



National FFA Organization

Premiere Leadership

Personal Growth

Career Success

New Jersey FFA Association · New Jersey Department of Agriculture
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330
1-877-Ag Ed FFA (243-3332) · Fax: (609) 633-2421

New Jersey FFA Association “Fuel Your Fire”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Kyle Clement, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: November 22, 2013

RE: State FFA Executive Board Meeting
Monday, December 2, 2013 – 4:00 p.m.
1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2013-2014.

AGENDA FOR THE DECEMBER STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the November State Meeting**
- III. **Treasurer’s Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Kyle Clement
 - B. Membership & Chapter Relations – Catherine Cincotta
 - C. State Leadership Activities – Delaney Gray
 - D. State Applications – Kristianne Dowd
 - E. Career Development Evaluation and Review – Stuart Faunce
 - F. Horticultural Exposition Evaluation and Review – Kelly Gangel
 - G. State Convention Evaluation – David Watts

The FFA Mission

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

- VI. Parliamentary Procedure Report** – Stuart Faunce
- VII. Executive Committee Report** – Ernest Arians
- VIII. Foundation Report** – Kristianne Dowd
- IX. Alumni Report** – Delaney Gray
- X. Agricultural Education Advisory Council Report** – Kyle Clement
- XI. Unfinished Business**
 - A. 2014 Calendars – Catherine Cincotta
 - B. New Jersey Farm Bureau Convention (November 18-19, 2013) – Kyle Clement
 - C. Fall Career Development Events (November 14, 2013) – Stuart Faunce
 - D. International Leadership Seminar for State Officers (January 4-13, 2014) – Kelly Gangel
 - E. Holiday Party (December 16, 2013) – David Watts
 - F. State Officer Challenge – Delaney Gray
 - G. Banquet Speech Workshop (January 17, 2014) – David Watts
 - H. State Officer Candidates' School (January 25, 2014) – Catherine Cincotta
 - I. State Agriculture Convention (February 4-6, 2014) – Delaney Gray
 - J. Horticultural Exposition/ Floral Design CDE (March 14-16, 2014) – Kelly Gangel
 - K. National Ag Day Event (March 23-25, 2014) – Stuart Faunce
 - L. Team Goal Action Plan – Kristianne Dowd
 - M. Chapter Visits – Catherine Cincotta
- XII. New Business**
 - A. Christmas Tree Cutting Event (December 2, 2013) – Stuart Faunce
 - B. 212° Conference (December 7, 2013) – Delaney Gray
 - C. National FFA Week
 - a. ALLD (February 20, 2014) – Kristianne Dowd
 - b. Chapter Events – Stuart Faunce
 - D. Fuel Up Retreat (February 27 – March 2) – David Watts
 - E. Ceremony Practice Schedule – Kristianne Dowd
 - F. Agricultural Education Issues Discussion – Kelly Gangel
 - G. Member of the Month – Ernest Arians
 - H. State Officer Mileage
- XIII. Closing Ceremonies**

*Next State Meeting- January 2, 2014
1st Floor New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

**New Jersey FFA Association
Minutes of the November 4, 2013 Meeting**

I. Opening Ceremony

The meeting was called to order at 4:08 pm. Voting members in attendance were Delaney Gray, Kelly Gangel, Kristianne Dowd, Dave Watts, Stuart Faunce, and Ernie Arians. State Staff in attendance were Mrs. Noble and Mrs. Trivette. Guests in attendance were Jenna Pinhas from Allentown FFA, Sean from Ocean County FFA, and Kyle Fisher from Salem County Vo. Tech FFA.

II. Minutes of the October State Meeting

Motion by Stuart Faunce to dispense the reading of the minutes.

Seconded by Dave Watts. Motion Passes.

III. Treasurer's Report

Motion by Kristianne Dowd to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

Kyle Fisher from the Salem County Vo Tech FFA Chapter is looking forward to the chapter's fruit sales. Jenna Pinhas from the Allentown FFA Chapter is having their citrus sale coming up soon. Sean Walker from the Ocean County FFA Chapter and is looking forward to his chapter's poinsettia sales.

