



**NEW JERSEY**  
**FFA ASSOCIATION**

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**New Jersey FFA Association**  
**"Timeless Traditions. *Endless Possibilities.*"**

**TO:** State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

**FROM:** Renée Stillwell, State FFA President  
Erin E. Noble, State FFA Specialist  
Nancy J. Trivette, State FFA Advisor

**DATE:** December 15, 2017

**RE:** State FFA Executive Board Meeting – Combined January/February Meeting  
**Monday, January 29, 2018 – 4:00 p.m.**  
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2017-2018.

**AGENDA FOR THE JANUARY/FEBRUARY STATE MEETING**

- I. Opening Ceremonies**
- II. Minutes from the December State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities – Renee Stillwell
  - B. Membership & Chapter Relations – Allison Finn
  - C. State Leadership Activities – Kelsey Stockton
  - D. State Applications – Jeremy Posluszny
  - E. Career Development Evaluation and Review – Ariel Norbeck
  - F. Horticultural Exposition Evaluation and Review – McKenna Moore
  - G. State Convention Evaluation – Sarah Kelly

- VI. Parliamentary Procedure Report – Allison Finn**
- VII. Constitution and Bylaws Report – Jeremy Posluszny**
- VIII. Executive Committee Report – Morgan Rutar**
- IX. Foundation Report – Jeremy Posluszny**
- X. Alumni Report – McKenna Moore**
- XI. Agricultural Education Advisory Council Report – Ariel Norbeck**
- XII. New Jersey Agricultural Society Report – Kelsey Stockton**
- XIII. New Jersey Association of Agriculture Educators – John Neyhart**
- XIV. Unfinished Business**
  - A. 212° Conference (December 9) – Allison Finn
  - B. International Leadership Seminar for State Officers (January 2-16) – Sarah Kelly
  - C. Banquet Speech Workshop (January 19) – Jeremy Posluszny
  - D. State Officer Candidates’ School (January 27) – Allison Finn
  - E. State Agriculture Convention (February 7) – Ariel Norbeck
  - F. Fuel Up Retreat (February 15-18) – McKenna Moore
  - G. Advocacy and Legislative Leadership Day (February 22) – Allison Finn
  - H. National FFA Week (February 17-24) – Kelsey Stockton
  - I. Statewide Community Service Project – Sarah Kelly
  - J. Ceremony Practice Schedule – Ariel Norbeck
  - K. Chapter Visits – Allison Finn
  - L. Team Goal Action Plan – Jeremy Posluszny
- XV. New Business**
  - A. Selection of Honorary State Degree and Distinguished Service Recipients – Jeremy Posluszny
  - B. Horticultural Exposition/Floral Design CDE (March 9-10) – McKenna Moore
  - C. National Agriculture Day Event (March 19-20) – McKenna Moore
  - D. Winter (Online) CDEs (March 21) – Sarah Kelly
  - E. Spring CDEs (April 19) – Ariel Norbeck
  - F. Delegate Issues for State Convention – Jeremy Posluszny
  - G. Agricultural Education/Agriculture Issues Discussion – Kelsey Stockton
  - H. Member of the Month – Morgan Rutar
  - I. State Officer Mileage – McKenna Moore
- XVI. Closing Ceremonies**

*Next State Meeting – March 5, 2018  
New Jersey Department of Agriculture, Board Room  
4:00 p.m.*

**New Jersey FFA Association  
Minutes from December 4, 2017 Meeting**

**I. Opening Ceremonies**

Renee Stillwell called the meeting to order at 4:02 p.m. Voting members in attendance were Jeremy Posluszny, Kelsey Stockton, Sarah Kelly, Ariel Norbeck, McKenna Moore, Allison Finn, Morgan Rutar, and Mr. John Neyhart. State Staff in attendance were Mrs. Erin Noble and Ms. Debra McCluskey.

