



NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
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New Jersey FFA Association *"Illuminate"*

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Myranda Bond, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: July 26, 2016

RE: State FFA Executive Board Meeting
Monday, August 8, 2016 – 9:00 a.m.
NJDA, 1st Floor Auditorium, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Chapter Visit Workshop
- 12:30 pm – 1:15 pm – Lunch
- 1:30 pm – 2:00 pm – Farm Bureau Visit
- 2:15 pm – 3:15 pm – Team Photo Shoot
- 3:30 pm – 4:30 pm – Nuts and Bolts of NJ FFA

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2016-2017.

AGENDA FOR THE AUGUST STATE MEETING

- I. Opening Ceremonies
- II. Minutes from the July State Meeting
- III. Treasurer's Report
- IV. Guest Introductions and Attendance
- V. Committee Assignments
 - A. Constitution, Bylaws & Program of Activities – Myranda Bond
 - B. Membership & Chapter Relations – Renee Stillwell
 - C. State Leadership Activities – Kelsey Stockton
 - D. State Applications – Jeremy Posluszny
 - E. Career Development Evaluation and Review – Josh Loew
 - F. Horticultural Exposition Evaluation and Review – Zuri Richmond
 - G. State Convention Evaluation – Morgan Rutar

- VI. **Parliamentary Procedure Report** – Kelsey Stockton
- VII. **Executive Committee Report** – Hannah Mann
- VIII. **Foundation Report** – Jeremy Posluszny
- IX. **Alumni Report** – Morgan Rutar
- X. **Agricultural Education Advisory Council Report** – Renee Stillwell
- XI. **Agricultural Society Report** – Myranda Bond
- XII. **Unfinished Business**
 - A. Summer CDE Results
 - a. Safe Tractor Operator's Event (July 19, 2016) – Renee Stillwell
 - b. Horse Evaluation (July 20, 2016) – Kelsey Stockton
 - c. Dairy Handlers (July 23, 2016) – Zuri Richmond
 - B. State Presidents' Conference (July 25-29, 2016) – Morgan Rutar
 - C. 360° Training (August 5-6, 2016) – Zuri Richmond
 - D. National Leadership Conference for State Officers (July 31 – August 5, 2016) – Josh Loew
 - E. 89th National FFA Convention (October 19-22, 2016)
 - a. Delegates – Morgan Rutar
 - b. Flag Bearer – Josh Loew
 - c. State Booth – Zuri Richmond
 - d. State Suite – Kelsey Stockton
 - e. Recognition Program – Jeremy Posluszny
 - F. State Theme T-Shirt and Thank You Gift – Josh Loew
 - G. Eastern States Exposition (September 16-18, 2016) – Renee Stillwell
 - H. Chapter Visits – Renee Stillwell
 - I. Team Goal Action Plan – Morgan Rutar
- XIII. **New Business**
 - A. International Leadership Seminar for State Officers – Jeremy Posluszny
 - B. Leadership Experience and Development (October 7-8, 2016)
 - a. 360 Curriculum
 - 1. Chapter Officer Leadership Training (COLT) – Zuri Richmond
 - 2. Leadership and Opportunities Conference (LOC) – Tyler Kohlhaas
 - b. State Greenhand Conference (SGC) – Hannah Mann
 - c. Cost Analysis – Jeremy Posluszny
 - d. Timeline – Kelsey Stockton
 - C. Agricultural Education Issues Discussion – Morgan Rutar
 - D. State Officer Mileage – Josh Loew
- XIV. **Closing Ceremonies**

*Next State Meeting – September 12, 2016
New Jersey Department of Agriculture, Auditorium
4:00 pm*

**New Jersey FFA Association
Minutes from July 11, 2016 Meeting**

I. Opening Ceremonies

Myranda Bond called the meeting to order at 8:59 am. Voting members in attendance were Morgan Rutar, Renee Stillwell, Jeremy Posluszny, Zuri Richmond, Josh Loew, Kelsey Stockton, Hannah Mann, Tyler Kohlhaas, and Alyssa Ferraro. State Staff in attendance were Mrs. Erin Noble, Mrs. Nancy Trivette, and Ms. Debra McCluskey.

II. Minutes from May State Meeting

Motion by Renee Stillwell to accept the secretary's report as read.

