



# National FFA Organization

*Premiere Leadership*

*Personal Growth*

*Career Success*

New Jersey FFA Association · New Jersey Department of Agriculture  
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330  
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## New Jersey FFA “Unlock the Possibilities”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Alec McAlarnen, State FFA President  
Erin E. Noble, State FFA Specialist  
Mrs. Nancy J. Trivette, State FFA Advisor

DATE: August 1, 2011

RE: State FFA Executive Board Meeting  
**Monday, August 15, 2011 - 9:00 am – 4:15 pm**

1<sup>st</sup> Floor NJDA Auditorium, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:00 am – 12:00 pm – Building Relationships Workshop
- 12:15 pm – 12:50 pm – Lunch
- 1:00 pm – 2:00 pm- Special Visit
- 2:10 pm – 2:30 pm – Team Photo Shoot
- 2:45 pm – 4:30 pm- Chapter Visit Workshop

All State Executive Board members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. Lisa Ann Mosehera-Chernigovets will fill the Teacher Representative on the Executive Board, and will have voting power at each meeting in 2010-2011.

### AGENDA FOR THE AUGUST STATE MEETING

#### I. Opening Ceremonies

#### II. Minutes from the July State Meeting

#### III. Treasurer's Report

#### IV. Guest Introductions and Attendance

#### V. Committee Assignments

- A. Constitution, Bylaws & Program of Activities – Alec McAlarnen
- B. Membership & Chapter Relations – Ernie Arians
- C. State Leadership Activities – Jimmie Ferguson
- D. State Applications – Stephanie Tarlowe
- E. Career Development Evaluation and Review – Sam Rubenstein
- F. Horticultural Exposition Evaluation and Review – Gillian Armstrong
- G. State Convention Evaluation- Anna Lubas

#### The FFA Mission

*FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.*

- VI. Executive Committee Report** – Eric Nelson
- VII. Foundation Report** – James Ferguson
- VIII. Alumni Report** – Sam Rubenstein
- IX. Agricultural Education Advisory Council Report** – Alec McAlarnen
- X. Unfinished Business**
  - A. Summer CDE Results – Ernie Arians
  - B. State Presidents’ Conference – Jimmie Ferguson
  - C. National Leadership Conference for State Officers – Stephanie Tarlowe
  - D. National Convention- October 19-22, 2011
    - a. Flag Bearer – Jimmie Ferguson
    - b. Delegates – Stephanie Tarlowe
    - c. State Booth – Sam Rubenstein
    - d. State Suite – Gillian Armstrong
    - e. Recognition Program – Anna Lubas
  - E. State Theme T-Shirt and Thank You gift – Sam Rubenstein
  - F. Team Goal Action Plan – Jimmie Ferguson
  - G. Eastern States Exposition – Gillian Armstrong
- XI. New Business**
  - A. Leadership Experience and Development (LEAD)
    - a. Cost Analysis – Anna Lubas
    - b. Chapter Officer Leadership Training – Sam Rubenstein
    - c. State Greenhand Conference – Eric Nelson
    - d. Timeline – Ernie Arians
    - e. 360 Training – Anna Lubas
  - B. International Leadership Seminar for State Officers – Gillian Armstrong
  - C. Chapter Visits – Ernie Arians
  - D. Agriculture/Education Issues Discussion – Stephanie Tarlowe
  - E. State Officer Mileage
- XII. Closing Ceremonies**

*Next State Meeting - Monday, September 12, 2011  
 New Jersey Department of Agriculture  
 3<sup>rd</sup> Floor Division Director’s Conference Room  
 4:00 p.m.*

## AGENDA FOR THE JULY STATE MEETING

### I. Opening Ceremonies

Alec McAlarnen called the meeting to order at 9:05 a.m. Voting members in attendance were James Ferguson, Anna Lubas, Ernie Arians, Samuel Rubinstein, Gillian Armstrong, Eric Nelson, Rachel Layton, Julianne Robinson, Jessica McCosker and Mrs. Moschera-Chernigovets, teacher representative. State Staff in attendance were Mrs. Trivette, Mrs. Noble, and Ms. Butch.

### II. Minutes from the June State Meeting

**Motion by Eric Nelson** to accept the June minutes as read.

**Second by Anna Lubas. Motion Passes.**

### III. Treasurer's Report

**Motion by Anna Lubas** to accept the Treasurer's Report pending audit.

**Motion passes pending audit.**

### IV. Guest Introductions and Attendance

Nick Lavan, Genevieve Buck, Corey Blake of the Middlesex East Brunswick Chapter attended.

**Motion by Gill Armstrong** to give Jessica McCosker an unexcused tardy.

**Seconded by Eric Nelson. Motion Passes**

**Motion by Jimmie Ferguson** to give **Stephanie Tarlowe** an excused absence.

**Seconded by Ernie Arians. Motion Passes.**

### Committee Assignments

#### A. Constitution, Bylaws, & Program of Activities

No Report

#### B. Membership & Chapter Relations

No Report

#### C. State Leadership Activities

No Report

#### D. State Applications

No Report

#### E. Career Development Evaluation and Review

No Report

#### F. Horticultural Exposition Evaluation and Review

No Report

#### G. State Convention

No Report

### VI. Executive Committee Report

Eric Nelson explained how the committee is going to give the State Officers a "key" each month to help them "Unlock the Possibilities." The first key was "carpe diem."

### VII. Foundation Report

The next meeting will be July 19<sup>th</sup> at 6:00 pm at the New Jersey Department of Agriculture.

### **VIII. Alumni Report**

The last meeting was on June 8<sup>th</sup>. The meeting mainly focused on the Golf Tournament. The Golf Tournament was a huge success. The money raised will go towards scholarships and leadership development opportunities. The Alumni is also planning for the 1<sup>st</sup> annual 5K.

