



National FFA Organization

Premiere Leadership

Personal Growth

Career Success

New Jersey FFA Association · New Jersey Department of Agriculture
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330
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New Jersey FFA “Unlock the Possibilities”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Alec McAlarnen, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: June 23, 2011

RE: State FFA Executive Board Meeting
Monday, July 11, 2011 - 9:00 am – 4:15 pm
1st Floor NJDA Boardroom, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Parliamentary Procedure Workshop
- 12:15 pm – 12:45 pm – Lunch
- 1:00 pm – 3:00 pm – Committee Work Workshop
- 3:15 pm – 4:15 pm – Nuts and Bolts of NJ FFA Workshop

All State Executive Board members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. Lisa Ann Mosehera-Chernigovets will fill the Teacher Representative on the Executive Board, and will have voting power at each meeting in 2011-2012.

AGENDA FOR THE JULY STATE MEETING

I. Opening Ceremonies

II. Minutes from the June State Meeting

III. Treasurer's Report

IV. Guest Introductions and Attendance

V. Committee Assignments

- A. Constitution, Bylaws & Program of Activities – Alec McAlarnen
- B. Membership & Chapter Relations – Ernie Arians
- C. State Leadership Activities – Jimmie Ferguson
- D. State Applications – Stephanie Tarlowe
- E. Career Development Evaluation and Review – Sam Rubenstein
- F. Horticultural Exposition Evaluation and Review – Gillian Armstrong
- G. State Convention Evaluation- Anna Lubas

The FFA Mission

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

- VI. Executive Committee Report** – Eric Nelson
- VII. Foundation Report** – Jimmie Ferguson
- VIII. Alumni Report** – Sam Rubenstein
- IX. Agricultural Education Advisory Council Report** – Alec McAlarnen
- X. Unfinished Business**
 - A. SOLT (June 11-12, 2011) – Stephanie Tarlowe
 - B. Alumni Golf Tournament (June 21, 2011) – Ernie Arians
 - C. BLAST Off (June 29- July 1, 2011) – Anna Lubas
 - D. Summer CDEs – Ernie Arians
 - a. Dairy Handlers (July 25, 2011)
 - b. Horse Judging (July 27, 2011)
 - E. State Presidents' Conference (July 24-29, 2011) – Jimmie Ferguson
National Leadership Conference for State Officers (July 31- August 4, 2011) – Anna Lubas
 - F. Chapter Banquets – Eric Nelson
- XI. New Business**
 - A. National Convention – October 19-22, 2011
 - a. Flag Bearer – Stephanie Tarlowe
 - b. Delegates – Jimmie Ferguson
 - c. State Booth – Gillian Armstrong
 - d. State Suite – Sam Rubenstein
 - e. Recognition Program – Anna Lubas
 - f. National Officer Candidate – Eric Nelson
 - B. State Theme T-shirt and thank you gift – Gillian Armstrong
 - C. Team Goal Action Plan – Alec McAlarnen
 - D. Eastern States Exposition – Sam Rubenstein
 - E. Agricultural/Educational Issues Discussion – Jimmie Ferguson
 - F. State Officer Mileage
- XII. Closing Ceremonies**

*Next State Meeting - Monday, August 15, 2011
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

NJ FFA Association

Minutes of June 6, 2011

I. Opening Ceremonies

Alec McAlarnen called the meeting to order at 4:10 pm. Voting members in attendance were James Ferguson, Stephanie Tarlowe, Anna Lubas, Ernie Arians, Samuel Rubinstein, Gillian Armstrong, Eric Nelson, Rachel Layton, Jessica McCosker, and Mrs. Moschera-Chernigovets, teacher representative. State Staff in attendance were Mrs. Trivette, Mrs. Noble, and Ms. Butch. Lindsey McNeill from East Brunswick was present as a guest.

II. Minutes from the May State Meeting

Motion by Stephanie Tarlowe to accept the May minutes as read.
Second by Eric Nelson. Motion passes.

III. Treasurer's Report

Motion by Anna Lubas to accept the Treasurer's Report pending audit.
Motion passes pending audit.

