



NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
369 South Warren Street
P.O. Box 330
Trenton, NJ 08625

1-877-AgEdFFA (243-3332)
609-633-2421 (fax)
jerseyageducation.nj.gov

New Jersey FFA Association

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Josh Loew, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: May 30, 2018

RE: State FFA Executive Board Meeting
Monday, June 4, 2018 – 4:00 p.m.
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2018-2019.

AGENDA FOR THE JUNE STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the May State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities
 - B. Membership & Chapter Relations
 - C. State Leadership Activities
 - D. State Applications
 - E. Career Development Evaluation and Review
 - F. Horticultural Exposition Evaluation and Review
 - G. State Convention Evaluation
- VI. **Parliamentary Procedure Report – Jacob Newkirk**
- VII. **Constitution and Bylaws Report**

- VIII. Executive Committee Report**
- IX. Foundation Report**
- X. Alumni & Supporters Association Report**
- XI. Agricultural Education Advisory Council Report**
- XII. New Jersey Agricultural Society Report**
- XIII. New Jersey Association of Agricultural Educators – John Neyhart**
- XIV. Unfinished Business**
 - A. State Convention Review – Renee Stilwell
 - B. Honorary American Degree Nominations – Jamie Specca
 - C. Chapter Banquets – Brittany Smith
 - D. Summer CDEs
 - a. Safe Tractor Operations Event – Kaitlyn Tallamy
 - b. Dairy Handlers Event – Christine Albrecht
- XV. New Business**
 - A. State Officer Leadership Training – Jacob Newkirk
 - B. Alumni Golf Tournament – Jamie Specca
 - C. Base Camp – Brittany Smith
 - D. Code of Ethics – Kaitlyn Tallamy
 - E. Select State Representatives to Organizations – Susan Schmidt
 - a. State FFA Alumni & Supporters Association
 - b. State FFA Foundation
 - c. Agricultural Education Advisory Council
 - d. New Jersey Agricultural Society
 - e. Equine Advisory Board
 - F. Establish Policies
 - a. Travel Policies – Christine Albrecht
 - b. SO Attendance Policy – Jacob Newkirk
 - c. Executive Committee Attendance Policy – Kelsey Stockton
 - d. Social Media Policy – Susan Schmidt
 - G. State Officer Summit – Jamie Specca
 - H. Check Point #1 – Kaitlyn Tallamy
 - I. 360 Training – Susan Schmidt
 - J. Agricultural Education/Agricultural Issues Discussion – Jacob Newkirk
 - K. Member of the Month – Renee Stilwell
 - L. State Officer Mileage – Christine Albrecht
- XVI. Closing Ceremonies**

*Next State Meeting – July 9, 2018
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

**New Jersey FFA Association
Minutes from the May 8, 2018 Meeting**

I. Opening Ceremonies

Renee Stillwell called the meeting to order 4:23 p.m. Voting members in attendance were Jeremy Posluszny, Kelsey Stockton, Sarah Kelly, Ariel Norbeck, McKenna Moore, Allison Finn, Morgan Rutar and John Neyhart. State Staff in attendance was Mrs. Erin Noble.

II. Minutes from March State Meeting

Motion by Kelsey Stockton to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Ariel Norbeck. Motion passes.

III. Treasurer's Report

Motion by Sarah Kelly to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

Susan Schmidt: Allentown FFA member.

Matthew Gold: Allentown FFA member.

Jeremy Posluszny assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

No report.

E. Career Development Evaluation and Review

No report.

F. Horticulture Exposition Evaluation and Review

No report.

G. State Convention Evaluation

No report.

Renee Stillwell reassumed the duties of the chair.

VI. Parliamentary Procedure Report

Request to withdraw a motion must be called by the member who made the original motion. If there is no second on the original motion, then the member may withdraw their own motion without a vote. If the original motion gained a second then the person who seconded it must approve the withdrawal along with a majority vote as well after the motion to withdraw is called.

VII. Constitution and Bylaws Report

No report.

VIII. Executive Committee Report

Morgan had the team write a thank you letter to one other teammate as a way to reflect on the year. They will be distributed at state convention when the encouragement is needed most.

