



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
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NEW JERSEY FFA ASSOCIATION
“Your Story. Your Legacy.”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Jamie Specca, State FFA President
Kristianne M. Dowd, State FFA Specialist
Erin E. Noble, State FFA Advisor

DATE: July 19, 2018

RE: State FFA Executive Board Meeting
Monday, August 5, 2019 – 9:00 a.m.
1st Floor NJDA Board Room, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Chapter Visit Workshop
- 12:30 pm – 1:15 pm – Lunch
- 1:30 pm – 2:00 pm – Farm Bureau Visit
- 2:15 pm – 3:15 pm – Team Photo Shoot
- 3:30 pm – 4:30 pm – Nuts and Bolts of NJ FFA

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Dowd at (609) 984-4380, and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2018-2019.

AGENDA FOR THE AUGUST STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the July State Meeting**
- III. **Treasurer’s Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Jamie Specca
 - B. Membership & Chapter Relations – Owen Donnelly
 - C. State Leadership Activities – Kailyn Emmett
 - D. State Applications – Nicole Sickler
 - E. Career and Leadership Development Evaluation and Review – Talia Priore
 - F. Horticultural Exposition Evaluation and Review – Karleen Wilford
 - G. State Convention Evaluation – Ryan Jordan

- VI. **Parliamentary Procedure Report** – Ryan Jordan
- VII. **Foundation Report** – Jamie Specca
- VIII. **State FFA Alumni & Supporters Report** – Talia Priore
- IX. **Food, Agriculture, & Natural Resources Education Advisory Council Report** – Owen Donnelly
- X. **New Jersey Agricultural Society Report** – Ryan Jordan
- XI. **Equine Advisory Board** – Nicole Sickler
- XII. **New Jersey Association of Agriculture Educators** – Mr. Dale Cruzan
- XIII. **Unfinished Business**
 - A. Summer CDE Results
 - a. Safe Tractor Operations Event (July 16, 2019) – Ryan Jordan
 - b. Dairy Handlers (July 20, 2019) – Talia Priore
 - B. State Officer Summit (July 21-25, 2019) – Owen Donnelly
 - C. Checkpoint #1 & 360° Training (July 30 – August 2, 2019) – Kailyn Emmett
 - D. 91st National FFA Convention (October 30 – November 2, 2018)
 - a. Flag Bearer – Ryan Jordan
 - b. Delegates – Owen Donnelly
 - c. State Booth – Karleen Wilford
 - d. State Suite – Nicole Sickler
 - e. Recognition Program – Talia Priore
 - E. State Theme T-Shirt and Thank You Gift – Karleen Wilford
 - F. Eastern States Exposition – Ryan Jordan
- XIV. **New Business**
 - A. International Leadership Seminar for State Officers – Nicole Sickler
 - B. Leadership Experience and Development Conference (October 4-5, 2019)
 - a. 360 Curriculum
 - i. Chapter Officer Leadership Training (COLT) – Kailyn Emmett
 - ii. Leadership Opportunities Conference (LOC) – Talia Priore
 - b. State Greenhand Conference (SGC) – Nicole Sickler
 - c. Timeline – Karleen Wilford
 - C. Agricultural Education Issues Discussion – Ryan Jordan
 - D. State Officer Mileage – Nicole Sickler
- XV. **Closing Ceremonies**

*Next State Meeting- September 9, 2019
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from the July 1, 2019 Meeting**

I. Opening Ceremonies

Jamie Specca called the meeting to order at 8:55 a.m. Voting members in attendance were Owen Donnelly, Kailyn Emmett, Talia Priore, Karleen Wilford, Nicole Sickler, and Ryan Jordan. State Staff in attendance were Mrs. Erin Noble, Ms. Kristianne Dowd and Ms. Debra McCluskey.

II. Minutes from June State Meeting

Motion by Kailyn Emmett to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Ryan Jordan. Motion passes.

III. Treasurer's Report

Motion by Talia Priore to accept the treasurer's report pending audit.

Motion passes pending audit.

Ms. McCluskey brought attention to several chapters who have held an outstanding balance for multiple months. Ms. McCluskey has reached out by email and phone calls to the advisors to try to address this.

Motion by Jamie Specca to put the Cumberland Regional and Phillipsburg chapter on a cash only basis if a purchase order is not sent through the system by July 30, 2019.

Seconded by Talia Priore. Motion passes.

The 2019-2020 State FFA Association proposed budget was presented to the executive board.

Motion by Talia Priore to accept the 2019-2020 budget.

