



National FFA Organization

Premiere Leadership
Personal Growth
Career Success

New Jersey FFA Association · New Jersey Department of Agriculture
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330
1-877-Ag Ed FFA (243-3332) · Fax: (609) 633-2421

New Jersey FFA Association **“Break Through Limits”**

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Kristianne Dowd, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: August 22, 2014

RE: State FFA Executive Board Meeting
Monday, August 4, 2014 – 9:00 a.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2014-2015.

AGENDA FOR THE SEPTEMBER STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the August State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Kristianne Dowd
 - B. Membership & Chapter Relations – Hope Cahill
 - C. State Leadership Activities – Ben Wainwright
 - D. State Applications – Kyle Fisher
 - E. Career Development Evaluation and Review – Jenna Pinhas
 - F. Horticultural Exposition Evaluation and Review – Kelly Gangel
 - G. State Convention Evaluation – Sean Hamner

The FFA Mission

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

- VI. Parliamentary Procedure Report** – Kyle Fisher
- VII. Executive Committee Report** – Kyle Clement
- VIII. Foundation Report** – Ben Wainwright
- IX. Alumni Report** – Kelly Gangel
- X. Agricultural Education Advisory Council Report** – Kristianne Dowd
- XI. Unfinished Business**
 - A. Eastern States Exposition (September 12 – 14, 2014) – Kyle Fisher
 - B. Leadership Experience and Development – (LEAD: October 10 – 11, 2014)
 - a. 360° Curriculum
 - i. Chapter Officer Leadership Training (COLT) – Kelly Gangel
 - ii. Leadership and Opportunities Conference – Delaney Gray
 - b. State Greenhand Conference – Kyle Clement
 - c. Timeline – Jenna Pinhas
 - C. 87th National FFA Convention (October 29 – November 1, 2014)
 - a. Flag Bearer – Kyle Fisher
 - b. Delegates – Kelly Gangel
 - c. State Booth – Sean Hamner
 - d. State Suite – Hope Cahill
 - e. Recognition Program – Kyle Fisher
 - D. International Leadership Seminar for State Officers (January 3 – 17, 2015) – Ben Wainwright
 - E. Assembly Resolution – Stuart Faunce
 - F. Team Goal Action Plan – Jenna Pinhas
 - G. Chapter Visits – Hope Cahill
- XII. New Business**
 - A. Calendar of Events – Jenna Pinhas
 - B. Delegate Process Written/Oral Testimony – Hope Cahill
 - C. Fall Ag Ed Conference (September 24, 2014) – Ben Wainwright
 - D. World Food Prize Youth Global Institute – Sean Hamner
 - E. Fall Career Development Events (November 20, 2014) – Kelly Gangel
 - F. Chapter Challenge – Kelly Gangel
 - G. Agricultural Education Issues Discussion – Ben Wainwright
 - H. Member of the Month – Kyle Clement
 - I. State Officer Mileage – Sean Hamner
- XIII. Closing Ceremonies**

*Next State Meeting- October 6, 2014
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from August 4, 2014 Meeting**

I. Opening Ceremonies

The meeting was called to order at 9:02. Voting members in attendance were Kelly Gangel, Jenna Pinhas, Ben Wainwright, Hope Cahill, Sean Hamner, Kyle Fisher, Delaney Gray, Stuart Faunce, Catherine Cincotta, and Dave Watts. State Staff in attendance was Mrs. Noble. No guests were in attendance.

II. Minutes from July State Meeting

Motion by Jenna Pinhas to accept the secretary's report as read.

Seconded by Stuart Faunce. Motion Passes.

III. Treasurer's Report

Motion by Ben Wainwright to accept the treasurer's report pending audit.

Motion passes pending audit.

Motion by Catherine Cincotta to accept to 2014-2015 New Jersey FFA Foundation Funds to State FFA Association and the 2014-2105 FFA Association Budget as presented.

Seconded by Sean Hamner. Motion passes.

IV. Guest Introductions and Attendance

Motion by Catherine Cincotta to give Kyle Clement an excused absence.

Seconded by Delaney Gray. Motion Passes.

Motion by Ben Wainwright to give Sean Hamner an excused late.

Seconded by Kyle Fisher. Motion passes.

V. Committee Assignments

A. Constitution, Bylaws, & Program of Activities

The committee discussed amendments to the bylaws and moving to include State Community Service Project to Article 10 Section 11 of POA.

Motion by Sean Hamner to accept committee report as read.

There is an implied second. Motion Passes.

B. Membership and Chapter Relations

The committee discussed continuing with the leadership posters and looking into the plausibility of a Google form for State Officer Requests.

