



**NEW JERSEY  
FFA ASSOCIATION**

New Jersey Department of Agriculture  
Office of Food, Agriculture &  
Natural Resources Education  
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**NEW JERSEY FFA ASSOCIATION  
"EMBRACE. EMBARK. EMPOWER."**

**TO:** State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

**FROM:** Josh Loew, State FFA President  
Lauren Fillebrown, State FFA Facilitator  
Erin E. Noble, State FFA Advisor

**DATE:** January 28, 2019

**RE:** State FFA Executive Board Meeting  
**Monday, February 4, 2019 – 4:00 p.m.**  
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2018-2019.

**AGENDA FOR THE FEBRUARY STATE MEETING**

- I. Opening Ceremonies**
- II. Minutes from the December State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities – Josh Loew
  - B. Membership & Chapter Relations – Susan Schmidt
  - C. State Leadership Activities – Brittany Smith
  - D. State Applications – Christine Albrecht
  - E. Career and Leadership Development Evaluation and Review – Kaitlyn Tallamy
  - F. Horticultural Exposition Evaluation and Review – Jamie Specca
  - G. State Convention Evaluation – Jacob Newkirk
- VI. Parliamentary Procedure Report – Jacob Newkirk**

- VII. Executive Committee Report – Renee Stillwell**
- VIII. Foundation Report – Josh Loew**
- IX. State FFA Alumni and Supporters Report – Jamie Specca**
- X. Food, Agriculture, and Natural Resources Education Advisory Council Report – Kaitlyn Tallamy**
- XI. New Jersey Agricultural Society Report – Christine Albrecht**
- XII. Equine Advisory Board Report – Susan Schmidt**
- XIII. New Jersey Association of Agricultural Educators Report – Mr. John Neyhart**
- XIV. Unfinished Business**
  - A. 212° Conference (December 8) – Christine Albrecht
  - B. Teach Ag Recruitment Event (December 8) – Jamie Specca
  - C. International Leadership Seminar for State Officers – Christine Albrecht
  - D. Banquet Speech Workshop (January 18) – Brittany Smith
  - E. State Officer Candidates’ School (January 26) – Susan Schmidt
  - F. New Jersey Agricultural Convention (February 5-7) – Jamie Specca
  - G. Fuel Up Retreat (February 14-17) – Susan Schmidt
  - H. Advocacy and Legislative Leadership Day (February 21) – Jacob Newkirk
  - I. National FFA Week (February 16-23) – Christine Albrecht
  - J. National Ag Day (March 13-14) – Kaitlyn Tallamy
  - K. Ceremony Practice Schedule – Susan Schmidt
  - L. Chapter Visits – Jacob Newkirk
  - M. Team Goal Action Plan – Jamie Specca
- XV. New Business**
  - A. Selection of Honorary State Degree and Distinguished Service Recipients
  - B. Horticultural Exposition/ Floral Design CDE (March 15-16) – Jamie Specca
  - C. Winter (Online) CDEs (March 27) – Brittany Smith
  - D. Spring CDEs (April 11) – Kaitlyn Tallamy
  - E. State FFA Convention (May 22-24)
    - a. Delegate Issues for State Convention – Josh Loew
    - b. Cost Analysis – Kaitlyn Tallamy
    - c. Statewide Community Service Project – Jake Newkirk
  - F. Agriculture/Agricultural Education Issues Discussion – Brittany Smith
  - G. Member of the Month – Renee Stillwell
  - H. State Officer Mileage – Christine Albrecht
- XVI. Closing Ceremonies**

*Next State Meeting- March 4, 2019  
New Jersey Department of Agriculture, Auditorium  
4:00 p.m.*

**New Jersey FFA Association  
Minutes from the December 3, 2018 Meeting**

**I. Opening Ceremonies**

Josh Loew called the meeting to order 4:01 p.m. Voting members in attendance were Susan Schmidt, Kaitlyn Tallamy, Christine Albrecht, Jamie Specca, Jacob Newkirk, Brittany Smith, Renee Stillwell and Mr. John Neyhart. State Staff in attendance were Ms. Lauren Fillebrown, Ms. Debra McCluskey, Mrs. Nancy Trivet and Mrs. Erin Nobel and 16 guests.