IV. Guest Introductions and Attendance

Lindsay McNeill from the Middlesex East Brunswick FFA Chapter was present as part of a plan to build up chapter involvement.

V. Committee Assignments

An overview of committees was given so that chairs, vice-chairs, and members of committees could be determined; advisors will be determined once chairs think of suggestions.

A. Constitution, Bylaws, and Program of Activities

- Chair – Alec McAlarnen
- Vice-Chair – Ernie Arians
- Members – Rachel Layton, Stephanie Tarlowe

B. Membership and Chapter Relations

- Chair – Ernie Arians
- Vice-Chair – Sam Rubinstein
- Members – Alec McAlarnen, Jessica McCosker

C. State Leadership Activities

- Chair – Jimmie Ferguson
- Vice-Chair – Gillian Armstrong
- Members – Ernie Arians, Eric Nelson, Sam Rubinstein

D. State Applications

- Chair – Stephanie Tarlowe
- Vice-Chair – Alec McAlarnen
- Members – Anna Lubas, Julianne Robinson

E. Career Development Evaluation and Review

- Chair – Sam Rubinstein
- Vice-Chair – Stephanie Tarlowe

- Members – Gillian Armstrong, Rachel Layton

F. Horticultural Exposition Evaluation and Review

- Chair – Gillian Armstrong
- Vice-Chair – Anna Lubas
- Members – Jimmie Ferguson, Julianne Robinson

G. State Convention Evaluation

- Chair – Anna Lubas
- Vice-Chair – Jimmie Ferguson
- Members – Jessica McCosker, Eric Nelson

VI. Executive Committee Report

Eric Nelson gave an overview of the committee, describing it as a support system for the State Officer team. Jess suggested making new goals, and Eric challenged the committee to do so.

VII. Foundation Report

Jessica McCosker described the NJ FFA Foundation is also a support system for the FFA, and its plans for the year. They recently changed financial companies to Ameriprise. Meetings are held quarterly; the next meeting is July 12.

VIII. Alumni Report

Mrs. Nancy Trivette shared that the NJ FFA Alumni has meetings every other month (half are webinars); the next meeting is Wednesday. The Alumni is busy planning for the golf tournament, and will later host workshops for the State Officers.

IX. State CTE Advisory Committee Report

No Report

X. Agricultural Education Advisory Council Report

Eric Nelson reported that the Ag Ed Advisory Council has representatives from all areas of agriculture to direct the focus of agricultural education to match industry needs. They meet in November, at the Ag Convention, and at the State FFA Convention.

XI. Unfinished Business

A. State Convention Review

The Convention went very well, and evaluation forms will be discussed with the committee. Discontinuing the banquet was an improvement and the community service project left an impact, but the Courtesy Corps needs works.

B. Honorary American Degree Nominations

Mr. Rudderow and Mr. Walker had already been nominated by the previous state officer team. We will find out if nominations are accepted later this summer.

Motion by Eric Nelson to nominate Mr. Bill Sciarappa and Dr. Nancy Hudanich.
Second by Samuel Rubinstein. Motion passes.

C. H.O. Sampson Chapter Recognition

Chapters can be recognized for their chapter's participation with a gold, silver, or bronze rating

based on percentages. This will be reset now that Convention is over.

D. Summer CDEs

- Dairy Handlers (Monday, July 25, 2011) – 3 members registered
 - Poultry Judging – No contest
 - Horse Judging (Wednesday, July 27, 2011) – 3 teams registered
- Registration for the CDEs was due June 1; information is on the Ag Ed Bulletin Board. Ernie and Jess volunteered to assist with running Horse Judging.

XII. New Business

A. State Officer Leadership Training (June 11 - 12, 2011)

Officers should arrive at the EcoComplex by 8:30 in Official Dress. The Alumni is hosting this conference to provide leadership training and team bonding to start the State Officer year and determine a state theme and goals.

B. Alumni Golf Tournament (June 21, 2011)

The tournament will be held at Mercer Oaks, and State Officers will assist with registrations, taking pictures, and running the banquet. State Officers will solicit at least one sponsor and hopefully door prizes.