Motion by Kristianne Dowd to give Catherine Cincotta an unexcused absence for the meeting.

Seconded by Dave Watts. Motion passes.

Motion by Delaney Gray to give Lauren Fillebrown excused absences for the remainder of the semester.

Seconded by Kristianne Dowd. Motion passes.

V. Committee Assignments

A. Constitution, Bylaws & Program of Activities

Committee members in attendance were Kyle Clement, Ernie Arians, and Stuart Faunce. The committee discussed changes to articles in the Constitution & Bylaws pertaining to the grace period and state officers participating in CDEs.

Motion by Kyle Clement to accept the committee report as read.

There is an implied second. Motion passes.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

No report.

E. Career Development Evaluation and Review

No report. Next meeting is December 9, 2013.

F. Horticultural Exposition Evaluation and Review

No report.

G. State Convention Evaluation

No report.

VI. Parliamentary Procedure Report

Call for the orders of the day is a motion to require a deliberative assembly to conform to its agenda or order of business. Dispense of reading of the minutes is not debatable and requires a second. It is used to proceed with other business of the meeting.

VII. Executive Committee Report

Now is the time in our State Officer career where we do not have quite as much to worry about, so stay above water and focus on State officer duties and schoolwork.

VIII. Foundation Report

The last Foundation meeting was held October 8. Stuart attended on Kristianne's behalf. Ernie and Stu are working on a committee to develop a document that can be shared with possible sponsors. The next meeting is January 14, 2014.

IX. Alumni Report

There was discussion of creating a color run and buying an official clock for the runs. Eric Nelson attended the Alumni convention, and Mrs. Butch retired from the National Alumni Council. The Alumni is also looking to create an Ad book, which would be similar to a yearbook, but would include FFA pictures, and ads from agriculture businesses.

X. Agricultural Education Advisory Council Report

The last meeting was held on October 17. Doug Fisher, Nancy Trivette, and many others attended. There was discussion on how agricultural education is still very important, and past officers and state officers shared their stories. Annaliese English, past SO and employee of Helena Chemical gave a presentation on her job as a technician working with farmers.

XI. Unfinished Business

A. Leadership Experience and Development Review

a. Chapter Officer Leadership Training

COLT was facilitated by the state officers. The 360° curriculum was utilized very well by the state officers, and the officer workshops went well with the members.

b. Leadership and Opportunities Conference

LOC went well with the members and facilitators. The members enjoyed the conference, and it was a great success.

c. State Greenhand Conference

SGC was facilitated by the executive committee and was handled very well. It was a great success and the first year members enjoyed it.

B. State Grange Convention

Kyle Clement attended the State Grange Convention on October 18, met with many agricultural leaders, and gave a presentation on the FFA. The Grange is looking to connect with more FFA chapters. The NJ FFA Association is looking into how it can make more connections with the Grange.

C. 86th National FFA Convention Review

a. Delegate Report

Kyle Clement served as the committee chair for the Agricultural Literacy committee. New Jersey FFA was also able to pass two amendments during the delegate process.

b. State Booth Report

Northern Burlington FFA created the State Booth this year, and discussed with members about New Jersey Agriculture.

c. State Suite Report

The state suite was located in room D1 in the arena. The American Degree recipients, Honorary American Degree Recipients, and chapter members were able to sit in the suite to watch the sessions at the National Convention.

D. 2014 Calendars

The NJ FFA Association personally delivers and sends out calendars to stakeholders. The pictures in the calendar showcase agriculture, FFA members, and state officers. Several State FFA Officers will need to be on hand to help make this possible.

E. New Jersey Farm Bureau Convention

The New Jersey Farm Bureau Convention will be held at the Weston Hotel in Princeton, NJ. On the 17th of November, the Young Farmers and Ranchers will be having their first meeting. Contact Liz Thompson for more information. Kyle Clement will be addressing the delegates on November 18.