Seconded by Jeremy Posluszny. Motion passes.

III. Treasurer's Report

Motion by Jeremy Posluszny to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

No guests were in attendance.

Morgan Rutar assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

No report.

E. Career Development Evaluation and Review

No report.

F. Horticulture Exposition Evaluation and Review

No report.

G. State Convention Evaluation

No report.

Myranda Bond reassumed the duties of the chair.

VI. Parliamentary Procedure Report

An amendment changes a main motion. First a member must stand and be recognized by the chair. Begin by saying "I move to amend the main motion by inserting (or striking)...". This motion requires a second and must be accepted by a majority vote of the members present during the meeting.

VII. Executive Committee Report

Executive committee member, Tyler Kohlhaas instructed all state officers to write down on a notecard one event that they were most excited for this upcoming year. After sharing what each person wrote, state officers were asked to physically throw the notecard behind them. This was a reminder that once an event is past, or behind you, there is no going back to it and to make the most of it now.

VIII. Foundation Report

The July meeting for the New Jersey FFA Foundation will soon be announced. At this meeting, members of the Foundation will begin working on important details for the upcoming fiscal year.

IX. Alumni Report

The Alumni hosted State Officer Leadership Training, along with the Alumni Golf Tournament, which was a huge success. The Alumni will be hosting a State Convention Celebration on July 21 at Kelly Gangel's house. The next Alumni meeting will be August 10 at 6:00 pm.

X. Agricultural Education Advisory Council Report

The next meeting for the Agricultural Education Advisory Council will be held during the State Agriculture Convention in February

XI. Unfinished Business

A. Chapter Banquets

All chapter banquets have been completed at this time, and were very successful. It was noted that social media presence was very strong and included all chapters visited.

B. State Officer Leadership Training

State Officer Leadership Training, or SOLT, was held June 11 to June 12 at the Rutgers Eco Complex in Bordentown, NJ. This training provided state officers with information and resources to be successful in completing this year successfully. Team bonding was an essential part of SOLT, and the new state theme, "Illuminate", was selected.

C. Alumni Golf Tournament

The Alumni Golf Tournament was held on Tuesday, June 28 at Gambler's Ridge Golf Course in Cream Ridge, NJ, to honor Frank Yesalavich. All State Officers golfed this year, and also assisted in registration and banquet proceedings. Several awards were given out, along with door prizes. This event will help fund state officer training, scholarships and student leadership opportunities throughout the year.

D. Blast Off

The Building Leaders and Strong Teams of Officers conference was held June 29 to July 1 at the Horse Park of New Jersey. State Officers learned about their strengths, positive and purposeful attitude, modeling expectations, written communication, time management, building relationships and retaining attitudes of respect, improvement and service. State Officers also learned more about each other and state staff through "Me in a Box". Overall the conference was a success in building up confidence, developing skills and strengths, and bringing the team closer to each other.

E. State President's Conference

SPC will be July 25 through July 30 in Alexandria, Virginia. Myranda and Morgan will begin the delegate process for National Convention. They will also participate in congressional visits and a post card exchange. Additionally, the location of ILSSO will be announced. Ideas for proposals were discussed and included (1) Urban Agriculture, (2) More international opportunities for members, and (3) Making Fruits and Veggies a national CDE. State Officers concluded that in the evening, they would discuss more about submitting a proposal, and if interested, would collectively complete the proposal.

F. National Leadership Conference for State Officers

NLCSO will help the State Officer team identify their strengths and weaknesses as a group and learn interpersonal communication strategies, project planning and workshop development and delivery techniques. This conference, facilitated by the National FFA Organization will take place from July 31 to August 4 in West Virginia.

G. 360 Training

This conference will take place immediately following NLCSO, August 4 through August 6. This training will help State Officers learn about their LEAD workshops and further develop their facilitation skills.

H. Summer CDEs

a. Safe Tractor Operations Event

The Safe Tractor Operations Event will be held on Tuesday, July 19 at the Burlington County Fairgrounds. Registration will begin at 3:30 pm with the event beginning promptly at 4:00 pm. State Officers in attendance will be Renee Stillwell and Myranda Bond. Unofficial Official dress will be worn.

b. Horse Evaluation

The Horse Evaluation CDE will be held on Wednesday July 20 at the Burlington County Fairgrounds. Registration will begin at 8:30 am, and the event will begin at 9:00 am. State Officers in attendance will be Morgan Rutar and Kelsey Stockton. Unofficial Official dress will be worn.

c. Dairy Handlers

The Dairy Handlers Event will be held at the Burlington County Fairgrounds on Saturday, July 23 beginning at 9:00 am, and registration starting at 8:30 am. State officers in attendance will be Zuri Richmond and Jeremy Posluszny. Unofficial Official dress will be worn.

