



National FFA Organization

Premiere Leadership

Personal Growth

Career Success

New Jersey FFA Association · New Jersey Department of Agriculture
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330
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New Jersey FFA Association

“Launch Your Potential”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Hope Cahill, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: July 16, 2015

RE: State FFA Executive Board Meeting
Monday, August 10, 2015 – 9:00 a.m.
1st Floor NJDA Auditorium, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:00 am 11:30 am – Special Guests
- 11:45 am – 12:45 pm – Parliamentary Procedure Workshop
- 1:00 pm – 1:45 pm – Lunch
- 2:00 pm – 3:00 pm – Nuts and Bolts of NJ FFA Workshop
- 3:15 pm – 4:15 pm – Chapter Visit Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2015-2016.

AGENDA FOR THE AUGUST STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the July State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Hope Cahill
 - B. Membership & Chapter Relations – Hannah Mann
 - C. State Leadership Activities – Alyssa Ferraro
 - D. State Applications – Tyler Kohlhaas
 - E. Career Development Evaluation and Review – Myranda Bond
 - F. Horticultural Exposition Evaluation and Review – Morgan Rutar
 - G. State Convention Evaluation – Chelsey Fitton

The FFA Mission
FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

- VI. Parliamentary Procedure Report** – Alyssa Ferraro
- VII. Executive Committee Report** – Kelly Gangel
- VIII. Foundation Report** – Tyler Kohlhaas
- IX. Alumni Report** – Morgan Rutar
- X. Agricultural Education Advisory Council Report** – Hope Cahill
- XI. New Jersey Agricultural Society Report** – Myranda Bond
- XII. Unfinished Business**
 - A. Summer CDEs
 - a. Safe Tractor Operator’s Event (July 14, 2015) – Alyssa Ferraro
 - b. Horse Evaluation (July 15, 2015) – Tyler Kohlhaas
 - c. Dairy Handlers (July 18, 2015) – Myranda Bond
 - B. State Presidents’ Conference (July 20-25, 2015) – Chelsey Fitton
 - C. 360 Training (July 30 – August 1, 2015) – Chelsey Fitton
 - D. National Leadership Conference for State Officers (August 2-6, 2015) – Hannah Mann
 - E. 88th National FFA Convention (October 28-31, 2015)
 - a. Flag Bearer - Alyssa Ferraro
 - b. Delegates – Chelsey Fitton
 - c. State Booth – Alyssa Ferraro
 - d. State Suite – Tyler Kohlhaas
 - e. Recognition Program – Morgan Rutar
 - F. Eastern States Exposition – Myranda Bond
 - G. State Theme T-Shirt and Thank You Gift – Morgan Rutar
 - H. Chapter Visits – Hannah Mann
 - I. Team Goal Action Plan – Chelsey Fitton
- XIII. New Business**
 - A. International Leadership Seminar for State Officers – Hannah Mann
 - B. Leadership Experience and Development (October 9-10, 2015)
 - a. Cost Analysis – Myranda Bond
 - b. 360 Curriculum
 - 1. Chapter Officer Leadership Training (COLT) – Chelsey Fitton
 - 2. Leadership and Opportunities Conference (LOC) – Tyler Kohlhaas
 - c. State Greenhand Conference (SGC) – Kelly Gangel
 - d. Timeline – Morgan Rutar
 - C. Agricultural Education Issues Discussion – Hannah Mann
 - D. State Officer Mileage – Tyler Kohlhaas
- XIV. Closing Ceremonies**

*Next State Meeting – September 14, 2015
New Jersey Department of Agriculture, Auditorium
4:00 p.m.*

**New Jersey FFA Association
Minutes from July 6, 2015 Meeting**

I. Opening Ceremonies

The meeting was called to order at 9:05 am. Voting members in attendance were Chelsey Fitton, Morgan Rutar, Myranda Bond, Hannah Mann, Tyler Kohlhaas, Alyssa Ferraro, Kelly Gangel, Jenna Pinhas, Ben Wainwright, and Kyle Fisher. State Staff in attendance were Mrs. Erin Noble and Ms. Debra McCluskey.

II. Minutes from June State Meeting

Motion by Morgan Rutar to accept the secretary's report as read.
Seconded by Tyler Kohlhaas. Motion passes.

III. Treasurer's Report

Motion by Myranda Bond to accept the treasurer's report pending audit.
Motion passes pending audit.

IV. Guest Introductions and Attendance

The guest in attendance was Brett Speakman, Past Virginia FFA State Officer. Brett spent his Fourth of July weekend with past NJ State Officers at the Gray's vacation home in Pennsylvania and looks forward to attending Virginia Tech in the fall where he will study Bio Sciences.

Chelsey Fitton assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

Chapter Visit schedules were provided in the folders.