Seconded by Kailyn Emmett. Motion passes.

The 2019 Leadership Experience and Development Conference Cost Analysis was presented to the executive board.

Motion by Talia Priore to set the cost of LEAD at \$120 per person plus \$143.28 per room.

Seconded by Ryan Jordan. Motion passes.

IV. Guest Introductions and Attendance

There were no guests in attendance.

Owen Donnelly assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

- B. Membership & Chapter Relations**
No report.
- C. State Leadership Activities**
No report.
- D. State Applications**
No report.
- E. Career Development Evaluation and Review**
No report.
- F. Horticulture Exposition Evaluation and Review**
No report.
- G. State Convention Evaluation**
No report.

Jamie Specca resumed the duties of the chair.

- VI. Parliamentary Procedure Report**
The proper way to make a motion during the meeting is to be addressed by the chair, state "I move (insert topic of discussion)", and have the motion seconded to be continued for further discussion by the voting members.
- VII. State FFA Foundation Report**
There will be a meeting on July 17, 2019 1 PM at the Department of Agriculture. Talia may attend in place of Jamie.
- VIII. State FFA Alumni & Supporters Association Report**
Their meeting was held on June 12, 2019. They discussed the golf tournament script, new fundraising ideas and potential for a volleyball tournament.
- IX. Food, Agriculture. & Natural Resources Education Advisory Council Report**
No report
- X. New Jersey Agricultural Society Report**
The next meeting will be held July 10, 2019 at 6 PM.
- XI. Equine Advisory Board Report**
The meeting was held on June 19, 2019. They discussed the upcoming shows that would be occurring around the state.
- XII. New Jersey Association for Agricultural Educators**
FANR teachers are currently participating in various professional development opportunities around the country including CASE trainings. They plan to meet sometime in August to discuss the upcoming year and Fall Ag Ed Conference.
- XIII. Unfinished Business**
 - A. Chapter Banquets**

Chapter banquets were held in June, past state officers spoke at banquet across the state.

B. State Officer Leadership Training (June 8-9, 2019)

SOLT was held at the Mercer County Extension Office. State Officers were able to learn more about improving skill sets, and effective communication. State Officers closed out the weekend by selecting the state theme.

C. Alumni Golf Tournament (June 25, 2019)

The Alumni Golf Tournament was held at Gambler's Ridge Golf Course and had 51 players attend the event. Our goal was exceeded, and we grossed over \$20,000.

D. Base Camp (June 26-28, 2019)

Shayna came from National FFA to help facilitate sessions and workshops throughout the three-day period. Officers reviewed their skill sets, worked on team dynamics and received their jackets.

E. Summer CDEs

i. Safe Tractor Operations Event (July 16, 2019)

Talia and Ryan will attend the event at the Burlington Farm Fair and need to arrive at 2:30 p.m.

ii. Dairy Handlers (July 20, 2019)

Jamie and Talia will be attending the event. Officers need to arrive at the Burlington Farm Fair at 8:00 AM. Members competing have a chance to place in the top four winners to move on to The Big E and Nationals.

F. State Officer Summit (July 21-24, 2019)

Officers will attend the State Officer Summit this year in Washington, D.C. Further details will be provided at the work session.

G. Leadership Delegate Workshops (July 24-25, 2019)

Jamie and Owen will stay an additional day in Washington D.C. to begin the delegate process for National Convention. New Jersey's issue proposal was submitted to National FFA during Base Camp. Jamie and Owen were encouraged to take any leadership opportunities that may be presented within their committees.

H. Checkpoint #1 & 360 Training (July 30-Aug 2, 2019)

This conference will focus on workshop development and delivery. State Officers will begin to try on portions of the 360 curriculum in preparation for LEAD.

XIV. New Business

A. 91st National FFA Convention (Oct 30-Nov 2, 2019)

i. Flag Bearer

The flag bearer is responsible for carrying the New Jersey flag at multiple events throughout convention. Ryan has volunteered to serve as flag bearer.

ii. Delegates

Delegates work throughout convention to further the national organization. Jamie, Owen and Kailyn will serve as delegates. Talia will serve as the alternate.

iii. State Booth

The Hall of States is an exhibit at the National FFA Convention. Karleen will manage the state booth and work with Woodstown FFA, the winners of our Hall of States competition to share what New Jersey agriculture is.

iv. State Suite

In the convention hall, New Jersey will host a state suite. Chapters will have the opportunity to reserve tickets to watch the sessions from the state suite. Special guests will also be hosted in the suite. Nicole will serve as our host.

v. Recognition Program

Wednesday morning during convention a state breakfast will be held for all New Jersey chapters to attend. Talia will oversee the state officer program that will be presented during the breakfast. This year, the breakfast will be moving to a new location as the Hard Rock Café is no longer available.