F. Fall Career Development Events

Fall CDEs will be held at Rutgers School of Environmental and Biological Sciences on November 14. State officers have been assigned a location. Turf Management, Land Judging, Milk Quality & Products, and Fruits & Vegetables were held.

G. International Leadership Seminar for State Officers

ILSSO will be held in South Africa from January 3-13, 2014. There have been discussion boards posted by Shane Jacques on Schoology.com for state officers attending the seminar. Kristianne Dowd, Delaney Gray, Dave Watts, and Kelly Gangel are planning to attend and are busy with their fundraising efforts.

H. National Ag Day Event

New Jersey FFA will nominate Stuart Faunce to attend the National Ag Day event in Washington, D.C. to learn about agriculture advocacy. The event will be held March 23-25, 2014. The officer will meet with agriculture leaders to discuss Ag issues and create solutions for them. There may be a possibility for additional officers to attend.

I. Team Goal Action Plan

The state officers went bowling together for team bonding, and a movie night will be following soon. The time to promote upcoming FFA events has passed. Send emails to advisors and post on social media about the registration for the 212^o Conference. State officers are encouraged to reach out to their accountability partners and discuss their goals, and to connect with their County Boards of Agriculture. The promotion of FFA events over social media has been going well, and has been seen by many members.

J. Chapter Visits

The chapter visit schedule has been provided in our folders. Many of the chapters have received visits already, or have been confirmed. The state officers are excited to visit with the FFA members, and see their agriculture programs.

XII. New Business

A. Holiday Party

The state officers are scheduled to have a holiday party at Mrs. Trivette's house on the 16th of December after the work session meeting. Each officer will bring a platter of food, and will participate in a Secret Santa.

B. State Officer Challenge

The State Officer Challenge official rules have been provided in our folders. The State Officer Challenge will be a focus at the next work session.

C. Banquet Speech Workshop

The state officers will meet to learn how to write banquet speeches, and practice speeches for visiting chapters. The workshop will be held at Rutgers on January 17, 2014.

D. State Officers Candidates' School

SOCS will be held at the Department of Agriculture in Trenton, NJ. SOCS teaches members the duties of a state officer, provides a leadership workshop, as well as attributes that state officers must have, while mingling with other potential candidates. SOCS is January 25.

E. State Agriculture Convention

At the convention, new people will be elected to serve on the board. The State Agriculture Convention will be held at the Taj Mahal in Atlantic City. There is a youth reception and delegate dinner that State Officers are encouraged to attend. Kyle will be in attendance as the youth speaker. The Ag Ed Advisory Council will also meet during the convention. All is scheduled to occur on Wednesday, February 5.

F. Advocacy and Legislative Leadership Day

The 2013 ALLD schedule is provided in our folders to give an example for the upcoming conference. ALLD will be held at TCNJ on February 20. ALLD gives members the chance to learn about advocating for agriculture, and the chapter presidents will be visiting the state house with Kyle Clement.

G. Horticultural Exposition/Floral Design CDE

The Horticultural Exposition/Floral Design CDE will be held at Mercer County College on March 14-16, 2014. The event gives FFA members the chance to show off their arrangements.

Motion by Kelly Gangel to delete the European Garden class from the exposition.

Seconded by Dave Watts. Motion passes.

Motion by Kelly Gangel to change the title of the "Give it All You've Got" class to "Trend Setters".

Seconded by Ernie Arians. Motion passes.

Motion by Kelly Gangel to change the description of the "I Do" class by adding "Fresh flowers must have a water source. Silk flowers do not need water source.

Seconded by Kristianne Dowd. Motion passes.

H. Agricultural Education Issues Discussion

No report.

I. Member of the Month

Motion by Ernie Arians to make Gabriella Galterio the November member of the Month.

Seconded by Delaney Gray. Motion passes.