Motion by Hope Cahill to accept the committee report as read.

There is an implied second. Motion Passes.

C. State Leadership Activities

The committee discussed the possibility of creating regional conferences, encouraging people to fill out evaluation forms, and encouraging members to request a state officer.

Motion by Ben Wainwright to accept the committee report as read

There is an implied second. Motion passes.

D. State Applications

The committee discussed changing question 3 in the Blue Jackets Bright Futures application into a list and changing the advisor of the year application to the teacher of the year application.

Motion by Kyle Fisher to accept the committee report as read

There is an implied second. Motion passes.

E. Career Development Evaluation and Review

The committee decided to uphold the 60% mastery level. They also discussed moving dairy handlers and horse judging from Delaware to New Jersey and creating a CDE promotion channel to highlight New Jersey CDEs.

Motion by Jenna Pinhas to accept the committee report as read

There is an implied second. Motion passes.

F. Horticultural Exposition Evaluation and Review

The committee discussed allowing alumni and state officers to participate in the adult classes and many changes to the descriptions different classes.

Motion by Jenna Pinhas to accept the committee report as read.

There is an implied second. Motion passes.

G. State Convention Evaluation

The committee discussed reviewing the courtesy corps standards, creation of activities for non-competing members, encouraging official dress, and finding better ways to assign seats to award winners when needed.

Motion by Sean Hamner to accept the committee report as read

There is an implied second. Motion passes.

VI. Parliamentary Procedure Report

Kyle explained that original main motions are the main thing that is being discussed and incidental main motions work with the main motion. No more than one of each may be made at the same time.

VII. Executive Committee Report

The committee demonstrated how important it is to write down and journal all that occurs during out year of service so we can remember all the lessons of the state officer experience.

VIII. Foundation Report

The July meeting was cancelled. The next meeting is in October.

IX. Alumni Report

Next meeting will be held on August 6 at Mrs. Noble's house. A celebratory picnic will occur after the meeting.

X. Agricultural Education Advisory Council Report

The next meeting is in February at the New Jersey Agriculture Convention.

XI. Unfinished Business

A. Safe Tractor Operations Event

The event was held on July 15 at the Burlington County Fairgrounds during the Burlington County Farm Fair. Congratulation to Kyle Kumpel of the Northern Burlington FFA Chapter for placing first in the state. Great job to all who competed!

B. State Presidents Conference

Kristianne and Kelly went to SPC which was held in Washington DC. They met many new people throughout the week and toured the city. The national officer team facilitated the conference and made it very engaging. Kristianne and Kelly learned about being a leadership delegate for national convention. Kristianne is a member of the CDE Evaluation committee. Kelly is on the agricultural careers committee. The Middle school Involvement Committee is recommended for Ben. The Advocacy Committee is recommended for Jenna.

C. Summer CDEs

a. Dairy Handlers

Dairy Handlers was held on July 22. Hope Cahill and Sean Hamner attended for the State Association with Dave Watts. Congratulations to Delaney Timchak of the Sussex Tech FFA Chapter for placing first for the state. Great job to everyone who competed. They were also able to meet Delaware State Officers.

b. Horse Judging

Horse Judging was held on July 23. Jenna Pinhas and Kyle Fisher attended on behalf of the Association. Congratulations to Northern Burlington for placing first and Kaitlyn Quinn for being the first placed individual. Great job to everyone who competed. We also had the pleasure to meet the Delaware State Officers

D. National Leadership Conference for State Officers

The state officer team and Mrs. Noble attended the National Leadership Conference for State Officers from July 27- 31. The week kicked off with an agricultural tour to Asprocolas Acres, Stern Farms, and Ewe Crazy Farm where we heard about how each farm has innovated themselves over the years to keep up with the demand for agriculture products. NLCSO was held at the Hilton Garden Inn in Dover, Delaware. Zach Wakeman, Kirby Schmidt, and Jackson Harris were the facilitators for the conference. We met many lifelong friends with the other State Associations and gained many valuable team building, project planning and facilitation skills.

E. 360° Training

360° training occurred right after NLSCO and started with a great dinner at the Trivette's house. The training was held at the Rutgers EcoComplex with Zach Wakemen as our facilitator. We tried on our 360° sessions to prepare for LEAD. With some polishing up, we will be perfect for October.

F. 87th National FFA Convention

a. Flag Bearer

Kyle will be the flag bearer for New Jersey. Additional information will be forwarded to him shortly.

b. Delegates

Kristianne Dowd, Kelly Gangel, Ben Wainwright, and Jenna Pinhas will be the official delegates. The delegates have meetings with their separate committees at National Convention. Mrs. Noble added that the rest of the executive board will be involved in the delegate process by creating testimonies for each of the committees.