IX. Foundation Report

The Foundation and Sponsors' Board met on April 10 to discuss sponsor recruitment and potential board members for the upcoming term. The next meeting is on July 18 at the Department of Agriculture.

X. Alumni Report

The Alumni will be accepting officer applications around June so they can nominate their new board in August. It was reminded that the alumni is adding a new fundraiser initiative to the golf tournament where baskets nominated by members and chapters that showcase New Jersey Agriculture will be raffled at the Golf Tournament on June 26.

XI. Agricultural Education Advisory Council Report

The next meeting is on May 23 from 1 to 3 p.m. in the Magill Commons dining hall.

XII. New Jersey Agricultural Society

The society cancelled their meeting that was set for April 11. They voted on the financial report and meeting minutes through email. They are currently seeking board member nominations. The next meeting is an undetermined date in June/July.

XIII. New Jersey Association for Agricultural Educators

Mr. Neyhart shared that their next meeting is May 23 at our state convention. Here they will hold nominations for office as well as recognizing our teachers to their year of service. Congrats to Mr. Neyhart for being elected as President of the Career and Technical Association of New Jersey.

XIV. Unfinished Business

A. Retiring Address Workshop

The retiring address workshop was on April 11th at 5:00 p.m. at the Department of Agriculture. The officers received great feedback from the alumni on how they strengthen their retiring addresses.

B. State Applications Judging

State Applications judging was on April 12 at the Department of Agriculture. Renee Stillwell, Ariel Norbeck, McKenna Moore and Kelsey Stockton attended.

C. Horse Evaluation CDE

Horse Evaluation was on April 15 at the Sussex County Fairgrounds. Congrats to Warren Hills for placing first!

D. Spring CDEs

Spring CDEs were at Rutgers University on April 19. All chapters who placed first are eligible to compete at National Convention.

E. Dairy Cattle Evaluation

Ariel Norbeck and Kelsey Stockton attended this event on April 21 at Cedar Lane Farms. Three chapters represented. Warren Hills placed 1st and qualify to compete at National Convention.

F. Agriscience Fair

Agriscience Fair had 13 entries on April 25 at the EcoComplex. Allison Finn, Renee Stillwell, and Jeremy Posluszny attended. Congrats to the members who will be considered to compete in the National Agriscience Fair at convention this year.

G. Eastern PA CDE Day

Sarah Kelly and McKenna Moore attended Eastern PA CDE Day on May 1st in Lebanon, PA. Chapters participated in Agronomy (Cumberland Regional 1st), Food Science and Technology (Sussex Tech 1st), Poultry Evaluation (Woodstown 1st) and Livestock Evaluation (Newton 1st). Congrats to the teams that placed and those eligible to compete at National Convention.

H. State Convention Planning

a. Timeline

The timeline for convention prep was shared.

b. Video Shoot

The video shoot was on April 7 at Mrs. Noble's house at 10 am. The day ran very smoothly, and all videos are in the process of being made!

c. Statewide Community Service Project

The flyer has been completed and posted on social media. A success support video has been filmed.

d. Potential State Officers

The officers' will keep in touch with the potential candidates in addition to maintaining the Facebook group.

e. Nominating Committee

The Nominating Committee has been selected and is ready for state convention!

e. Delegate Issues for State Convention

The delegate packet has been sent to all chapters.

I. Team Goal Action Plan

The goals for the year were shared and assessed.

J. Chapter Banquets

Every officer has at least one banquet so far! The board expects a few more requests to come.

XV. New Business

A. HO Sampson Chapter Recognition

A chart showing the HO Sampson Chapter recognition tiers was shared.

B. Honorary American Degree Nominations

The board discussed potential Honorary American Degree recipients for the upcoming year. The new state FFA executive board will make official nominations at the next state meeting.

C. Summer CDEs

a. Safe Tractor Operations

The Safe Tractor Operations event is set for July 17 at the Burlington County Fairgrounds.

b. Dairy Handlers Event

Dairy Handlers will be on July 21 at the Burlington County Fairgrounds.

D. Agricultural Education Issues Discussion

The E.Coli outbreak in Romaine Lettuce from Yuma, Arizona has been on many recent headlines. E. Coli is spread through soil and water, and most commonly infects raw

vegetables that are uncooked or not washed. Other romaine lettuce is completely safe to eat while scientists are still determining how this outbreak originated and spread.

