



# National FFA Organization

*Premiere Leadership*

*Personal Growth*

*Career Success*

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New Jersey FFA Association · New Jersey Department of Agriculture  
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330  
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## **New Jersey FFA Association**

**"Fuel Your Fire"**

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Kyle Clement, State FFA President  
Erin E. Noble, State FFA Specialist  
Nancy J. Trivette, State FFA Advisor

DATE: December 13, 2013

RE: State FFA Executive Board Meeting

**Thursday, January 2, 2013 – 9:00 a.m.**

1st Floor NJDA Auditorium, Trenton, NJ

- 9:00 – 11:30 am – State FFA Association Meeting
- 11:30 am – 12:30 pm – Lunch
- 12:30 pm – 4:00 pm – State Convention Planning

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2013-2014.

### **AGENDA FOR THE JANUARY STATE MEETING**

- I. Opening Ceremonies**
- II. Minutes from the December State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities – Kyle Clement
  - B. Membership & Chapter Relations – Catherine Cincotta
  - C. State Leadership Activities – Delaney Gray
  - D. State Applications – Kristianne Dowd
  - E. Career Development Evaluation and Review – Stuart Faunce
  - F. Horticultural Exposition Evaluation and Review – Kelly Gangel
  - G. State Convention Evaluation – David Watts

The FFA Mission

*FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.*

- VI. Parliamentary Procedure Report** – Stuart Faunce
- VII. Executive Committee Report** – Ernest Arians
- VIII. Foundation Report** – Kristianne Dowd
- IX. Alumni Report** – Delaney Gray
- X. Agricultural Education Advisory Council Report** – Kyle Clement
- XI. Unfinished Business**
  - A. 2014 Calendars – Catherine Cincotta
  - B. 212° Conference (December 7, 2013) – Delaney Gray
  - C. Holiday Party (December 16, 2013) – David Watts
  - D. International Leadership Seminar for State Officers (January 3-14, 2014) – Kelly Gangel
  - E. Banquet Speech Workshop (January 17, 2014) – David Watts
  - F. State Officer Candidates' School (January 25, 2014) – Catherine Cincotta
  - G. State Agriculture Convention (February 5, 2014) – Delaney Gray
  - H. National FFA Week
    - a. ALLD (February 20, 2014) – Kristianne Dowd
    - b. Chapter Events – Stuart Faunce
  - I. Fuel Up Retreat (February 27 – March 2, 2014) – David Watts
  - J. Horticultural Exposition/ Floral Design CDE (March 14-16, 2014) – Kelly Gangel
  - K. National Ag Day Event (March 23-25, 2014) – Stuart Faunce
  - L. State Officer Challenge – Delaney Gray
  - M. Ceremony Practice Schedule – Kristianne Dowd
  - N. Chapter Visits – Catherine Cincotta
  - O. Team Goal Action Plan – Kristianne Dowd
- XII. New Business**
  - A. Visit with Zoetis (March 28, 2014) – Kristianne Dowd
  - B. Potential State Officers – Stuart Faunce
  - C. Retiring Address – Ernest Arians
  - D. Statewide Community Service Project – Catherine Cincotta
  - E. American FFA Degree Workshop – Stuart Faunce
  - F. Agriculture/Agricultural Education Issues Discussion – Delaney Gray
  - G. Member of the Month – Ernest Arians
  - H. State Officer Mileage
- XIII. Closing Ceremonies**

*Next State Meeting- February 3, 2014  
1<sup>st</sup> Floor New Jersey Department of Agriculture, Board Room  
4:00 p.m.*

**New Jersey FFA Association  
Minutes of the December 2, 2013 Meeting**

**I. Opening Ceremony**

The meeting was called to order at 4:11 pm. Voting members in attendance were Delaney Gray, Kelly Gangel, Kristianne Dowd, Catherine Cincotta, Dave Watts, Stuart Faunce, and Ernie Arians. State Staff in attendance was Mrs. Noble. Guests in attendance were Sean Walker from the Ocean County FFA Chapter and Jenna Pinhas from the Allentown FFA Chapter.

**II. Minutes of the November State Meeting**

**Motion by Kelly Gangel** to accept the minutes as read.

**Seconded by Catherine Cincotta. Motion Passes.**

**III. Treasurer's Report**

**Motion by Kristianne Dowd** to accept the treasurer's report pending audit.

**Motion passes pending audit.**

**IV. Guest Introductions and Attendance**

Jenna Pinhas from the Allentown FFA Chapter discussed her Thanksgiving break and time with her family. Sean Walker from the Ocean County FFA Chapter talked about his Thanksgiving dinner with his family.

