 2018 travel reimbursement	P4 (State Officers - Expense)	-677.54	-677.54	42,445.43	
Check	12/11/2018	Christine D Albrecht	Jul - Dec 2018 travel reimbursement	P4 (State Officers - Expense)	-558.93	-558.93	41,886.50	
Check	12/11/2018	Jacob D Newkirk	Jul - Dec 2018 travel reimbursement	P4 (State Officers - Expense)	-597.99	-597.99	41,288.51	
Check	12/17/2018	Twin Oaks Caterer	212 Optional lunch for students	P10 (Leadership Event-Expense)	-320.00	-320.00	40,968.51	
Check	12/17/2018	Twin Oaks Caterer	Teach Ag Event lunch for attendees	P10 (Leadership Event-Expense)	-537.50	-537.50	40,431.01	
Check	12/19/2018	National FFA Organiz...	NOC lodging	P7 (National Conven - Expense)	-799.92	-799.92	38,640.09	
Deposit	12/19/2018		Deposit	-SPLIT-	1,030.50	1,030.50	40,670.59	
Check	12/20/2018	National FFA Organiz...	lodging for State Officers at National Conve...	P7 (National Conven - Expense)	-1,170.00	-1,170.00	39,500.59	
Total FFA							601.53	39,500.59
TOTAL							601.53	39,500.59