**II. Minutes from November State Meeting**

**Motion by Kelsey Stockton** to dispense with the reading of the meeting minutes and approve them as distributed.

**Seconded by Allison Finn. Motion passes.**

**III. Treasurer's Report**

**Motion by Sarah Kelly** to accept the treasurer's report pending audit.

**Motion passes pending audit.**

**IV. Guest Introductions and Attendance**

No guests were present.

*Jeremy Posluszny assumed the duties of the chair.*

**V. Committee Assignments**

**A. Constitutions, Bylaws, & Program of Activities**

No report.

**B. Membership & Chapter Relations**

No report.

**C. State Leadership Activities**

The committee meeting was on November 13 with all members present. A survey will be created by the committee to gain feedback from advisors on what they perceive as most important for their officers to be trained on.

**Motion by Kelsey Stockton** to accept the committee report as read.

**Implied second. Motion passes.**

**D. State Applications**

No report.

**E. Career Development Evaluation and Review**

The committee met on November 13. They discussed reviewing the 60% rule, Winter CDEs, and how to reduce costs of the Floral Design CDE and Floriculture CDE.

**Motion by Ariel Norbeck** to accept the committee report as read.  
**Implied second. Motion passes.**

**F. Horticultural Exposition Evaluation and Review**

No report.

**Motion by McKenna Moore** to change the class name of Secretaries' Day to Administrative Professionals' Day.

**Seconded by Allison Finn. Motion passes.**

**G. State Convention Evaluation**

The committee met on November 27 to discuss the logistics of this year's Statewide Community Service Project.

**Motion by Sarah Kelly** to accept the committee report as read.

**Implied second. Motion passes.**

**Motion by Sarah Kelly** to select the Bridge of Books Foundation as this year's Statewide Community Service Project.

**Seconded by Kelsey Stockton. Motion passes.**

*Renee Stillwell reassumed the duties of the chair.*

**VI. Parliamentary Procedure Report**

Lay on the table defers the voting on a pending motion. It must be seconded with a majority in the affirmative. It's neither amendable nor debatable, and cannot be reconsidered.

**VII. Constitution and Bylaws Report**

Article III depicts how the state association is chartered of affiliated local chapters at schools that have organized instruction in agricultural education. Article IV explains the types of membership available: Active, Collegiate, Honorary, and Post-Secondary.

**Motion by Jeremy Posluszny** to recommend amending the constitution by striking out Article III, Section C and Article IV, Section G, effectively removing Collegiate membership from the New Jersey FFA Association.

**Seconded by Allison Finn. Motion passes.**

**Motion by Jeremy Posluszny** to recommend amending the constitution and bylaws by replacing agricultural education to Food, Agriculture, and Natural Resources Education.

**Seconded by Ariel Norbeck.**

**Motion by Jeremy Posluszny** to amend the main motion to insert "where applicable" at the end.

**Seconded by Morgan Rutar. Amendment passes.**

**Motion as amended passes.**

**VIII. Executive Committee Report**

Morgan Rutar had the officers write letters of sincerity and generosity to each other in spirit of the holidays.

**IX. Foundation Report**

The Foundation met on November 27 to discuss the Sponsor's Breakfast that will be hosted at Advocacy & Legislative Leadership Day. The next meeting is January 9.

**X. Alumni Report**

The Alumni hosted their 5K on November 18 at the Horse Park of New Jersey. Their next meeting is November 13.

**XI. Agricultural Education Advisory Council Report**

The next meeting will be at the Agricultural Convention on February 7, 2018.

**XII. New Jersey Agricultural Society**

The last meeting was on November 8. The Ag Society is currently preparing their Annual Gala which will be on March 17, featuring a St. Patty's Day themed dinner. Additionally, they voted to donate a total of \$200 to the ILSSO participants.

**XIII. New Jersey Association for Agricultural Educators**

The ACTE Conference and NAAE Convention are this week, from December 5-8 in Nashville, TN. We have six agricultural educators in attendance. The resolution to continue marketing FANR education and support for the memorandum between the Department of Education and Department of Agriculture has been completed for the New Jersey Agricultural Convention.