*Delaney Gray assumes the duties of the chair.*

**V. Committee Assignments**

**A. Constitution, Bylaws & Program of Activities**

Committee members in attendance were Kyle Clement and Kelly Gangel. The committee met via conference call, and discussed possible changes to the State Association's current Program of Activities.

**Motion by Kyle Clement** to accept the committee report as read.

**There is an implied second. Motion passes.**

**Motion by Kyle Clement** to enact all of the committee's recommendations.

**Seconded by Ernie Arians. Motion passes.**

**B. Membership & Chapter Relations**

Committee members in attendance were Catherine Cincotta, Delaney Gray, Dave Watts, Kristianne Dowd, and Dr. McLean. The committee discussed ways to stay consistent with social media posts. The committee recommends having assigned themes for the days of the week to post on the NJ FFA Association social media websites.

**Motion by Catherine Cincotta** to accept the committee report with the relevant changes.

**There is an implied second. Motion passes.**

**C. State Leadership Activities**

No report.

**D. State Applications**

**Motion by Kristianne Dowd** to change the wording of the FFA Week application to include multimedia and pamphlets.

**Motion withdrawn.**

**Motion by Kristianne Dowd** to change the Blue Jackets, Bright Futures application question number three into a bulleted list.

**Seconded by Dave Watts. Motion passes.**

**Motion by Kristianne Dowd** to edit the Advisor of the Year application Section III. Part A. question one into a bulleted list.

**Motion fails.**

**E. Career Development Evaluation and Review**

No report. The next meeting is December 17, 2013 at 3:00 pm.

**F. Horticultural Exposition Evaluation and Review**

No report.

**G. State Convention Evaluation**

No report. The next meeting will be December 13, 2013.

*Kyle Clement reassumes the duties of the chair.*

**VI. Parliamentary Procedure Report**

Incidental Motions have no order to them, and can come up at any time during a meeting. These motions are used when you need to have a break, and it requires a second. There is no debate. Move to Divide the Question is an Incidental Motion and allows a board to divide a motion and consider each part separately.

**VII. Executive Committee Report**

We are halfway through our state officer year, and now are preparing for the spring's events. We are encouraged to remember that, "The unexamined life is not worth living". As we reflect, and examine our time so far we realize the areas that still need improvement, and the areas of strength. Using this examination, we can move forward into becoming better leaders and learning from previous mistakes to become successful. However, success is not final. We will always be improving and striving for the best.

**VIII. Foundation Report**

The next meeting will be held on January 14. Stuart Faunce will be attending the meeting on Kristianne Dowd's behalf.

**IX. Alumni Report**

The next meeting is December 11, 2013 at 6:00 pm.

**X. Agricultural Education Advisory Council Report**

The next meeting will be held February 5, 2014.

## **XI. Unfinished Business**

### **A. 2014 Calendars**

The NJ FFA Association will be personally delivering and sending out calendars to stakeholders on December 16. The pictures in the calendars showcase agriculture, FFA members, and state officers.

### **B. New Jersey Farm Bureau Convention**

The New Jersey Farm Bureau Convention was held at the Weston Hotel in Princeton, NJ on the 18<sup>th</sup> of November. The Young Farmers and Ranchers had their first meeting on the 17<sup>th</sup> of November. Kyle Clement spoke about the importance of investing in the youth in agriculture at the convention.

### **C. Fall Career Development Events**

Fall CDEs were held at Rutgers School of Environmental and Biological Sciences on November 14. Results include: 1<sup>st</sup> Place Fruits & Vegetables – Union County FFA; 1<sup>st</sup> Place Land Judging – Allentown FFA; 1<sup>st</sup> Place Milk Quality & Products – Warren Hills FFA; and 1<sup>st</sup> Place Turf Management – Monmouth County FFA. Congratulations to all of the first place teams, and thank you for your participation!

### **D. International Leadership Seminar for State Officers**

ILSSO will be held in South Africa from January 3-14. There have been discussion boards posted by Shane Jacques on Schoology.com for state officers attending the seminar. Kristianne Dowd, Delaney Gray, Dave Watts, and Kelly Gangel are planning to attend, and have been busy with fundraising. The trip payment is due December 13.

### **E. Holiday Party**

The state officers are scheduled to have a holiday party at Mrs. Trivette's house on the 16<sup>th</sup> of December after the work session meeting. Each officer brings a platter of food and participates in a Secret Santa.