XII. New Business

A. Philadelphia Society for Promoting Agriculture.

On June 2, Myranda Bond, Morgan Rutar and Ms. Trivette attended the Philadelphia Society for Promoting Agriculture. At this conference, they watched a presentation of artifacts from the New Farmers of American. They also discussed past advancements of agriculture and talked about where agriculture is going in the upcoming years.

B. 89th National FFA Convention

a. Flag Bearer

At National Convention, the flag bearer will walk the New Jersey Flag to the main stage during the second general session and potentially in the parade. Josh Loew will be this year's flag bearer.

b. Delegates

Myranda Bond, Morgan Rutar and Renee Stillwell will be delegates at the 89th National FFA Convention, with Jeremy Posluszny as the alternate delegate. As delegates, these representatives will represent New Jersey FFA and vote on various proposals submitted to National FFA.

c. State Booth

The State Booth, otherwise known as the Hall of States booth, will be displayed in the convention hall this year. Kelsey Stockton will assist the Freehold FFA Chapter in setting up and running their display during National Convention.

d. State Suite

At convention, we will have a state suite in the session hall. Zuri Richmond will be responsible for greeting guests at the suite and making everyone feel welcome.

e. Recognition Program

The Recognition Program will be held at the state breakfast on Wednesday during National Convention to recognize the accomplishments of chapters and members of the New Jersey FFA Association during National Convention. Although the entire State Officer team will have a part in the recognition program, Jeremy Posluszny will be coordinating the event.

C. State Theme T-Shirt and Thank You Gift

To go along with the 2016-2017 State Theme Illuminate, ideas for gifts included mugs, pens and mini flashlights. After discussion, the team agreed to give out flash lights during various functions including conferences, banquets and chapter visits, and to give out state theme mugs as our thank you gift.

Motion by Jeremy Posluszny to allocate funds to purchase mini flashlights.

Seconded by Morgan Rutar. Motion passes.

Motion by Morgan Rutar to approve the mug that was shown to the Executive Board.

Seconded by Jeremy Posluszny. Motion passes.

The color of the state t-shirt will be voted on at a later time.

D. Eastern States Exposition

The Eastern States Exposition, also known as the Big E, is held in Massachusetts in September. First place CDE teams/individuals are invited to represent NJ at the Big E in their respective event. Myranda will be applying to the President's Internship Opportunity. Renee will be attending in furthering in the star awards program. If a state officer wishes to attend, they will have to find their own way there through their home chapter, or other, and will be helping in State Officer duties such as conducting CDEs.

E. Agricultural Education Issues Discussion

A recent current event was published regarding agricultural issues, one of them being a new finding in technology that reduces the amount of soil erosion while maintain high crop yields. This finding seemed rather obvious and average, however after months of research and trials, the most extensive conclusion came down to a natural solution of using tree buffers to prevent run off. By planting trees in precise locations around fields, surrounding specific crops, yields are increased while practically stopping run off. These conclusions were drawn from research professors at Missouri University through the Conservation Reserve Program.

F. State Officer Mileage

Two mileage reports were provided in the folders – the final report from last year and the first report of this year. State Officers are reminded that miles are due by 2:00 pm prior to each State Board Meeting in order to be eligible for compensation.

XIII. Closing Ceremonies

The meeting was adjourned at 11:04 am.