**XIV. Unfinished Business**

**A. The New Jersey Farm Bureau Convention**

Renee Stillwell spoke at the convention on November 13 in Princeton, NJ. Her speech was based on the demand for agricultural educators and the impact they make on the lives of students.

**B. Fall Career Development Events**

An evaluation of the event was provided in the folders. Results are as follows: Cumberland Regional – 1<sup>st</sup> place Fruits & Vegetables; Newton – 1<sup>st</sup> place Land Judging; Belvidere – 1<sup>st</sup> place Milk Quality & Products; Monmouth County – 1<sup>st</sup> place Turf Management.

**C. 212 Conference**

The 212 Conference is this Saturday, December 9, at Rutgers University. Officers who are helping to set-up will meet at 7:30 a.m. with all others at 8:00 a.m.

**D. Holiday Party**

The Holiday Party will take place following the work session on December 15. Secret Santa presents must be a maximum of \$15. Reminder that board members must contribute a food dish.

**E. International Leadership Seminar for State Officers**

Sarah Kelly and McKenna Moore are fundraising for their trip to South Africa that happens in January!

**F. State Officer Candidates' School**

State Officer Candidates' School will be on January 17 at the Stone Bridge Middle School in Allentown, NJ. Letters to potential candidates will be sent out shortly. The officers are aware of which workshop they are responsible to facilitate.

**G. Chapter Visits**

Most of all chapter visits have been completed. The official deadline is December 15 unless a special request has been made per the advisor.

**H. Team Goal Action Plan**

The goals of the team were shared.

**XV. New Business**

**A. Event Cost Analysis**

**a. Horticultural Exposition**

A copy of the cost analysis was provided.

**Motion by Jeremy Posluszny** to set the cost for 2018

Horticultural Exposition to \$5 per entry and for the 2018 Floral Design is \$25 per participant.

**Seconded by Allison Finn. Motion passes.**

**b. Advocacy & Legislative Leadership Day**

A copy of the cost analysis was provided.

**Motion by Jeremy Posluszny** to set the cost for 2018

Advocacy and Legislative Leadership Day to \$28 per participant.

**Seconded by Sarah Kelly. Motion passes.**

**B. Banquet Speech Workshop**

Hosted by the New Jersey Alumni, the Banquet Speech Workshop will take place on January 19 at The EcoComplex in Bordentown, NJ. Reminder to the officers that the draft of our speeches are due on December 15.

**C. State Agriculture Convention**

On February 7 in Atlantic City, NJ, Renee Stillwell will deliver a speech to the delegates of the State Agriculture Convention. That night, Jeremy Posluszny, Kelsey Stockton, Morgan Rutar, and Ariel Norbeck, along with Renee, will partake in the dinner and networking program.

**D. Fuel-Up Retreat**

The Fuel-Up Retreat will be February 15 to 18 in North Wildwood, NJ. The officers will be preparing for state convention all weekend. More information to follow.

**E. National FFA Week**

National FFA Week is from the 18<sup>th</sup> to 25<sup>th</sup> of February. Officers are expected to keep their schedules open throughout the week so that state officer requests from chapters are fulfilled.

**F. Advocacy and Legislative Leadership Day**

Advocacy and Legislative Leadership Day will be on February 22 at The College of New Jersey. The theme this year is Find Your Path, which will encourage members to explore all the unique careers within the agricultural industry. Drafts of each workshop that will be conducted are due on December 15.

**G. Ceremony Practice Schedule**

The officers were reminded of the practice schedule.

**H. Agricultural Education Issues Discussion**

An article was shared from Forbes that showcases the 25 Most Innovative Ag-Tech Startups. One of these is the Sample6, which claims to be the world's fastest food pathogen detection system by detecting a bug within 6 hours.

**I. Member of the Month**

**Motion by Morgan Rutar** to select Sierra Eachus from the Cumberland Regional FFA Chapter as the December Member of the Month.

**Seconded by Jeremy Posluszny. Motion passes.**

**J. State Officer Mileage**

The updated mileage report was provided in the folders. Mid-year reimbursements will be mailed by the end of December.