### **F. State Officer Challenge**

The State Officer Challenge is in progress. Each officer has been assigned a piece to complete for the challenge, and is currently working on the completion. Stuart Faunce has made contact with a community group to set up a meeting as part of the State Officer Challenge.

### **G. Banquet Speech Workshop**

The state officers will meet to learn how to write banquet speeches and practice speeches for visiting chapters. The workshop will be held at the Rutgers Eco Complex on January 17, 2014. Speech manuscripts are due by December 24, 2013.

### **H. State Officer Candidates' School**

SOCS will be held at the Department of Agriculture in Trenton, NJ on January 25. SOCS teaches members the duties of a state officer, provides a mock nominating committee experience, as well as discusses the eight officer competencies. The event also encourages networking with other potential candidates.

**I. State Agriculture Convention**

At the convention, new people will be elected to serve on the board. The State Agriculture Convention will be held at the Taj Mahal in Atlantic City. There is a youth reception and delegate dinner that State Officers are invited to attend. Kyle Clement will be in attendance as the youth speaker. The Ag Ed Advisory Council will also meet during the convention. All is scheduled to take place on Wednesday, February 5.

**J. Horticultural Exposition/Floral Design CDE**

The Horticultural Exposition/Floral Design CDE will be held at Mercer County Community College, and gives FFA members the chance to show off their skills in the horticulture industry. A cost analysis of the Horticultural Exposition/Floral Design CDE is provided in our folders.

**Motion by Delaney Gray** to increase the cost of the Horticultural Exposition entry fee to \$5.00.

**Seconded by Kristianne Dowd. Motion passes.**

**K. National Ag Day Event**

New Jersey FFA nominated Stuart Faunce to attend the National Ag Day event in Washington, D.C. to learn about agriculture advocacy. The event will be held March 23-25, 2014. Stu will meet with agriculture leaders to discuss Ag issues and create solutions for them. There may be a possibility for additional officers to attend. Mrs. Noble is willing to take interested officers to Washington, D.C. for just day on Tuesday, March 25.

**L. Team Goal Action Plan**

There is an action plan provided in our folders for increasing participation for State Officer Candidate's School by 10%. Each officer has been assigned a part of the action plan to promote the event. The Positivity Club is going well, and still encouraging the officers to keep up the good work. The social media promotion has been a success. NJ FFA Association has just recently created an Instagram account, and will be creating webisodes for members to view. The government outreach is on track, and the state officers have recently participated in an interview with Janice Kovach, the mayor of Clinton.

**M. Chapter Visits**

The chapter visit schedule has been provided in our folders. Many of the chapters have received visits already, or have been confirmed. The state officers are excited to visit with the FFA members, and see their agriculture programs.

**XII. New Business**

**A. Christmas Tree Cutting Event**

To mark the start of the Christmas tree season, Secretary Fisher and others visited Wyckoff Christmas Tree Farm for the annual tree cutting ceremony. Belvidere FFA raised over two thousand dollars to be donated to the farm for Trees for Troops. Stuart Faunce attended on behalf of the NJ FFA and brought greetings.

**B. 212° Conference**

The 212° Conference will be held at Middlesex East Brunswick on December 7. The state officers have the chance to mingle and learn along with the FFA members throughout the conference. Gillian Gordon and Matt Reutlinger, both past SOs from Pennsylvania, will be the National FFA facilitators.

**C. National FFA Week**

**a. ALLD**

ALLD will be held at TCNJ on February 20. ALLD gives members the chance to learn about advocating for agriculture, and the chapter presidents will be visiting the state house with Kyle Clement. State Officers have been assigned topics and are busy working on their workshops.

**b. Chapter Events**

Chapters will be sending requests for state officers to attend the chapters' events during FFA Week. State officers are encouraged to keep their schedules open for the week.

**D. Fuel Up Retreat**

The schedule for the Fuel Up Retreat is provided in our folders. It will be held February 27-March 2 in North Wildwood. This retreat will be the time for state officers to plan out the upcoming State Convention.

**E. Ceremony Practice Schedule**

A practice schedule has been decided on during the last work session.

**F. Agricultural Education Issues Discussion**

Secretary of Agriculture Tom Vilsack has announced that there are grants available through the Value-Added Producer Grant program, which are said to help agricultural producers create new products, expand marketing opportunities, support further processing of existing goods. These grants will help farmers and other agricultural producers to gain a more competitive business edge so that they can continue to grow and be supported. Vilsack also announced that a comprehensive new Food, Farm and Jobs Bill would further expand the rural economy, and that congress must get a bill done as soon as possible.