E. Member of the Month

Motion by Morgan Rutar to select Jacelyn Rudderow from the Woodstown FFA Chapter as the May Member of the Month.

Seconded by Jeremy Posluszny. Motion passes.

F. State Officer Mileage

The updated mileage report was provided in the folders. May mileage reports are due the day of the June State Meeting, while June miles driven as a “state officer” and not as a member of the 2018-2019 Board are due June 15.

XVI. End of Year Reflection

The officers reflected on how they personally developed this year and their achievements as a state officer through an activity conducted by Mrs. Noble.

The meeting was adjourned at 6:05 p.m.

Respectively Submitted,

Kelsey Stockton, State Secretary

10:52 AM

May 2, 2018

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
 As of April 30, 2018

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							39,439.09
Check	04/02/2018	Somerset County 4H ...	Horse Eval CDE - registrations	P2 (CDEs - Expense)	-300.00	-300.00	39,139.09
Check	04/02/2018	NJ 4-H Dairy Advisory...	Dairy Eval CDE - extra judge	P2 (CDEs - Expense)	-75.00	-75.00	39,064.09
Check	04/03/2018	Delaware Valley Floral	flowers & supplies for Floral Design CDE	P8 (Hort Expo - Expense)	-847.73	-847.73	38,216.36
Deposit	04/20/2018		Deposit	-SPLIT-	126.00	126.00	38,342.36
Check	04/20/2018	Clay Ewell Educational...	scantrons for Spring CDEs	P2 (CDEs - Expense)	-307.00	-307.00	38,035.36
Deposit	04/24/2018		Deposit	-SPLIT-	3,545.40	3,545.40	41,580.76
Check	04/24/2018	Pennsylvania Associ...	Eastern PA Day CDEs	P2 (CDEs - Expense)	-212.00	-212.00	41,368.76
Check	04/24/2018	Big E Planning Com...	Big E	P7 (National Conven. - Expense)	-10.00	-10.00	41,358.76
Total FFA					1,919.67	1,919.67	41,358.76
TOTAL							41,358.76

NJ FFA Association FFA Monthly Budget Summary April 2018

	Apr 18	Jul '17 - Apr 18	\$ Under / Over Budget	Annual Budget
Income				
Deposit	0.00	0.00	0.00	0.00
P1 Dues/Memberships (Income)	0.00	42,076.00	-5,924.00	48,000.00
P2 CDEs (Income)	407.00	2,752.00	1,377.00	1,375.00
P4 State Officers (Income)	10.00	298.90	23.90	275.00
P5 LEAD (Income)	0.00	13,910.00	-2,190.00	16,100.00
P6 State Convention (Income)	8,043.40	14,591.94	-43,688.06	58,280.00
P7 National Convention (Income)	0.00	2,731.70	1,821.70	910.00
P8 Horticulture Expo (Income)	0.00	330.00	-5,120.00	5,450.00
P10 Leadership Event (Income)	40.00	6,712.95	2,212.95	4,500.00
Total Income	8,500.40	83,403.49	-51,486.51	134,890.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	13,656.50	-13,843.50	27,500.00
P2 (CDEs - Expense)	894.00	5,303.26	3,077.26	2,226.00
P3 (General Supplies - Expense)	0.00	1,735.70	-1,090.30	2,826.00
P4 (State Officers - Expense)	0.00	9,131.94	63.94	9,068.00
P5 (LEAD - Expense)	0.00	14,840.76	-1,083.24	15,924.00
P6 (State Convention - Expense)	0.00	61,049.43	3,159.43	57,890.00
P7 (National Conven. - Expense)	10.00	7,910.80	1,013.00	6,897.80
P8 (Hort Expo - Expense)	847.73	3,891.09	-288.91	4,180.00
P9 (NLC SO - Expense)	0.00	0.00	-3,250.20	3,250.20
P10 (Leadership Event-Expense)	0.00	7,681.41	2,553.41	5,128.00
Total Expense	1,751.73	125,200.89	-9,689.11	134,890.00
Net Income	6,748.67	-41,797.40	-41,797.40	0.00