NJ FFA Association FFA Monthly Budget Summary June 2016

	Jun 16	Jul '15 - Jun 16	\$ Under/Over Budget	Annual Budget
Income				
Opening Balance	0.00	62,563.84		
P1 Dues/Memberships (Income)	0.00	47,733.00	under budget -2,267.00	50,000.00
P2 CDEs (Income)	313.00	2,454.00	under budget -2,046.00	4,500.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	170.11	under budget -634.89	1,105.00
P5 LEAD (Income)	0.00	11,667.00	under budget -8,223.00	19,890.00
P6 State Convention (Income)	27,773.08	57,967.73	under budget -10,282.27	68,250.00
P7 National Convention (Income)	550.00	5,522.91	over budget 617.91	4,905.00
P8 Horticulture Expo (Income)	165.00	1,000.00	under budget -4,500.00	5,500.00
P9 NLCSO (Income)	0.00	0.00	0.00	0.00
P10 Leadership Event (Income)	0.00	7,564.20	over budget 2,439.20	5,125.00
Total Income	28,801.08	196,642.79	37,367.79	159,275.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	14,425.00	under budget -105.00	14,530.00
P2 (CDEs - Expense)	0.00	4,990.01	under budget -3,165.99	8,176.00
P3 (General Supplies - Expense)	0.00	3,116.94	under budget -2,141.06	5,258.00
P4 (State Officers - Expense)	2,376.01	12,331.41	over budget 908.41	11,423.00
P5 (LEAD - Expense)	0.00	12,465.58	under budget -9,749.42	22,215.00
P6 (State Convention - Expense)	5,528.14	75,223.76	over budget 3,955.76	71,268.00
P7 (National Conven. - Expense)	3,000.00	9,217.45	under budget -385.55	9,603.00
P8 (Hort Expo - Expense)	0.00	5,207.51	under budget -2,362.49	7,570.00
P9 (NLCSO - Expense)	0.00	2,288.64	under budget -111.36	2,370.00
P10 (Leadership Event-Expense)	0.00	8,709.55	over budget 1,847.65	6,862.00
Total Expense	10,904.15	147,945.95	-11,329.05	159,275.00
Net Income	17,896.93	48,696.84	48,696.84	0.00

1:10 PM

July 8, 2016

Cash Basis

NJ FFA Association

Monthly State Meetings - General Ledger

As of June 30, 2016

FFA	Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
	Deposit	06/02/2016	National FFA Organiz...	Deposit	-SPLIT-	19,829.60	19,829.60	29,921.26
	Check	06/02/2016	Halo Branded Solutions	thank you gifts for cde judges at convention	-SPLIT-	-83.50	-83.50	49,750.86
	Check	06/02/2016	First Coast Promotions	convention tshirts & pins	P6 (State Convention - Expense)	-271.86	-271.86	49,395.50
	Check	06/02/2016	National FFA Organiz...	award plaque	P6 (State Convention - Expense)	-2,823.80	-2,823.80	46,571.70
	Check	06/08/2016	NORCO	convention awards	-SPLIT-	686.00	686.00	47,257.70
	Check	06/13/2016	Sir Speedy Printing	convention program printing	P6 (State Convention - Expense)	-22.50	-22.50	47,235.20
	Check	06/16/2016	Hope L Cahill	Dec-June mileage reim	P6 (State Convention - Expense)	-1,584.00	-1,584.00	45,183.22
	Check	06/16/2016	Hannah J Mann	convention awards	-SPLIT-	3,991.70	3,991.70	49,174.92
	Check	06/16/2016	Morgan M Rutar	Dec-June mileage reim	P4 (State Officers - Expense)	-361.19	-361.19	48,813.73
	Check	06/16/2016	Myranda Bond	Dec-June mileage reim	P4 (State Officers - Expense)	-232.43	-232.43	48,581.30
	Check	06/16/2016	Tyler E Kohlhaas	Dec-June mileage reim	P4 (State Officers - Expense)	-354.41	-354.41	48,226.89
	Check	06/16/2016	Alyssa Ferraro	Dec-June mileage reim	P4 (State Officers - Expense)	-225.65	-225.65	48,001.24
	Check	06/21/2016	National FFA Organiz...	Deposit	P4 (State Officers - Expense)	-272.59	-272.59	47,728.65
	Check	06/22/2016	National FFA Organiz...	2016 Convention housing deposit	-SPLIT-	-311.24	-311.24	47,417.41
	Check				-SPLIT-	2,359.00	2,359.00	49,776.41
	Check				-SPLIT-	-893.00	-893.00	48,883.41
	Check				P7 (National Conven. - Expense)	-3,000.00	-3,000.00	45,883.41
						15,962.15	15,962.15	45,883.41
						15,962.15	15,962.15	45,883.41

Total FFA

TOTAL