- c. **State Booth**
Sean Hamner will oversee the Hall of States booth. He is working with the first place Hall of States Team from Northern Burlington to get the final booth done by September.
- d. **State Suite**
Hope will be in charge of greeting guests in the state suite.
- e. **Recognition Program**
We will host a recognition program on Wednesday morning of the National FFA Convention. Each officer will give a speech on different topics. Kyle said that we should speak on the same topics as were done as last year. Kristianne will do the welcome. Jenna will discuss CDE participation at convention. Kelly will discuss the delegate process. Sean will discuss Hall of States and the Career Show. Ben will speak about the National Officer Selection Process. Hope will discuss about the State Suite and the sessions at the convention. Kyle will speak about other activities occurring at convention including entertainment and things to do around city.

G. State Theme T-Shirt and Thank You Gift

The team decided on the barrel mugs with a light blue inside as the thank you gift. The LEAD t-shirt will be a burgundy color with a pocket design on the front of the shirt and the state logo on the back.

H. Eastern States Exposition

Eastern States Exposition will be held from September 12-14 in West Springfield, MA. CDE events and the Star Program will take place. State officers attending will be helping with the event.

I. New Jersey Agriculture Magazine

Mrs. Trivette sent out the finalized advertisement logo. We should keep an eye out for the logo in the new magazine.

J. Assembly Resolution

The resolution is in the committees right now being discussed. It has been forwarded to the Governor's office. Stuart is trying to set up a meeting with Assemblymen Dancer to get more updates on what is going on.

K. Chapter Visits

Assignments are in our folders. We will focus on chapter visits later in this meeting and again at the work session.

L. Team Goal Action Plan

Our platform goal is about building relationships. The team will work other to create smaller goals with branch off of this ideal. More discussion will take place that the work session.

XII. New Business

A. International Leadership Seminar for State Officers

Hope Cahill, Sean Hamner, and Ben Wainwright started the registration process for ILSSO. ILSSO will be in South Africa again this year. They are waiting to hear about their acceptance into the program.

B. Leadership Experience and Development

a. Cost Analysis

Ben discussed the cost analysis sheet in regards to the costs related LEAD.

Motion by Ben Wainwright to change the cost of registration per person at LEAD from \$100 to \$105.

Seconded by Delaney Gray. Motion passes.

b. 360 Curriculum

1. Chapter Officer Leadership Training (COLT)

This conference is exclusively for chapter officers and will be facilitated by the state officers.

2. Leadership and Opportunities Conference

This conference is for members attending 360° who are not chapter officers. Eric Nelson, Jimmie Ferguson, and Lauren Fillebrown will facilitate the break off sessions.

c. State Greenhand Conference

This conference is for first year members in grades 7-10. Lauren Fillebrown will be running the conference as the National Officer Candidate for New Jersey and the executive committee will assist with the facilitation of the conference.

d. Timeline

The officer team will be meeting every Monday for LEAD planning at 4pm when there is not a work session or state meeting.

C. Agricultural Education Issues Discussion

Hope explained about the different divisions within the New Jersey Department of Agriculture. Food and nutrition is working with the school lunch/breakfast program and the Farm to School program. The team agreed to go to a gleaning with Farmers against Hunger to have team bonding and to provide community service.

D. State Officer Mileage

The mileage report was provided in our folders.

XIII. Closing Ceremonies

The meeting was adjourned at 11:09am.