**G. Member of the Month**

**Motion by Ernie Arians** to make Benjamin Wainwright of the Northern Burlington FFA Chapter the December member of the month.

**Seconded by Stuart Faunce. Motion passes.**

**H. State Officer Mileage**

The state officer mileage report is provided in our folders.

**XIII. Closing Ceremonies**

Meeting adjourned at 6:20 pm.



New Jersey FFA Treasurer's Report  
November 2013

BEGINNING BALANCE: November 1, 2013

\$35,594.04

<b>Deposits:</b>					
<i>Date</i>	<i>Project#</i>	<i>Project Description</i>	<i>Annual Budget</i>	<i>Monthly Income</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 47,000.00	\$ 16,750.00	\$ 29,005.00
	2	CDE's	\$ 4,050.00	\$ 530.00	\$ 746.00
	3	General Supplies	\$ 5,367.30	\$ 300.00	\$ 331.55
	4	State Officers	\$ 1,015.00		\$ 90.00
	5	LEAD	\$ 18,170.00	\$ 2,437.40	\$ 18,170.85
	6	State Convention - Regis.	\$ 59,350.00		\$ 15,411.70
	7	National Convention	\$ 2,825.00		\$ 3,906.00
	8	Hort Expo	\$ 5,675.00		\$ 80.00
	9	National Leadership Conf.			
	10	State Leadership Event	\$ 6,250.00		\$ 175.00
		Total Deposits	\$ 144,335.00	\$ 20,017.40	\$ 67,916.10
<b>Expenses:</b>					
<i>Date</i>	<i>Project #</i>	<i>Expense Description</i>	<i>Annual Budget</i>	<i>Monthly Expense</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 14,400.00	\$ 13,310.00	\$ 13,310.00
	2	CDE's	\$ 4,854.20		\$ 1,670.00
	3	General Supplies	\$ 5,267.30	\$ 24.50	\$ 649.50
	4	State Officers	\$ 9,694.50	\$ 717.70	\$ 1,324.25
	5	LEAD	\$ 21,353.00	\$ 1,690.14	\$ 25,877.42
	6	State Convention - Regis.	\$ 64,494.00		\$ 55,755.90
	7	National Convention	\$ 6,856.00	\$ 315.00	\$ 2,051.60
	8	Hort Expo	\$ 7,710.00		
	9	National Leadership Conf.	\$ 2,125.00	\$ 2,125.00	\$ 2,125.00
	10	State Leadership Event	\$ 7,581.00		
		Total Expenses	\$ 144,335.00	\$ 18,182.34	\$ 102,763.67

Ending Balance: November 30, 2013

\$37,429.10

b



**FY14  
FFA Deposits**

<i>Proj #</i>	<i>Payor</i>	<i>CK#</i>	<i>Amount Deposit</i>	<i>Yearly Total</i>
	Phillipsburg	1779	\$ 150.00	
	Belvidere	2793	\$ 135.00	
	N. Burlington	10925	\$ 365.00	
	Penns Grove	0821	\$ 200.00	
	Upper Freehold Reg.	0694	\$ 250.00	
	Hackettstown Public Schools	8685	\$ 200.00	
	Hackettstown Public Schools	8684	\$ 70.00	
				\$ 2,190.00
			\$ 31,495.00	\$ 47,898.70
<b>November</b>				
1	Camden Co Tech Schools	5094	\$ 1,050.00	
	Northern Burlington Co Reg School	38125	\$ 5,550.00	
	Cape May County Tech.	010595	\$ 1,550.00	
	Ocean County Bd of Education	26973	\$ 1,050.00	
	BCIT Westampton	89122	\$ 1,200.00	
	Monmouth County	85220	\$ 1,050.00	
	Phillipsburg	1119620	\$ 3,050.00	
	Monmouth County	85350	\$ 1,200.00	
	Union County Voc	324425	\$ 1,050.00	
				\$ 16,750.00
2	Middlesex Co Voc Schools	2335	\$ 108.00	
	Bryan Leh	1197	\$ 108.00	
	South Hunterdon Reg. High School	1812	\$ 54.00	
	Warren Hills Regional School	20072	\$ 36.00	
	Cumberland Regional	30119	\$ 144.00	
	Cumberland Regional	30033	\$ 80.00	
				\$ 530.00
3	Warren Hills Regional	20120	\$ 10.00	
	BCIT Westampton	8659	\$ 290.00	
				\$ 300.00
5	Union Co. Voc/Tech Schools	324425	\$ 900.00	
	Woodstown Pilesgrove Regional	5940	\$ 1,537.40	
			\$ 20,017.40	\$ 2,437.40
				\$ 67,916.10

NJAAE mtg. regis.