The meeting was adjourned at 6:07 p.m.

Respectively Submitted,  
*Kelsey Stockton, State Secretary*

# NJ FFA Association Monthly State Meetings - General Ledger

As of November 30, 2017

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Deposit	11/01/2017	Clay Ewell Educational...	Deposit	-SPLIT-	6,230.00	6,230.00	30,205.22
	Check	11/01/2017		Fall CDEs scantrons	P2 (CDEs - Expense)	-405.00	-405.00	36,435.22
	Deposit	11/06/2017		Deposit	-SPLIT-	2,150.00	2,150.00	36,030.22
	Check	11/09/2017	The Hotel ML	SO lodging & meals	P5 (LEAD - Expense)	-1,246.88	-1,246.88	38,180.22
	Check	11/09/2017	The Westin	lodging for National Convention (Stillwell, ...	P7 (National Conven. - Expense)	-1,375.95	-1,375.95	36,933.34
	Check	11/09/2017	Hard Rock Cafe	final payment for Welcome Breakfast for ...	P7 (National Conven. - Expense)	-1,375.92	-1,375.92	35,557.39
	Check	11/09/2017	Ramada Inn - Washin...	lodging return trip home	P7 (National Conven. - Expense)	-749.89	-749.89	34,181.47
	Check	11/09/2017	Ramada Inn - Washin...	lodging return trip home	P7 (National Conven. - Expense)	-77.69	-77.69	33,431.58
	Check	11/09/2017	Ramada Inn - Washin...	lodging return trip home	P7 (National Conven. - Expense)	-77.69	-77.69	33,353.89
	Check	11/09/2017	Erin Noble	lodging return trip home	P7 (National Conven. - Expense)	-77.69	-77.69	33,276.20
	Check	11/09/2017	National FFA Organiz...	LEAD supplies	P5 (LEAD - Expense)	-29.64	-29.64	33,188.87
	Deposit	11/14/2017		Affiliation Fee (based on 2016-17 membe...	P1 (Dues/Memberships-Expense)	-12,680.00	-12,680.00	20,488.87
	Check	11/20/2017		Deposit	-SPLIT-	1,800.00	1,800.00	22,288.87
	Check	11/22/2017	Dan Wunderlich	reim MOP expenses	P2 (CDEs - Expense)	-83.42	-83.42	22,205.45
	Deposit			Deposit	-SPLIT-	1,255.00	1,255.00	23,460.45
Total FFA						-6,744.77	-6,744.77	23,460.45
<b>TOTAL</b>								<b>23,460.45</b>



## NJ FFA Association FFA Monthly Budget Summary November 2017

	Nov 17	Jul - Nov 17	\$ Under / Over Budget	Annual Budget
<b>Income</b>				
Deposit	0.00	0.00	0.00	0.00
P1 Dues/Memberships (Income)	3,825.00	16,385.00	-31,615.00	48,000.00
P2 CDES (Income)	187.00	1,556.00	181.00	1,375.00
P4 State Officers (Income)	0.00	140.90	-134.10	275.00
P5 LEAD (Income)	955.00	13,010.00	-3,090.00	16,100.00
P6 State Convention (Income)	0.00	6,646.54	-51,633.46	58,280.00
P7 National Convention (Income)	0.00	1,110.00	200.00	910.00
P8 Horticulture Expo (Income)	0.00	0.00	-5,450.00	5,450.00
P10 Leadership Event (Income)	0.00	0.00	-4,500.00	4,500.00
<b>Total Income</b>	<b>4,967.00</b>	<b>38,848.44</b>	<b>-96,041.56</b>	<b>134,890.00</b>
<b>Expense</b>				
P1 (Dues/Memberships-Expense)	12,690.00	13,656.50	-13,843.50	27,500.00
P2 (CDES - Expense)	488.42	1,590.81	-635.19	2,226.00
P3 (General Supplies - Expense)	0.00	1,485.20	-1,340.80	2,826.00
P4 (State Officers - Expense)	0.00	4,199.37	-4,868.63	9,068.00
P5 (LEAD - Expense)	1,276.52	14,840.76	-1,083.24	15,924.00
P6 (State Convention - Expense)	0.00	61,000.68	3,110.68	57,890.00
P7 (National Conven. - Expense)	3,734.83	6,682.83	-214.97	6,897.80
P8 (Hort Expo - Expense)	0.00	0.00	-4,180.00	4,180.00
P9 (NLCSSO - Expense)	0.00	0.00	-3,250.20	3,250.20
P10 (Leadership Event-Expense)	0.00	0.00	-5,128.00	5,128.00
<b>Total Expense</b>	<b>18,179.77</b>	<b>103,456.15</b>	<b>-31,433.85</b>	<b>134,890.00</b>
<b>Net Income</b>	<b>-13,212.77</b>	<b>-64,607.71</b>	<b>-64,607.71</b>	<b>0.00</b>