C. BLAST Off (June 29 - July 1, 2011)

BLAST Off will be held at the Mercer County Soil District and be conducted by National FFA. Officers will gain leadership skills, grow as a team, and start the year. They should arrive in Official Dress, but the other days will be unofficial-official.

D. Code of Ethics

Copies of policies are in the folders; the commitment form has already been signed and others will be reviewed at SOLT along with expectations for the year. An addition regarding Facebook should be considered. Sam suggested changing #21 to require clothing fit for the occasion as determined in advance; it is intended to mean to remain in Official Dress until events are completely over.

E. Select State FFA Representatives to Organizations

Official representatives and officers were selected, but all are welcome to attend.

- NJ FFA Alumni Representative – Samuel Rubinstein
 - Alternate – Gillian Armstrong
- NJ FFA Foundation Representative – Jimmie Ferguson
 - Alternate – Stephanie Tarlowe
- Ag Ed Advisory Council Representative – Alec McAlarnen
 - Alternate – Ernie Arians

F. Establish Policies – Gillian Robinson

Travel, State Officer Attendance, and Executive Committee Attendance Policies were read and reviewed.

Motion by James Ferguson to accept the policies as read. **Second by Ernest Arians.**
Motion passes.

G. State Presidents' Conference

Alec and Jimmie will be attending this to begin the national delegate process, get leadership training, and meet with congressional leaders. Mrs. Noble is a delegate coordinator and might need to arrive earlier than expected so the July work session may be postponed.

H. National Leadership Conference for State Officers (July 31 – August 4, 2011)

National Leadership Conference for State Officers will be held at the Canaan Valley Resort in Davis, West Virginia. State Officers from several states will take part in team forming, challenges, and leadership summits. NJ officers will leave first thing on Sunday for the scenic tour.

I. Chapter Banquets

Past State Officers bring greetings and/or keynote addresses to banquets. Banquet experiences were shared and volunteers were taken for the remaining banquets.

- SCVTS – Rachel Layton
- South Hunterdon – Alec McAlarnen (Jessica McCosker as alternate)
- Union County – Jessica McCosker

J. Member of the Month

Motion by Eric Nelson to make Muriel Haney of the Salem County Vo. Tech. Chapter the June Member of the Month.

Second by Jessica McCosker. Motion passes.

K. State Officer Mileage

Officers are responsible for submitting their logs of mileage to official events by 2 pm on the day of each month's meeting; mileage for July, August, and January will be due on the Friday before the meeting. \$389.99 remained in last year's travel budget. Mrs. Noble determined who needed AAA.

Motion by Eric Nelson to reimburse mileage monthly for the 2011-2012 fiscal year.

Second by Samuel Rubinstein. Mrs. Trivette questioned the calculation of 31¢ per mile. Mrs. Noble discussed calculation to budget money after December's payment, so Mrs. Trivette recommended reviewing last year's totals if not adding to the budget. **Motion passes.**

XIII. Other Business

- State Officers were reminded to fill out the W-9 form provided in their folders.
- *StrengthsQuest* books were distributed; a test must be taken online and the book should be read before BLAST Off.
- **Motion by Eric Nelson** to give Julianne an unexcused absence.
Second by Jessica McCosker. Motion passes.
- **Motion by Eric Nelson** to make Rachel chair of the Executive Committee in his absence.
Second by Rachel Layton. Motion passes.

XIV. Closing Ceremonies

XV. Adjournment

The meeting was adjourned at 6:31 pm.