New Jersey FFA Expenditures for FY 2014				
Date	Description	Order #'s	Amount	Total
11/20/13	National FFA - Affiliation Fee	MEM 144063	\$ 13,310.00	
				\$ 13,310.00
	Contests			
10/16/13	BIGE - CDE's 7 teams		\$ 70.00	
10/18/13	Rutgers-University Inn & Conference Ctr.	PO7875083	\$ 1,600.00	
				\$ 1,670.00
	General Supplies			
08/05/13	Selective Insurance		\$ 625.00	
11/20/13	National FFA - Hunterdon Polytech Gavel	OE-694652	\$ 24.50	
				\$ 649.50
	State Officers			
09/19/13	AAA Membership	Pcard	\$ 456.00	
09/19/13	Lands End - True Blue Polo's for SO	Pcard	\$ 150.55	
11/20/13	National FFA - SPC parking costs	SPC-970	\$ 253.70	
11/20/13	National FFA SO's jackets	OE679830	\$ 464.00	
				\$ 1,324.25
	Leadership Experience and Development			
09/16/13	Partycrashers - DJ		\$ 250.00	
10/16/13	E.Arians - Dairy & Vegie Products	U15659	\$ 79.53	
10/24/13	Jamesburg Hospitality-Crowne Plaza	PO7876645	\$ 23,857.75	
11/20/13	First Coast Promo - t-shirts	PO7889923	\$ 1,558.14	
11/20/13	National FFA-Awards	OE-687259	\$ 132.00	
				\$ 25,877.42
	State Convention			
10/09/13	Rutgers University 2013 State Convention	U1 5627	\$ 55,755.90	
				\$ 55,755.90
	National Convention			
10/10/13	Citibank - SO's airfare to Louisville, KY	u15636	\$ 1,736.60	
11/20/13	National FFA - SO's registraton	ONV-REG 4010	\$ 315.00	
				\$ 2,051.60
	Hort Expo			
	Leadership Event			
	National Leadership Conference			
11/20/13	Maryland FFA Association		\$ 2,125.00	
				\$ 2,125.00
	Grand Total		\$ 102,763.67	\$ 102,763.67

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: December 1, 2013

Committee: Constitution, Bylaws, and Program of Activities Committee

Committee Members Present: Kyle Clement; Kelly Gangel

Absent: Dale Cruzan; Kristianne Dowd; Ernest Arians; Stuart Faunce

Purpose of Meeting: To review and evaluate the Constitution, Bylaws, and Program of Activities of the New Jersey FFA Association and make any suggestions necessary.

Recommended Action(s): The committee reviewed the NJ State FFA Association's Program of Activities in order for it to be finalized by the December State FFA meeting. The committee recommends the following actions: **1. Section I: Member Activities, subsection F: Leadership Workshops-** Since we don't have a plan of action for the Made for Excellence and Advanced Leadership Development Conferences, either create one for them or strike them out. Also, include a fourth action step, reading: 212 Conference in the winter. **2. Section II: State Activities, Subsection H: VSO Council-** Since NJ FFA hasn't taken initiative to enact the action steps, either revive this activity or strike it out. **3. Section II: State Activities, Subsection J: Promote chapter communications with the state association through forms and applications-** Since there is no goal included, include one that reads: Maximize correspondence between the NJ FFA Association and its chapters. **4. Section III: Community Activities, Subsection A: Promote Good Public Relations-** Since social media is frequently used by NJ FFA to spread information, include an eighth action step that reads: "Utilize social media to spread the message of agriculture, agricultural education, and FFA."

Comments:

Kyle Clement  
Chairperson

Kelly Gangel  
Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: Monday, November 25, 2013, 7:00pm

Committee: Membership and Chapter Relations

Committee Members Present:

Catherine Cincotta, Delaney Gray, Dave Watts, Kristianne Dowd, and Dr. Robin McLean

Absent:

Ernie Arians

Purpose of Meeting:

To discuss issues such chapter standing, membership involvement, and social media usage.

Recommended Action(s):

We recommend the following actions. 1. Give each officer a day of the week to post on social media. Each day will have a different theme. Each month at the state meeting, new day assignments will be given out to switch up what is being posted and by whom. 2. Continue to encourage submission of chapter officer lists, POA, and rosters at chapter visits and other events.

Comments:

The next meeting will be held in the Spring time.

Catherine Cincotta  
Chairperson

Delaney Gray  
Secretary