Congratulations to Gabriella Galterio from the Freehold FFA Chapter!

J. State Officer Mileage

The state officer mileage report is provided in our folders.

XIII. Closing Ceremonies

Meeting adjourned at 5:38 pm.

New Jersey FFA Treasurer's Report
October 2013

BEGINNING BALANCE: October 1, 2013

\$87,369.29

Deposits:					
<i>Date</i>	<i>Project#</i>	<i>Project Description</i>	<i>Annual Budget</i>	<i>Monthly Income</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 47,000.00	\$ 10,530.00	\$ 12,255.00
	2	CDE's	\$ 4,050.00	\$ 45.00	\$ 216.00
	3	General Supplies	\$ 5,367.30		\$ 31.55
	4	State Officers	\$ 1,015.00		\$ 90.00
	5	LEAD	\$ 18,170.00	\$ 13,320.00	\$ 15,733.45
	6	State Convention - Regis.	\$ 59,350.00	\$ 5,410.00	\$ 15,411.70
	7	National Convention	\$ 2,825.00	\$ 2,190.00	\$ 3,906.00
	8	Hort Expo	\$ 5,675.00		\$ 80.00
	9	National Leadership Conf.			
	10	State Leadership Event	\$ 6,250.00		\$ 175.00
		Total Deposits	\$ 144,335.00	\$ 31,495.00	\$ 47,898.70
Expenses:					
<i>Date</i>	<i>Project #</i>	<i>Expense Description</i>	<i>Annual Budget</i>	<i>Monthly Expense</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 14,400.00		
	2	CDE's	\$ 4,854.20	\$ 1,670.00	\$ 1,670.00
	3	General Supplies	\$ 5,267.30		\$ 625.00
	4	State Officers	\$ 9,694.50		\$ 606.55
	5	LEAD	\$ 21,353.00	\$ 24,107.75	\$ 24,187.28
	6	State Convention - Regis.	\$ 64,494.00	\$ 55,755.90	\$ 55,755.90
	7	National Convention	\$ 6,856.00	\$ 1,736.60	\$ 1,736.60
	8	Hort Expo	\$ 7,710.00		
	9	National Leadership Conf.	\$ 2,125.00		
	10	State Leadership Event	\$ 7,581.00		
		Total Expenses	\$ 144,335.00	\$ 83,270.25	\$ 84,581.33

Ending Balance: October 31, 2013

\$35,594.04

**FY14
FFA Deposits**

<i>Proj #</i>	<i>Payor</i>	<i>CK#</i>	<i>Amount Deposit</i>	<i>Yearly Total</i>
	October			
1	Allentown	1189	\$ 3,050.00	
	Somerset Co Voc Bd of Education	65249	\$ 450.00	
	South Hunterdon Reg Bd of Ed.	011931	\$ 1,050.00	
	Camden Co Tech Schools	5134	\$ 900.00	
	Sussex Co Bd of Voc. Schools	004948	\$ 550.00	
	Hunterdon Co Polytech Bd of Ed	001701	\$ 900.00	
	Buena Regional (\$30 NJAAE)	29035	\$ 1,080.00	
	Penns Grove	63797	\$ 2,550.00	
				\$ 10,530.00
2	Cumberland	7695	\$ 45.00	
				\$ 45.00
5	Penns Grove	63797	\$ 600.00	
	Ocean Co Voc School	26475	\$ 1,588.10	
	North East NJ FFA Alumni	146	\$ 50.00	
	N.Burlington Reg.	10862	\$ 1,437.40	
	Allentown	1171	\$ 4,289.50	
	Sussex Co Bd of Education	4944	\$ 161.35	
	Camden Co Tech Schools	5088	\$ 1,894.75	
	Essex Co Voc Schools	592	\$ 686.70	
	Monmouth County Career Center	1092	\$ 1,037.40	
	Penns Grove	0822	\$ 12.05	
	Freehold Twp High School	13814	\$ 1,562.75	
				\$ 13,320.00
6	Cumberland Reg	7695	\$ 2,800.00	
	Phillipsburg	1777	\$ 2,610.00	
				\$ 5,410.00
7	Phillipsburg	1778	\$ 300.00	
	BCIT Westampton	2770	\$ 35.00	
	Ocean County	26475	\$ 150.00	
	Cape May Tech School	927	\$ 185.00	
7	Cumberland Reg. School District	7695	\$ 150.00	
	Phillipsburg	1779	\$ 150.00	
	Belvidere	2793	\$ 135.00	
	N. Burlington	10925	\$ 365.00	
	Penns Grove	0821	\$ 200.00	
	Upper Freehold Reg.	0694	\$ 250.00	
	Hackettstown Public Schools	8685	\$ 200.00	
	Hackettstown Public Schools	8684	\$ 70.00	
				\$ 2,190.00
			\$ 31,495.00	
				\$ 47,898.70