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: November 13, 2017 via Google Hangouts

Committee: State Leadership Activities

Committee Members Present:

All members Present: McKenna Moore, Allison Finn, Morgan Rutar, Ms. Miller, and Kelsey Stockton.

Absent:

N/A

Purpose of Meeting:

Review Evaluation Results from LEAD and make any necessary recommendations for improvement.

Recommended Action(s):

It is recommended that we (1) Elaborate on the "why" of what we do and topics such as The Creed, Mission, and Degrees Available throughout SGC; (2) Market LOC with more inclusive phrases instead of saying, for example, "If you're not a first-year or chapter officers..."; (3) Allow the LOC participants to partake in the brainstorming aspect of the POA Session since they, too, have enough experience to help; (4) Infuse some aspect of public speaking skills, such as being able to communicate with stakeholders and/or standing at the podium for events, within COLT due to having that responsibility throughout the year; (5) Research possible ways to lower the cost for all participants rather than just five chapters so that members do not have that barrier; and (6) Collect feedback from advisors on what they perceive as most important for their officers to be trained on as well as any additional trainings that their chapter officers might have prior to LEAD and the topics already covered.

Comments:

Overall, all the evaluations showcase the great experience that all members had at LEAD. No profound conflicts about the new hotel and their amenities.

Kelsey Stockton  
Chairperson

Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: November 13, 2017

Committee: Career Development Event Review and Evaluation

Committee Members Present: Ariel Norbeck, Sarah Kelly, Mr. Dale Cruzan

Absent: Jeremy Posluszny, Morgan Rutar

Purpose of Meeting: To review the committee report from state convention and start discussing solutions to issues presented.

Recommended Action(s):  
 A statistics sheet should be created on the 60% rule showing it's effectiveness.  
 It should be recommended to the executive board to have online CDEs located at three different regional locations (Northern, Central, and Southern) courtesy of possible host schools. Proctors could come from the host schools.  
 Environmental and Natural Resources CDE's GPS portion was confusing to many members last year. It is recommended that there is more accuracy on waypoint placement this coming year and it is recommended to refer to an industry expert for additional assistance.  
 To reduce costs of having the Floriculture CDE and Floral Design CDE separate, it is recommended that the Floriculture CDE does not choose a floral design practicum.

Comments:

Ariel Norbeck  
Chairperson

Sarah Kelly  
Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: November 27, 2017

Committee: State Convention Evaluation

Committee Members Present: Sarah Kelly, Kelsey Stockton, Allison Finn

Absent: Dr. McLean, Morgan Rutar

Purpose of Meeting: Develop the State Wide Community Service Project.

Recommended Action(s): Moving to approve donating books and funds to kids from preschool-high school to the Bridge of Books Foundation as the State Wide Community Service Project, or alternatively approving donating nonperishable foods and funds to the Community Food Bank of New Jersey as the State Wide Community Service Project.

Comments: The Bridge of Books Foundation takes the donated books and delivers them to schools, community events, and various agencies to give books to as many underserved children as possible. They collect books of all genres including books in different languages. They use financial donations to help fund their program as well as purchase more books for children.

Sarah Kelly  
Chairperson

Allison Finn  
Secretary