**II. Minutes from March State Meeting**

**Motion by Brittany Smith** to dispense with the reading of the meeting minutes and approve them as distributed.

**Seconded by Susan Schmidt. Motion passes.**

**III. Treasurer's Report**

**Motion by Kaitlyn Tallamy** to accept the treasurer's report pending audit.

**Motion passes pending audit.**

**Motioned by Jamie Specca** to hold the 2019 LEAD Conference At Hotel ML.

**Seconded by Susan. Motion passes**

**IV. Guest Introductions and Attendance**

From Newton FFA Chapter: Ms. Jenny Allen- Advisor; Brandon Maraenzan; Travis LeMasson; Giovanni Bevacqua; Nico Fiore; Sal Zoncu; Grant Parker; Sarah Phillips; Amanda Gould; Skylar Grosche; Eddie Baldwin; Michelle Zaremski; Paige DeVenezia; Eddie Baldwin; Kelsey Pittenger; Bridget Fajvan; Mr. Dave Pede- Advisor

Kelsey Stockton's absence was previously approved due to class obligations.

*Jamie Specca assumed the duties of the chair.*

**V. Committee Assignments**

**A. Constitutions, Bylaws, & Program of Activities**

No Report

**B. Membership & Chapter Relations**

No Report

**C. State Leadership Activities**

No Report

**D. State Applications**

The committee discussed advisor of the year and provided updates to the application.

**Motion by Christine Albrecht** to accept the State Applications committee report as read.

**Motion had an implied second. Motion passed.**

**E. Career Development Evaluation and Review**

The committee discussed bringing in 21<sup>st</sup> century equipment into safe tractor operations, evaluating the 60% policy, moving Winter CDEs to other live events during other times of the year and combining floriculture and floral design CDEs.

**Motion by Kaitlyn Tallamy** to accept the Career Development Evaluation and Review committee report as read.

**Motion had an implied second. Motion passed.**

**F. Horticultural Exposition Evaluation and Review**

No Report

**G. State Convention Evaluation**

No Report

*Josh Loew reassumed the duties of the chair.*

**VI. Parliamentary Procedure Report**

To amend is to modify the wording of a motion. It must happen before the pending motion is acted upon. An amendment must be seconded. It calls for a majority vote and it cannot be reconsidered.

**VII. Executive Committee Report**

Officers looked at the meaning of the number 8 at this point in time. The number represented how many days past the half way point in the year they are. Officers shared their most memorable part of the year and what they are looking forward to the most and how will they make the most of it.

**VIII. State FFA Foundation Report**

The State FFA Foundation will have their next meeting on January 8 at 6 o'clock P.M.

**IX. State FFA Alumni and Supporters Association Report**

The State FFA Alumni and Supporters Association will hold their next meeting on Wednesday December 12.

**X. Food, Agriculture, & Natural Resources Education Advisory Council Report**

The Food, Agriculture, & Natural Resources Education Advisory Council will meet on February 6 at the State Agriculture Convention.

**XI. New Jersey Agricultural Society Report**

The New Jersey Agricultural Society met on November 14, at the Rutgers Eco Complex and discussed the Farmers Against Hunger Campaign.

**XII. Equine Advisory Board**

The Equine Advisory Board will hold their next meeting on December 19 at Ricks Saddle Shop

**XIII. New Jersey Association for Agricultural Educators**

The New Jersey Association for Agricultural Educators finished up the 2018 ACTE convention in San Antonio Texas, along with the NAAE Convention. Many New Jersey teachers were recognized including Jenny Allen and Diana Miller. Their next meeting will be held on January 15.

**XIV. Unfinished Business**

**A. New Jersey Farm Bureau Convention**

The New Jersey Farm Bureau Convention was held November 12-13. Josh Lowe Spoke to the delegation on November 12. Officers attended the banquet with National Farm Bureau President Zippy Duvall and United States Secretary of Agriculture Sonny Purdue. Mrs. Nancy Trivette was recognized with the Distinguished Service Award.

**B. Fall Career Development Events**

The Fall CDES were held on November 15 at Rutgers College. The weather impacted some chapter's participation; however, it was still a great day. The winners include Fruits & Vegetables-Salem Tech, Land Judging-Newton, Milk Quality and Products- Woodstown, Turf Management- Monmouth County.