C. State Leadership Activities

No report.

D. State Applications

No report.

E. Career Development Evaluation and Review

No report.

F. Horticulture Exposition Evaluation and Review

No report.

G. State Convention Evaluation

Evaluations from State Convention were provided in the folders.

Hope Cahill reassumed the duties of the chair.

VI. Parliamentary Procedure Report

Point of Order is used to call attention to errors in parliamentary procedure so they may be corrected and the meeting may resume properly. To make this motion, stand and say "Point of order, Mr/Mdm President" and upon recognition from the chair, state your point.

VII. Exectutive Committee Report

Executive Committee member Kyle Fisher asked the State Officers to pass around a ball of characteristics, reading and discussing the terms found under the individual's right thumb when caught. These terms included: "Seize the Day", "Risk Boldly", "Friends", "Lead", "Workshops", "Fun", and "Team Building". State Officers were reminded of how these terms will impact them throughout their year in office and were encouraged to apply them to their daily lives.

VIII. Foundation Report

The NJ FFA Foundation's scheduled meeting for July 14, 2015 has been moved to July 21, 2015 at 6pm in the Board Room of the NJ Department of Agriculture.

IX. Alumni Report

The NJ FFA Alumni Association held its last meeting on June 10, 2015 at 6 pm. The board expressed its excitement in regards to working with the new State Officer team. A great deal of time centered on the Golf Tournament and a need to acquire as many golfers as possible, as well as assigning duties for the day. Dates in November were discussed for the 2015 FFA Alumni 5K and possible membership benefits were mentioned and will be discussed further going forward. Finally, openings on the board for the positions of President-Elect, Secretary, and Treasurer were mentioned and the Alumni extended an invitation to the Executive Board to attend the Alumni Picnic on July 27, 2015 at 6 pm at the Noble Residence. The next meeting date is August 19, 2015 at 6 pm in the Board Room of the NJ Department of Agriculture.

X. Agricultural Education Advisory Council Report

No report.

XI. New Jersey Ag Society

The New Jersey Ag Society's scheduled meeting for July 1 was moved to July 8 at 6 pm at the Rutgers EcoComplex.

XII. Unfinished Business

A. State Officer Leadership Training

The NJ FFA Alumni Association hosted State Officer Leadership Training (SOLT) from June 6 to June 7 at the Rutgers EcoComplex. Each session and team building activity was facilitated by Alumni members and provided the State Officer team with in depth information regarding the eight competencies of state office. The State Officer Team greatly thanks those who made the conference possible.

B. Alumni Golf Tournament

The NJ FFA Alumni Association held its 14th Annual Alumni Golf Tournament on June 23, 2015 at the Gambler Golf Course in Cream Ridge, NJ in honor of Michael Hlubik. A portion of the event's proceeds were donated to the Northern Burlington FFA Chapter.

C. BLAST Off

BLAST Off was held from June 24 to June 26 at the Horse Park of New Jersey in Allentown. The State Officer team spent three days with a national facilitator developing their personal leadership strengths and enhancing skills that will benefit the team throughout the year. The State Officers greatly enjoyed their time and were able to gain immense knowledge.

D. Summer CDEs

a. Safe Tractor Operations Event

The Safe Tractor Operations Event will be held on July 14 at the Burlington County Fairgrounds. Registration will be at 3:30 pm and the event will commence at 4:00 pm. State Officers in attendance will be Chelsey Fitton and Alyssa Ferraro.

b. Horse Evaluation Career Development Event

The Horse Evaluation Career Development Event will be held on July 15 at the Burlington County Fairgrounds. Registration will be at 8:30 am and the event will commence at 9:00 am. State Officers in attendance will be Morgan Rutar and Tyler Kohlhaas.

c. Diary Handlers Activity

The Diary Handlers Activity will be held on July 18 at the Burlington County Fairgrounds. Registration will be at 8:30 am and the event will commence at 9:00 am. State Officers in attendance will be Myranda Bond and Hannah Mann.

E. State Presidents' Conference

Hope Cahill and Chelsey Fitton will attend State Presidents' Conference (SPC) from July 20 to July 25, 2015. The conference will be attended by representatives from all fifty states and Puerto Rico and will focus on advocating for agriculture and beginning the delegate process for National Convention. The potential proposal for submission is provided in the folders.

Motion by Myranda Bond to submit the Realignment and Increased Utilization of National FFA Regions Proposal to the National FFA Organization for consideration at the State Presidents' Conference.

Seconded by Tyler Kohlhaas. Motion Passes.

F. National Leadership Conference for State Officers

National Leadership Conference for State Officers (NLSCO) will be held from August 2 to August 6, 2015 in State College, Pennsylvania immediately following 360° Training. New Jersey is responsible for the flag raising ceremony and Official ceremonies on Wednesday morning. Further information was provided in the folders.