BEGINNING BALANCE: July 1, 2014

\$67,756.79

Deposits:						
Date	Project#	Project Description	Annual Budget	Monthly Income	YTD Balance	Over/Under Budget
	1	Affiliation	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
	2	CDE's	\$ -	\$ 72.00	\$ 72.00	\$ 72.00
	3	General Supplies	\$ -	\$ -	\$ -	\$ -
	4	State Officers	\$ -	\$ -	\$ -	\$ -
	5	LEAD	\$ -	\$ -	\$ -	\$ -
	6	State Convention - Regis.	\$ -	\$ 7,182.60	\$ 7,182.60	\$ 7,182.60
	7	National Convention	\$ -	\$ -	\$ -	\$ -
	8	Hort Expo	\$ -	\$ 1,602.00	\$ 1,602.00	\$ 1,602.00
	9	National Leadership Conf.	\$ -	\$ -	\$ -	\$ -
	10	State Leadership Event	\$ -	\$ -	\$ -	\$ -
		Total Deposits	\$ -	\$ 10,056.60	\$ 10,056.60	\$ 10,056.60
Expenses:						
Date	Project #	Expense Description	Annual Budget	Monthly Expense	YTD Balance	Over/Under Budget
	1	Affiliation	\$ -	\$ -	\$ -	\$ -
	2	CDE's	\$ -	\$ -	\$ -	\$ -
	3	General Supplies	\$ -	\$ 1,678.00	\$ 1,678.00	\$ (1,678.00)
	4	State Officers	\$ -	\$ 758.00	\$ 758.00	\$ (758.00)
	5	LEAD	\$ -	\$ -	\$ -	\$ -
	6	State Convention - Regis.	\$ -	\$ 63,020.57	\$ 63,020.57	\$ (63,020.57)
	7	National Convention	\$ -	\$ 2,500.00	\$ 2,500.00	\$ (2,500.00)
	8	Hort Expo	\$ -	\$ -	\$ -	\$ -
	9	National Leadership Conf.	\$ -	\$ 2,498.72	\$ 2,498.72	\$ (2,498.72)
	10	State Leadership Event	\$ -	\$ -	\$ -	\$ -
		Total Expenses	\$ -	\$ 70,455.29	\$ 70,455.29	\$ (70,455.29)

July 31, 2014

Ending Balance: June 30, 2014

\$7,358.10

**FY15
FFA Deposits**

<i>Proj #</i>	<i>Payor</i>	<i>CK#</i>	<i>Amount Deposit</i>	<i>MonthlyTotal</i>	<i>Yearly Total</i>
	July				
1	Delsea Regional HS	018543	\$ 1,200.00		
	P1 total			\$ 1,200.00	\$ 1,200.00
2	Newton High School	5959	\$ 72.00		
	P6 total			\$ 72.00	\$ 72.00
6	Phillipsburg	2264	\$ 2,400.00		
	Middlesex Co Voc Tech	2425	\$ 1,982.00		
	Pemberton Twp	28784	\$ 467.55		
	State of New Jersey	0011835264	\$ 2,263.05		
	Delsea Regional HS	018543	\$ 70.00		
	P6 total			\$ 7,182.60	\$ 7,182.60
8	Hackettstown Bd of Education	050184	\$ 110.00		
	Pemberton Twp. Board of Education	029149	\$ 170.00		
	Delsea Regional HS	018543	\$ 1,322.00		
	P8 total			\$ 1,602.00	\$ 1,602.00
					\$ 10,056.60

New Jersey FFA Expenditures for FY 2015						
Date	Description	Order #'s	Amount	MTD Total	YTD Total	
	Dues/Memberships (P1)					
					\$	-
	Contests (P2)					
					\$	-
	General Supplies (P-3)					
06/26/14	American Income Life		\$ 918.00			
07/28/14	Selective insurance		\$ 760.00			
	July total			\$ 1,678.00		
	YTD total P-3				\$	1,678.00
	State Officers (P4)					
06/26/14	National FFA - SO official dress		\$ 705.50			
	American Income Life for State Officers		\$ 52.50			
	July Total			\$ 758.00		
	YTD total P4				\$	758.00
	Leadership Experience and Development (P5)					
	State Convention (P6)					
07/28/14	National FFA - Plaques	OE-734341	\$ 230.00			
07/29/14	State FFA Convention Meals - Monmouth Univ.		\$ 30,694.57			
07/29/14	State FFA Convention Rooms - Monmouth Univ.		\$ 32,087.00			
	July total			\$ 63,020.57		
	YTD total P6				\$	63,020.57
	National Convention (P7)					
07/01/14	National FFA - Lodging deposits		\$ 2,500.00			
	July total			\$ 2,500.00		
	YTD total P7				\$	2,500.00
	Hort Expo (P8)					
	Leadership Event (P9)					
07/29/14	NLC SO Registration & Lodging		\$ 2,498.72			
	July total			\$ 2,498.72		
	YTD total P9				\$	2,498.72
	National Leadership Conference (P10)					
	Grand Total		\$ 70,455.29		\$	70,455.29

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 7, 2014

Committee: Constitution, By-Laws and POA

Committee Members Present: Kristianne Dowd, Kelly Gangel, Kyle Clement

Absent: Ben Wainwright, Stuart Faunce, Dr. McLean

Purpose of Meeting: To review and revise the state's constitution and by-laws. To modify and monitor the completion of the state's POA. To review all recommendations made by the delegate body at state convention.