**C. Checkpoint #2**

Checkpoint #2 was held at the Rutgers EcoComplex from November 30 to December 1. The training was facilitated by Mr. Eric Nelson who lead the state officers through team dynamics and speech development and delivery.

**D. 212° Conference**

The 212° Conference will be held on December 8 at the Cook Student Center.

**E. Teach Ag Recruitment Event**

The Teach Ag Recruitment Event will be held on December 8 in the Cook Student Center. The conference will include a college 101 workshop, college round tables and a tour of Rutgers.

**F. Holiday Party**

The Holiday party will be held on December 17 at Mrs. Erin Nobel's house at 4:00 P.M.

**G. International Leadership Seminar for State Officers**

International Leadership Seminar for State Officers will be held January 2-16, in South Africa. There will be a total of 83 officers in attendance including Kaitlyn Tallamy, Jamie Specca, Josh Lowe, Jacob Newkirk and Christine Albrecht.

**H. State Officer Candidate School**

State Officer Candidate School will be held on January 26 at 9 a.m. at the Stone Bridge Middle School.

**I. Chapter Visits**

State officers have completed 60% of their chapter visits.

**J. Team Goal Action Plan**

State Officers discussed how they are working towards the goals they have set for this year.

**XV. New Business**

**A. Event Cost Analysis**

**Moved by Kaitlyn Tallamy** to make the cost per entry \$5 and cost per participant \$25 for the 2019 Horticultural Exposition and Floral Design CDE and to set the cost of the Advocacy and Legislative Leadership Day to be \$28 per person.

**Seconded by Jacob Newkirk. Motion Passed**

**B. Banquet Speech Workshop**

The Banquet Speech Workshop will be held on January 18. Mrs. Noble will be sending out invitation to family members and advisors inviting them to the event.

**C. New Jersey Agricultural Convention**

The New Jersey Agricultural Convention will be held on February 5-7 in Atlantic City. All officers will be in attendance on February 6 for the banquet.

**Moved by Brittany Smith** to approve funds for state officer and Executive committee members to attend ag dinner.

**Seconded by Susan Schmidt. Motion Passes.**

**D. Fuel Up Retreat**

The Fuel Up Retreat will be held February 14-17 in North Wildwood, NJ for the planning of state convention.

**E. Advocacy and Legislative Leadership Day**

Advocacy and Legislative Leadership Day will be held on February 21. The state officers have been talking about speakers and gallery breakouts.

**F. National FFA Week**

National FFA Week is February 16-23. State officers should leave their schedules open that week so they are available to attend chapter events.

**G. National Agriculture Day Event**

National Agriculture Day Events will be held in DC from March 18-19, Josh Lowe will be attending and possibly Kaitlyn Tallamy.

**H. Ceremony Practice Schedule**

State officers should be working on memorizing convention ceremonies. Honorary Degree should already be memorized, and they should be working on state degree, blue jackets and installations.

**I. Agricultural Education Issue discussion**

There is a romaine lettuce scare in central and southern California. The recent E.coli outbreak has caused the lettuce industry to lose 71 million dollars in 2018. In order to help local farmers, business are posting where the lettuce they are using is coming from to keep consumers where they're lettuce is sourced from.

**J. Member of the Month**

**Motion by Renee Stillwell** to select Toni Baker from the Salem Tech FFA Chapter for December Member of the month.

**Seconded by Jacob Newkirk. Motion passed.**

**K. State Officer Mileage**

Everyone reviewed the report in folders. Officers will receive checks for the first half of the year soon.

**XVI. Closing Ceremonies**

Thank you to Mrs. Trivet.

The meeting was adjourned at 5:34 P.M.