New Jersey FFA Expenditures for FY 2014

<i>Date</i>	<i>Description</i>	<i>Order #'s</i>	<i>Amount</i>	<i>Total</i>
	Dues/Memberships			
	Contests			
10/16/13	BIGE - CDE's 7 teams		\$ 70.00	
10/18/13	Rutgers-University Inn & Conference Ctr.	PO7875083	\$ 1,600.00	\$ 1,670.00
	General Supplies			
08/05/13	Selective Insurance		\$ 625.00	\$ 625.00
	State Officers			
09/19/13	AAA Membership	Pcard	\$ 456.00	
09/19/13	Lands End - True Blue Polo's for SO	Pcard	\$ 150.55	606.55
	Leadership Experience and Development			
09/16/13	Partycrashers - DJ		\$ 250.00	
10/16/13	E.Arians - Dairy & Vegie Products	U15659	\$ 79.53	
10/24/13	Jamesburg Hospitality-Crowne Plaza	PO7876645	\$ 23,857.75	\$ 24,187.28
	State Convention			
10/09/13	Rutgers University 2013 State Convention	U1 5627	\$ 55,755.90	\$ 55,755.90
	National Convention			
10/10/13	Citibank - SO's airfare to Louisville, KY	u15636	\$ 1,736.60	\$ 1,736.60
	Hort Expo			
	Leadership Event			
	National Leadership Conference			
				\$ -
	Grand Total		\$ 84,581.33	\$ 84,581.33

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: October 20, 2013

Committee: Constitution, Bylaws, and Program of Activities Committee

Committee Members Present: Kyle Clement; Ernest Ariens; Stuart Faunce

Absent: Dale Cruzan; Kristianne Dowd; Kelly Gangel

Purpose of Meeting: To review and evaluate Constitution, Bylaws, and Program of Activities of the New Jersey FFA Association and make and suggestions necessary.

Recommended Action(s): Since the actions to be taken in the Bylaws regarding chapters who have not met the requirements necessary to remained chartered with the NJ State FFA Association do not reflect current policy, Ammend Bylaws Article I Section C by striking out "Grace Period' and inserting "Probation," and insert a following sentence stating, "a chapter placed on probation will not be able to participate in State/National events until the standards necessary for the chapter to remain chartered with the NJ State FFA Associatin are met." In response to the concerns of numerous advisors about State Officers, who have a high degree of training, competing in individual CDE's like Prepared Public Speaking, insert a Section J under Article III: State Officers, which reads, "Being that State Officers recieve a high degree of exclusive professional leadership and public speaking training, State Officers still enrolled in secondary education are not permitted to compete in individual Career Development Events."

Comments: The last reccomendation was brought forth by Stuart Faunce on behalf of Mr. Dale Cruzan, Allentown FFA Advisor. While there were split viewpoints on this topic, the committee felt that it should be brought before the members for an offical resolution to be adopted.

Kyle Clement
Chairperson

Kyle Clement
Secretary