Recommended Action(s): Article I- organization of local chapter amendment passed at convention. We will review the amendment.
Review wording of By-Laws Article III- State Officers proposed amendment.
Move to include State Community Service Project Article 10 Section 11 of POA

Comments: Committee Goals- Review entire Constitution, By-Laws and POA. Re-evaluate POA and action plans. Review state events to ensure they align with constitution. Re-evaluate probation policy. The next meeting is scheduled tentatively for August 4, 2014.

Kristianne Dowd
Chairperson

Kelly Gangel
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 7, 2014

Committee: CDE Review and Evaluation

Committee Members Present: Sean Hamner- Vice Chair
Stuart Faunce and Dave Watts

Absent: Jenna Pinhas and Kristianne Dowd

Purpose of Meeting: To review the committee report from state covention. Also, to set goals for the coming year.

Recommended Action(s):
Come up with ideas for an NJ FFA CDE Promotion Channel to highlight CDEs
Continue to uphold the 60% mastery level
Investigate how to bring horse judging and dairy handlers to New Jersey to better serve the members
Study wats to partner with other attendees to better serve our low attended CDEs such as livestock judging and dairy handlers

Comments: Further investigations into bringing horse judging to New Jersey. Hearing input from advisors about changing CDE locations

Sean Hamner
Chairperson

Stuart Faunce
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 7, 2014

Committee: Membership & Chapter Relations

Committee Members Present: Hope Cahill, Kristianne Dowd, Stuart Faunce

Absent: Kyle Fishe, Catherine Cincota, Delaney Gray

Purpose of Meeting: To discuss the effectiveness of POA as well as recruitment and communication ideas.

Recommended Action(s): Recommend continuing the same layout of the leadership posters with one word and a mixture of team and individual pictures. Look into possible hashtag challenges. Look into plausibility of Google form for State Officer Request. Recommend the CDE Evaluation Committee look into expanding member participation by allowing 7th & 8th graders to participate in 3-5 minute speaking & division I essay event.

Comments: Ask for clarification from Catherine on how posters would be a reward.

Hope Cahill
Chairperson

Kristianne Dowd
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July-7-2014

Committee: State Leadership Activities

Committee Members Present: Benjamin Wainwright- Chair, Hope Cahill- Vice Chair, Kyle Fisher, Delaney Gray

Absent: Jenna Pinhas, Kyle Clement

Purpose of Meeting: Make proposals for improvement to all state activities.

Recommended Action(s): State officer outreach- Encourage members to request a state officer. We can not change LEAD session times. We will discuss regional activities such as a conference or another type of activity with an agriculture focus. Give more details about ag oppurtunities or ag issues. Encourage people to do evaluations after events. Decide revisions for LEAD by August work session.

Comments: Next meeting will be determined soon.

Benjamin Wainwright
Chairperson

Kyle Fisher
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 7, 2014

Committee: Horticultural Exposition Evaluation and Review

Committee Members Present: Kelly Gangel, Kyle Clement

Absent: Jenna Pinhas, Hope Cahill, Catherine Cincotta

Purpose of Meeting: To review current rules and classes, as well as make implementations from the State Convention Committee reports. The committee is also responsible for contacting judges for the event as well as generating a list of new potential judges.

Recommended Action(s): 1) Reword the description for the Adult Classes (400 classes) so that FFA Alumni and State Officers may participate. 2) Add the words "no plug-in electricity" into the overall note sections of the class pamphlet. 3) Strike out "black slacks" and insert "black dress slacks" into the Female Official Dress Rubric for the Floral Design CDE. 4) Rename the "Dried Delights" class to "Country Delights." 5) Add the words "Wiring must be done correctly, but is not required" into the bonsai class descriptions. 6) Add the words "One entry per chapter" for the fiat of bedding plants class. 7) In Class 108 and 109, change size limit from 14" to 22" and add the words "Must be suitable for a table display" into the class descriptions. 8) Review topiary size limit recommendations and Class 103 recommendation. 9) Add a microphone to the Floral Design CDE for judges and presenters.

Comments: The next meeting is to be announced, and will consist of a discussion of leadership workshops, filling members' downtime, and researching the creation of new classes suggested by members.

Kelly Gangel
Chairperson

Kelly Gangel
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 7, 2014

Committee: State Convention Evaluation

Committee Members Present: Sean Hamner David Watts

Absent: Kyle Fisher Kelly Gangel Catherine Cincotta

Purpose of Meeting: Review State Convention Committee Report and set goals for this year.

Recommended Action(s): Review Courtesy Corps as it stands and improve it. Look for
 activities for non competing members. Find ways to
 assign seats to award winners when needed. Encourage
 appropriate dress code. Encourage
 advisors to better control students.

Comments:

Sean Hamner
Chairperson

David Watts
Secretary