Respectively Submitted,  
*Brittany Smith*  
State FFA Secretary

**NJ FFA Association**  
**Monthly State Meetings - General Ledger**  
 As of November 30, 2018

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA	11/08/2018	Hampton Inn	SO hotel room - return trip from Conventi...	P7 (National Conven. - Expense)	-92.13	-92.13	20,878.04
Check	11/08/2018	Hampton Inn	SO hotel room - return trip from Conventi...	P7 (National Conven. - Expense)	-92.13	-92.13	20,785.91
Check	11/08/2018	Hampton Inn	SO hotel room - return trip from Conventi...	P7 (National Conven. - Expense)	-92.13	-92.13	20,693.78
Check	11/08/2018	Hard Rock Cafe	final payment for welcome breakfast	P7 (National Conven. - Expense)	-752.00	-752.00	20,601.65
Check	11/08/2018	The Westin	hotel for 3 SO's at Convention	P7 (National Conven. - Expense)	-1,170.00	-1,170.00	19,849.65
Check	11/08/2018	The Hotel ML	hotel for all SO's during LEAD	P5 (LEAD - Expense)	-1,062.72	-1,062.72	18,679.65
Check	11/08/2018	The Hotel ML	breakfast & lunch for SO's at LEAD	P5 (LEAD - Expense)	-450.12	-450.12	17,166.81
Check	11/20/2018	National FFA Organiz...	Gavel for High Tech High (new chapter c...	P3 (General Supplies - Expense)	-22.00	-22.00	17,144.81
Check	11/20/2018	First Coast Promotions	t-shirts for LEAD	P5 (LEAD - Expense)	-1,280.75	-1,280.75	15,864.06
Check	11/20/2018	Clay Ewell Educational..	Fall CDE scantrons	P2 (CDEs - Expense)	-235.00	-235.00	15,629.06
Deposit	11/20/2018		Deposit	-SPLIT-	13,647.00	13,647.00	29,276.06
Deposit	11/20/2018		Deposit	Undeposited Funds	1,750.00	1,750.00	31,026.06
Deposit	11/20/2018		Deposit	-SPLIT-	3,433.00	3,433.00	34,459.06
Check	11/27/2018	Rutgers University	Fall CDE room rental	P2 (CDEs - Expense)	-480.00	-480.00	33,979.06
Deposit	11/29/2018		Deposit	-SPLIT-	4,800.00	4,800.00	38,779.06
Check	11/29/2018	Den Wunderlich	partial reim for MQP CDE supplies	P2 (CDEs - Expense)	-80.00	-80.00	38,699.06
Total FFA					17,821.02	17,821.02	38,699.06
TOTAL					17,821.02	17,821.02	38,699.06

# NJ FFA Association FFA Monthly Budget Summary November 2018

	Nov 18	Jul - Nov 18	\$ Under / Over Budget	Annual Budget
<b>Income</b>				
P1 Dues/Memberships (Income)	13,500.00	35,942.00	-11,058.00	47,000.00
P2 CDEs (Income)	0.00	831.00	-819.00	1,650.00
P4 State Officers (Income)	0.00	1,606.63	1,331.63	275.00
P5 LEAD (Income)	3,908.00	14,223.00	-1,235.00	15,458.00
P6 State Convention (Income)	126.00	8,383.26	-52,237.74	60,621.00
P7 National Convention (Income)	0.00	1,588.00	-728.00	2,316.00
P8 Horticulture Expo (Income)	0.00	155.00	-3,945.00	4,100.00
P10 Leadership Event (Income)	0.00	557.50	-3,634.50	4,192.00
<b>Total Income</b>	<u>17,534.00</u>	<u>63,286.39</u>	<u>-72,325.61</u>	<u>135,612.00</u>
<b>Expense</b>				
P1 (Dues/Memberships-Expense)	0.00	12,360.00	-640.00	13,000.00
P2 (CDEs - Expense)	795.00	1,537.60	-8,030.40	9,568.00
P3 (General Supplies - Expense)	22.00	1,412.60	-1,286.40	2,699.00
P4 (State Officers - Expense)	0.00	8,176.94	-1,428.06	9,605.00
P5 (LEAD - Expense)	2,793.59	17,533.64	-1,144.36	18,678.00
P6 (State Convention - Expense)	0.00	61,477.61	407.61	61,070.00
P7 (National Conven. - Expense)	2,198.39	4,501.39	-2,265.61	6,767.00
P8 (Hort Expo - Expense)	0.00	0.00	-6,850.00	6,850.00
P9 (NLC SO - Expense)	0.00	0.00	-2,275.00	2,275.00
P10 (Leadership Event-Expense)	0.00	129.12	-4,970.88	5,100.00
<b>Total Expense</b>	<u>5,808.98</u>	<u>107,128.90</u>	<u>-28,483.10</u>	<u>135,612.00</u>
<b>Net Income</b>	<u>11,725.02</u>	<u>-43,842.51</u>	<u>0.00</u>	<u>0.00</u>