New Jersey FFA Association
Treasurer's Report for
May 2011

BEGINNING BALANCE: May 1, 2011

\$74,044.90

Deposits:					
<i>Date</i>	<i>Project#</i>	<i>Project Description</i>	<i>Annual Budget</i>	<i>Monthly Income</i>	<i>YTD Balance</i>
	1	Dues	\$ 23,530.00		\$ 14,791.15
	2	Contests	\$ 4,050.00		\$ 4,343.00
	3	General Supplies			
	4	State Officers	\$ 925.00		\$ 770.00
	5	LEAD	\$ 12,200.00		\$ 12,119.00
	6	State Convention - Regis.	\$ 46,575.00		\$ 20,653.00
	7	National Convention	\$ 2,735.00		\$ 2,991.00
	8	Hort Expo	\$ 4,275.00		\$ 2,886.00
	9	National Leadership Conf.			
	10	State Leadership Event	\$ 3,375.00		\$ 1,835.00
		Total Deposits	\$ 97,665.00	\$ -	\$ 60,388.15
Expenses:					
<i>Date</i>	<i>Project #</i>	<i>Expense Description</i>	<i>Annual Budget</i>	<i>Monthly Expense</i>	<i>YTD Balance</i>
	1	Dues 1,828 x \$5	\$ 12,670.00	\$ 13,714.00	\$ 13,714.00
	2	Contests	\$ 1,078.00		\$ 1,049.78
	3	General Supplies	\$ 3,220.00		\$ 1,714.17
	4	State Officers	\$ 10,603.00		\$ 12,425.27
	5	LEAD	\$ 11,146.00		\$ 17,022.97
	6	State Convention - Regis.	\$ 42,479.00	\$ 4,749.92	\$ 8,649.92
	7	National Convention	\$ 7,411.00		\$ 8,553.44
	8	Hort Expo	\$ 3,952.00		\$ 6,471.83
	9	National Leadership Conf.	\$ 2,065.00		\$ 2,065.00
	10	State Leadership Event	\$ 3,041.00		\$ 3,812.00
		Total Expenses	\$ 97,665.00	\$ 18,463.92	\$ 75,478.38