J. State Theme T-Shirt and Thank You Gift

The thank you gift still needs to be priced out and the logo is approved for LEAD. Officers should keep an eye on their email for a link from Ms. Dowd to select the color of the t-shirts to be distributed at LEAD.

K. Eastern States Exposition

The Big E competition is from September 13-14. State officers can attend but need to contact Ms. Dowd. Owen Donnelly may apply for the president internship.

L. Agricultural Education Issues Discussion

The Farm School Act branched off the grant program to support the schools that have their own farms and gardens. A bill in congress states that it will help any school and local area receive resources needed to continue to advocate healthy produce options during lunch periods.

M. State Officer Mileage

Mileage reports were provided to the officers. Remember to submit your mileage prior to each meeting.

XIV. Closing Ceremonies

The meeting was adjourned at 10:29 a.m.

Respectively Submitted,
Kailyn Emmett, State Secretary

NJ FFA Association FFA Monthly Budget Summary June 2019

	Jun 19	Jul '18 - Jun 19	\$ Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	0.00	50,179.00	3,179.00	47,000.00
P2 CDEs (Income)	44.00	1,745.55	95.55	1,650.00
P4 State Officers (Income)	0.00	1,339.63	1,064.63	275.00
P5 LEAD (Income)	70.00	12,008.00	-3,450.00	15,458.00
P6 State Convention (Income)	15,896.42	55,754.39	-4,866.61	60,621.00
P7 National Convention (Income)	0.00	2,758.00	442.00	2,316.00
P8 Horticulture Expo (Income)	160.00	1,303.40	-2,796.60	4,100.00
P10 Leadership Event (Income)	0.00	6,507.39	2,315.39	4,192.00
Total Income	16,170.42	131,595.36	-4,016.64	135,612.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	12,360.00	-640.00	13,000.00
P2 (CDEs - Expense)	0.00	3,269.55	-6,298.45	9,568.00
P3 (General Supplies - Expense)	0.00	1,826.72	-872.28	2,699.00
P4 (State Officers - Expense)	186.00	13,105.80	3,500.80	9,605.00
P5 (LEAD - Expense)	0.00	17,533.64	-1,144.36	18,678.00
P6 (State Convention - Expense)	3,312.39	69,591.34	8,521.34	61,070.00
P7 (National Conven. - Expense)	0.00	6,462.31	-304.69	6,767.00
P8 (Hort Expo - Expense)	0.00	3,885.66	-2,964.34	6,850.00
P9 (NLCSO - Expense)	0.00	0.00	-2,275.00	2,275.00
P10 (Leadership Event-Expense)	0.00	6,725.99	1,625.99	5,100.00
Total Expense	3,498.39	134,761.01	-850.99	135,612.00
Net Income	12,672.03	-3,165.65	-3,165.65	0.00

NJ FFA Association
Monthly State Meetings - General Ledger
 As of June 30, 2019

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Check	06/05/2019	National FFA Organiz...	convention awards	P6 (State Convention - Expense)	-654.50	-654.50	74,668.35
	Check	06/05/2019	Debra L. McCluskey	convention supplies - ink	P6 (State Convention - Expense)	-62.89	-62.89	74,013.85
	Check	06/05/2019	Newton FFA	convention stage decorations	P6 (State Convention - Expense)	-100.00	-100.00	73,950.86
	Check	06/05/2019	First Coast Promotions	convention t-shirts & pins	P6 (State Convention - Expense)	-2,495.00	-2,495.00	73,850.96
	Deposit	06/10/2019		Deposit	-SPLIT-	5,360.92	5,360.92	71,355.96
	Deposit	06/11/2019		Deposit	-SPLIT-	5,523.70	5,523.70	76,716.88
	Deposit	06/11/2019		Deposit	P6 State Convention (Income)	336.00	336.00	82,240.58
	Check	06/19/2019	National FFA Organiz...	official dress ties, scarfs & manuals	P4 (State Officers - Expense)	-186.00	-186.00	82,576.58
	Deposit	06/20/2019		Deposit	-SPLIT-	4,943.80	4,943.80	82,390.58
							12,666.03	87,334.38
							12,666.03	87,334.38
								87,334.38

Total FFA

TOTAL