G. Chapter Banquets

Chapter Banquet season has officially drawn to a close. Those who attended various banquets agreed they were impressed by the members and inspired to continue to model expectations for future members.

XIII. New Business

A. 360° Training

360° Training will be held from July 30 to August 1, 2015 and will educate the State Officers on how to facilitate the 360° Curriculum for the upcoming LEAD conference. At the last work session it was established which officers would facilitate each session. State Officers are reminded to meet at the Noble residence by 9 am in Official Dress.

B. 88th National FFA Convention

a. Flag Bearer

Alyssa Ferraro will serve as Flag Bearer and carry the New Jersey state flag into the session hall.

b. Delegates

Hope Cahill and Chelsey Fitton will serve as Leadership Delegates and Myranda Bond and Hannah Mann will serve as additional delegates to transact business on behalf of the state. Tyler Kohlhaas will serve as the alternate delegate.

c. State Booth

Alyssa Ferraro will assist the Allentown FFA Chapters in setting up and running the State Booth in the Hall of States during convention as well as engage the National Convention scholarship recipient from the Woodstown FFA Chapter.

d. Recognition Program

Morgan Rutar will plan the program to be delivered at the State Breakfast on Wednesday morning.

e. State Suite

Tyler Kohlhaas will meet and greet members and guests outside of the State Suite during convention sessions.

C. State Theme T-Shirt and Thank You Gift

The Thank You Gift this year will be a travel coffee mug. State Officers were asked to do further research to find the exact style and price desired.

D. Eastern States Exposition

The Eastern States Exposition (Big E) will be held in West Springfield, MA from September 18 to September 19, 2015. State Associations within the Eastern Region have the opportunity to send Career Development Event teams to compete as practice for National Convention. Chelsey and Myranda plan to attend for further competition in the Star Award Program. Hope plans to apply for the President Internship Opportunity.

E. Agricultural Education Issues Discussion

Project PORTS is an education- and community-based program run by Rutgers to increase awareness and understanding of the oyster population in the Delaware Bay and has been building reefs for oysters in South Jersey since 2007. Project PORTS has provided the area with five acres of living oyster reefs that have supplied 20 million oysters with homes. This program has helped stabilize the oyster population and has encouraged more than 650 students to learn about the benefits of oysters.

F. State Officer Mileage

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2pm prior to each State Board Meeting in order to be eligible for compensation.

XIV. The meeting was adjourned at 11:22am.

NJ FF/ Association
Monthly T. er's Report

BEGINNING BALANCE: June 1, 2015

\$ 65,082.88

Deposits:	Project#	Project Description	Annual Budget	June	May	April	March	February	January	YTD Balance	Over/Under Budget
	1	Affiliation	\$ 49,000.00	\$ 300.00	\$ 1,910.00	\$ -	\$ -	\$ 3,717.00	\$ 6,730.00	\$ 52,704.00	\$ 3,704.00
	2	CDE's	\$ 4,725.00	\$ 72.00	\$ 36.00	\$ 709.00	\$ 433.00	\$ -	\$ 36.00	\$ 1,944.00	\$ (2,781.00)
	3	General Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 730.00	\$ -	\$ 730.00	\$ 730.00
	4	State Officers	\$ 1,015.00	\$ 180.00	\$ -	\$ -	\$ -	\$ -	\$ 18.00	\$ 288.00	\$ (727.00)
	5	LEAD	\$ 17,540.00	\$ -	\$ -	\$ -	\$ -	\$ 75.00	\$ 2,156.88	\$ 23,130.44	\$ 5,590.44
	6	State Convention	\$ 65,000.00	\$ 5,108.75	\$ 40,426.20	\$ 8,346.85	\$ -	\$ -	\$ -	\$ 64,097.85	\$ (902.15)
	7	National Convent	\$ 4,495.00	\$ 100.00	\$ -	\$ -	\$ 140.00	\$ 397.61	\$ 666.72	\$ 4,519.33	\$ 24.33
	8	Hort Expo	\$ 5,500.00	\$ -	\$ 70.00	\$ 280.00	\$ 612.00	\$ -	\$ -	\$ 3,742.24	\$ (1,757.76)
	9	National Leadersh	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	10	State Leadership	\$ 5,000.00	\$ 758.00	\$ 148.00	\$ 140.00	\$ 1,172.00	\$ 1,042.00	\$ 1,284.00	\$ 5,264.00	\$ 264.00
		Budgeted Income	\$ 152,275.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (152,275.00)
		Total Deposits	\$ -	\$ 6,518.75	\$ 42,590.20	\$ 9,475.85	\$ 2,357.00	\$ 5,961.61	\$ 10,891.60	\$ 156,419.86	\$ 4,144.86

Expenses:

Project #	Expense Description	Annual Budget	June	May	April	March	February	January	YTD Balance	Over/Under Budget
1	Affiliation	\$ 14,895.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,327.00	\$ 568.00
2	CDE's	\$ 5,148.00	\$ -	\$ -	\$ 882.00	\$ -	\$ 4,655.00	\$ 300.00	\$ 6,354.00	\$ (1,206.00)
3	General Supplies	\$ 5,230.00	\$ -	\$ -	\$ -	\$ 456.66	\$ -	\$ 71.98	\$ 4,226.82	\$ 1,003.18
4	State Officers	\$ 10,037.00	\$ 1,193.68	\$ -	\$ -	\$ 446.00	\$ 284.79	\$ -	\$ 7,174.71	\$ 2,862.29
5	LEAD	\$ 21,821.00	\$ -	\$ -	\$ -	\$ -	\$ 58.11	\$ -	\$ 23,747.74	\$ (1,926.74)
6	State Convention	\$ 69,171.00	\$ 5,094.11	\$ 2,738.72	\$ 22.00	\$ -	\$ 28.97	\$ -	\$ 71,432.12	\$ (2,261.12)
7	National Convent	\$ 9,656.00	\$ 2,750.00	\$ -	\$ -	\$ 1,069.26	\$ 421.40	\$ -	\$ 10,159.10	\$ (503.10)
8	Hort Expo	\$ 7,459.00	\$ -	\$ -	\$ -	\$ 3,912.24	\$ 1,108.00	\$ -	\$ 5,173.65	\$ 2,285.35
9	National Leadersh	\$ 2,027.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,498.72	\$ (471.72)
10	State Leadership	\$ 6,831.00	\$ -	\$ 500.00	\$ -	\$ 1,520.06	\$ 3,568.63	\$ -	\$ 7,824.19	\$ (993.19)
	Budgeted Expense	\$ 152,275.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,275.00
	Total Expenses	\$ -	\$ 9,037.79	\$ 3,238.72	\$ 904.00	\$ 7,404.22	\$ 10,124.90	\$ 371.98	\$ 152,918.05	\$ (643.05)

Ending Balance: June 30, 2015

\$ 62,563.84

New Jersey FFA Expenditures for FY 2015

Date	Description	Order #'s	Amount	MTD Total	YTD Total
	June				
	State Officers (P4)				
6/15/15	David P. Watts (mileage reim)		\$ 603.66		
6/15/15	Kristianne Dowd (mileage reim)		\$ 337.21		
6/15/15	Jenna Lynn Pinhas (mileage reim)		\$ 252.81		
				\$ 1,193.68	
	State Convention (P6)				
6/5/15	First Coast Promotions (tshirts, mugs & pins)		\$ 3,094.11		
6/5/15	NJ FFA Foundation (state convention awards)		\$ 2,000.00		
				\$ 5,094.11	
	National Convention (P7)				
6/11/15	National Convention (housing deposit)		\$ 2,750.00		
				\$ 2,750.00	
				\$ 9,037.79	\$ 152,918.05

**FY15
FFA Deposits**

<i>Proj #</i>	<i>Payor</i>	<i>CK#</i>	<i>Amount Deposit</i>	<i>MonthlyTotal</i>	<i>Yearly Total</i>
	June				
1	MCTS Sypek Center	42738	300.00		
	P1 Total			\$ 300.00	
2	Pemberton Township Board of Education	32061	72.00		
	P2 Total			\$ 72.00	
4	Lori A. Cahill	3537	30.00		
4	Erin E. Noble	2723	30.00		
4	Chelsey L. Fitton	102	30.00		
4	Tyler E. Kohlhaas	cash	30.00		
4	Hannah J. Mann	cash	30.00		
4	Morgan M. Rutar	cash	30.00		
	P4 Total			\$ 180.00	
6	cash		0.10		
6	Cumberland Regional School District	32736	54.00		
6	Ocean County Board of Ed	32137	1,734.00		
6	Somerset County Vocational and Technical	3209	475.95		
6	Rutgers (vendor fee)	3015289	25.00		
6	Woodstown Pilesgrove Regional	7533	920.70		
6	Rutgers (vendor fee)	3016963	25.00		
6	Belvidere Board of Education	3164	479.00		
6	North Warren Regional Board of Education	4149	1,395.00		
	P6 Total			\$ 5,108.75	
7	Bryan N. Leh	1231	100.00		
	P7 Total			\$ 100.00	
10	New Jersey Farm Bureau	4402	25.00		
10	Monmouth County Career Center	1547	39.00		
10	Camden County Technical Schools	181866	600.00		
10	Woodstown Pilesgrove Regional	7533	94.00		
	P10 Total			\$ 758.00	
				\$ 6,518.75	\$ 156,419.86