Ending Balance: May 31, 2011

\$55,580.98

New Jersey FFA Expenditures for FY 2011				
Date	Description	Note*	Amount	Total
	Dues/Memberships			
05/11/11	Memberships		\$ 13,336.00	
05/12/11	Memberships		\$ 378.00	
				\$ 13,714.00
	Contests			
08/17/10	Scantron cards		\$ 69.00	
11/29/10	S.Kinsey-reimbursement for Dairy Foods supplies		\$ 66.78	
01/11/11	Scantron Cards		\$ 239.00	
02/22/11	Delaware FFA Association - Poultry & horse judging CDE		\$ 225.00	
03/28/11	Rutgers Gardens		\$ 275.00	
03/28/11	Rutgers Continuing Ed - Rm. Rental for Fall CDE's		\$ 100.00	
04/26/11	Rutgers Continuing Ed - Rm. Rental for Fall CDE's		\$ 75.00	
				\$ 1,049.78
	General Supplies			
07/10/10	Selective Insurance - Liability		\$ 485.00	
07/10/10	Day Timers - Covey's		\$ 341.19	
12/13/10	Vista Print - Calendars		\$ 322.98	
03/22/11	Selective Insurance - Liability (additional insured coverage)		\$ 65.00	
03/28/11	Larry D. Case Endowment to National FFA Foundation		\$ 300.00	
03/28/11	Bill Hilgendorff Memorial Scholarship to NJ FFA Foundation		\$ 200.00	
				\$ 1,714.17
	State Officers			
09/20/10	National FFA- Jackets/Shirts for SO's		\$ 759.50	
09/20/10	National FFA -Polo's & Navy Long sleeve shirts		\$ 518.00	
11/19/10	NJ Agricultural Society - membership		\$ 50.00	
12/16/10	National FFA-International Payment for E.Nelson, J.Robinson and A. McAlarnen		\$ 2,250.00	
01/10/11	NJ Agricultural Society - Dinner for SO		\$ 220.00	
01/19/11	Eric Nelson mileage		\$ 595.91	
01/19/11	Hanna Toft mileage		\$ 248.00	
01/19/11	James Ferguson, III mileage		\$ 430.48	
01/19/11	Keely Weinberger - mileage		\$ 814.70	
01/19/11	Alec McAlarnen - mileage		\$ 984.98	
01/19/11	Rachel Layton - mileage		\$ 633.71	
01/19/11	Jessica McCosker - mileage		\$ 744.71	
03/15/11	National FFA - SPC registration for K.Weinberger		\$ 600.00	
03/15/11	National FFA - E. Nelson early arrival hotel cost		\$ 89.50	
03/15/11	National FFA - Shirts, polos, Jacket E.Nelson		\$ 343.00	
04/19/11	AAA membership		\$ 480.16	
04/27/11	Hanna Toft mileage Reim for Dec, Jan, Feb, Mar 2011		\$ 151.80	
04/27/11	J.Robinson mileage reim for Dec, Jan, Feb, Mar 2011		\$ 165.28	
04/27/11	J.Ferguson mileage reim for Dec, Jan, Feb, Mar 2011		\$ 269.72	
04/27/11	J.McCosker mileage reim for Dec, Jan, Feb, Mar 2011		\$ 571.67	
04/27/11	R. Layton mileage reim for Dec, Jan, Feb, Mar 2011		\$ 108.86	
04/27/11	A.McAlarnen mileage reim for Dec, Jan, Feb, Mar 2011		\$ 617.41	
04/27/11	K.Weinberger mileage reim for Dec, Jan, Feb, Mar 2011		\$ 451.00	
04/27/11	E.Nelson mileage reim for Dec, Jan, Feb, Mar 2011		\$ 326.88	
				\$ 12,425.27
	Leadership Experience and Development			
09/30/10	Partycrashers DJ for COLT		\$ 200.00	
11/19/10	Balance to Camp Bernie		\$ 11,358.00	
11/04/10	First Coast Promo- T-shirts		\$ 1,230.95	
02/01/11	First Coast Promo - Blue Padfolios		\$ 1,178.52	
04/01/11	National FFA - Plaques		\$ 122.50	
04/01/11	YMCA Camp Bernie - Deposit for 10/11		\$ 2,933.00	
				\$ 17,022.97
	State Convention			
03/29/11	Go Festive - photo booth		\$ 650.00	
04/01/11	Andrea Lohr - speaker		\$ 3,000.00	
10/28/10	Partycrashers DJ for State Convention		\$ 250.00	
05/04/11	National FFA - Corduroy Banners		\$ 273.00	
05/04/11	National FFA - Convention Pins, Metals, Frames, plaques		\$ 1,423.50	
01/05/00	National FFA -Convention supplies		\$ 910.50	
05/04/11	Audio Clear- Grey Vanman lighting & audio equipment		\$ 1,365.00	
05/11/11	Norco Awards - Pins		\$ 777.92	
				\$ 8,649.92
	National Convention			
07/27/10	National FFA - CDE's		\$ 665.00	
07/06/10	National FFA - Lodging Room deposit		\$ 1,700.00	
10/07/10	Susan R. Butch - America Express for SO's Airline tickets to Indy		\$ 1,355.26	
11/04/10	Susan R. Butch-America express for Hyatt, NJ Breakfast		\$ 2,227.00	
11/24/10	The Westin-lodging for Delegates		\$ 2,047.50	
03/15/11	National FFA - National Convention Delegate Registration		\$ 160.00	
03/15/11	National FFA - National Officer Candidate Hotel Reimbursement		\$ 398.68	
				\$ 8,553.44
	Hort Expo			
03/15/11	Staats - Ribbons		\$ 132.27	
03/22/11	Adams Rental - tables & table cloths		\$4,105.40	
03/23/11	National FFA - Hort Expo Plaques		\$985.00	
03/23/11	Zieger & Sons- whole sale flowers		\$1,249.16	
				\$ 6,471.83
	Leadership Event			
03/01/11	The College of NJ -		\$ 3,645.50	
03/23/11	National FFA - Brochure, notepads, mints, placemats		\$ 166.50	
				\$ 3,812.00
	National Leadership Conference			
08/03/10	Virginia FFA - Registration for State Officers		\$ 2,065.00	
				\$ 2,065.00
	Grand Total		\$ 75,478.38	\$ 75,478.38