**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: November 27th 2018

Committee: CDE/LDE Evaluation and Review

Committee Members Present:

Hannah Toft (Teacher Representative), Kelsey Stockton (Executive Committee Member), Christine Albrecht (Executive Committee Member), Kaitlyn Tallamy (Executive Committee Member)

Absent:

Brittany Smith (Executive Committee Member)

Purpose of Meeting:

The purpose of this meeting is to evaluate all CDE/LDEs briefly, especially those that have occurred since May. This committee meeting will also continue to talk about the State Convention Review from May, specifically talking about Horticulture Exposition and the Floriculture CDE, combining those two or leaving them the same, as well as Winter CDEs and thoughts about converting to a better program or location for the benefit of members on the quality.

Recommended Action(s):

**The recommended actions are as followed:** Based on how the Big E hosts this event we would like to recommend 21st century equipment for students in this event if relevant to competition beyond the State Level. A recommendation to evaluate the 60% rule and the effectiveness of it for the past years of its implementation. The recommendation to possibly lower the 60% rule and base it off the amount of time they have to prepare for Nationals (Example: Summer CDEs would be a lowered mastery percentage because they only have about three months to prepare for the National Competition, rather than Fall CDEs which have almost a full year.) A recommendation to move Meat Evaluation and Forestry, (at least these two) to Spring and Fall CDEs, in the future. Recommendation to have the combination of Floral Design and Floriculture at Horticulture Exposition, therefore making it one CDE Floriculture. This will open up an opportunity for the recommendation of moving one of the Winter CDEs in place of the Floriculture CDE. Recommending the alignment of the State Convention CDE/LDE/Competitions to National Competitions.

Comments:

Not sending qualified individuals to compete at National Convention should not be occurring if they have potential, we want to evaluate the effectiveness of the rule. Making sure the Tractor Driving CDE aligns with the Big E. Other options in place instead of just to pick up Horticulture Arrangements, possibly having a sale of the items for those chapters that have difficulty of getting there after the Expo. Combining both CDEs would align to National Standards and potentially cut costs of this and opening of a CDE in the spring would allow for a Winter CDE to be put in the place of Floriculture. Recommendation to Nationals for our CDE/LDE that we only have.

Kaitlyn Tallamy  
Chairperson

Brittany Smith  
Secretary

**Committee Report**  
(SUBMIT TO STATE SECRETARY)

Date: November 16, 2018

Committee: State Applications

Committee Members Present: Christine Albrecht, Josh Loew, and Kelsey Stockton

Absent: Dale Cruzan, Susuan Schmidt

Purpose of Meeting: To review state applications and discuss changes in requirements.

Recommended Action(s): It is recommended that (1) we update the Advisor of the Year application with the following edits:  
 Classroom Instruction: Strike out: What curriculum, courses, subjects are specifically taught by this advisor? Add: How does the advisor implement engaging and creative ideas into their curriculum? Include their use of technology, innovation, and agricultural advancements. Strike out: Describe in detail a lesson taught by the advisor that uses innovative technology and/or teaching techniques. Add: Describe in detail how the advisor inspires an inclusive environment for all backgrounds, interests, and learning styles? SAE: Strike out: How does the advisor introduce and include the concept of a supervised agricultural experience program to students in the classroom? Add: How does your advisor introduce the idea of Supervised Agricultural Experiences (SAEs) to all students? How do they effectively monitor the implementation and development of each students' SAE? Strike out: What methods/techniques does the advisor employ in order to monitor supervised agricultural experience programs? FFA: Add: What career and leadership development events, leadership conferences and other state and national FFA events does your chapter attend? How does your advisor encourage participation in these events? Strike out: How does the advisor introduce FFA to new agricultural education students? Strike Out: How does the advisor use the FFA as an integral part of the student's education? Add: How does the advisor introduce FFA to all Food, Agriculture, and Natural Resources Education students? Describe the ways they infuse FFA into their curriculum.

Comments:

Christine Albrecht  
Chairperson

Josh Loew  
Secretary