### **IX. Agricultural Education Advisory Council Report**

The next meeting will be in November.

### **X. Unfinished Business**

#### *A. SOLT (June 11-12, 2011)*

State Officer Leadership Training was held June 11-12 at the Rutgers EcoComplex in Columbus, New Jersey. Alumni members and State Staff facilitated workshops on Organization, Communication, Areas Knowledge, Being a Team Player, Influence, and Character.

#### *B. Alumni Golf Tournament (June 21, 2011)*

The Golf Tournament was held at Mercer Oaks Golf Course, in West Windsor, New Jersey on June 21<sup>st</sup>. Seventy-one golfers and various sponsors raised more than \$8,000 for scholarship and leadership development opportunities.

#### *C. Blast Off*

BLAST Off was held at the Mercer Conservation District in Hamilton Square from June 29- July 1, 2011. The team learned valuable skills in time management and communication skills, as well as focused on personal strengths and speech writing. We received our association jackets and unofficial official dress. Kris Elliot was our presenter, and he did an amazing job!

#### *D. Summer CDEs*

Dairy Handlers CDE will be held on Monday, July 25 at the Delaware state Fair. There are four contestants registered. Horse Judging will be held Wednesday, July 27. Ernie and Jessica will represent the Office of Agricultural Education. There are three teams registered. The winners of this event will represent New Jersey at the National FFA Convention.

#### *E. National Leadership Conference for State Officers*

NLCSO will be held from July 31- August 4, 2011 in Davis, West Virginia. New Jersey is responsible for a flag raising and opening ceremonies. We will focus on our chapter visitation program this year. Delaware, West Virginia, Puerto Rico, Virginia, New Jersey, and Maryland will be in attendance.

#### *F. State Presidents' Conference*

State Presidents' Conference will be held in Washington D.C. July 26-30, 2011. The conference focuses on the beginning stages of the delegate process. Alec and Jimmie will represent New Jersey at this conference.

#### *G. Chapter Banquets*

Last year's state officers finished off the banquet season. Eric attended Allentown's banquet where he was impressed with the amount of scholarship the chapter hands out to its members. Rachel delivered her speech at Salem Co. Vo. Tech's banquet. Alec went to East Brunswick banquet and the BCIT Westampton FFA Chapter luncheon. Jimmie went to Northern Burlington Middle School FFA Chapter banquet where they handed out many awards. Julianne went to Northern Burlington's banquet and delivered her retiring address and handed out awards. Shannon Norris, National FFA Western Region Vice President was also attended the banquet.

## **XI. New Business**

### **A. National Convention (October 19-22, 2011)**

#### **a. Flag Bearer**

Every state sends one representative to display the flag at convention this year's will be Jimmie Ferguson.

#### **b. Delegates**

Alec, Jimmie, and Stephanie will be delegates at national convention. Ernie is our delegate alternate.

**Motion by Ernie Arians** to choose the delegates by succession of office.

**Second by Jimmie Ferguson. Motion passes.**

#### **c. State Booth**

Each state showcases their agriculture and FFA in their state this year Sam will be displaying this.

**Motion by Sam Rubinstein** to volunteer to develop and host the State

**Second by Eric Nelson. Motion passes.**

#### **d. State Suite**

Gillian will meet and greet and host at any receptions that will be held typically Honorary American and National Officer Candidate.

**Motion by Gill Armstrong** to be the one responsible for the State Suite.

**Second by Anna Lubas. Motion passes.**

#### **e. Recognition Program**

The state association typically holds a recognition breakfast on the Wednesday morning of convention. Typically, short stand and deliver messages are shared throughout the morning. Each officer will have a part of the program.

**Motion by Eric Nelson** to make Anna Lubas Recognition Program Coordinator and Jimmie Ferguson the Flag Bearer.

**Seconded by Ernie Arians. Motion Passes.**

#### **f. National Officer Candidate-**

Eric will be serving as our National Officer Candidate.

### **B. State Theme T-shirt and Thank You gift**

The poll is still pending for the mugs. A final decision will be made at the work session. It was suggested that the state theme t-shirts be royal blue and to use the logo on Facebook.

### **C. Team Goal Action Plan**

We will establish our team goals by NLC SO. Each officer will be responsible for developing an action plan for one of the goals.

### **D. Eastern States Exposition**

The Eastern States Exposition is held in Springfield, Massachusetts. This is held as a preparation for National Convention. At Eastern States Exposition there are CDE competitions, Stars Programs, Floral Display Exhibits, Landscape Exhibits, Scholarships, and State FFA Internships for the Eastern Region State Presidents.

**E. Agricultural Issues Discussion**

Local Food Security has been a big issue everywhere. A supporter of Jersey Fresh is influencing the agriculture aspect of how important farm products are relevant to United States of America. Rutgers University is hosting a CASE Institute at Northern Burlington County Regional High School in August. New Jersey has several teachers training for CASE around the country this summer.

**F. State Officer Mileage**

State Officer Mileage for the month of July is due no later than 2:00 pm August 12, 2011.

**Motion by Anna Lubas** to accept her late mileage.

**Seconded by Eric Nelson. Motion Passes.**

**G. Other Business:**

It is with great sadness to share that Andrea Lohr lost her battle with cancer.

**Motion by Eric Nelson** to donate \$250 to the Andrea Lohr Leave a Legacy endowment with the Virginia FFA Foundation.

**Seconded by Julianne Robinson. Motion passes.**

Sam asked if the state would be willing to help with an FFA booth at the Monmouth County Fair. Mrs. Trivette reminded the team that it is appropriate to work with your local chapter with events like this. The state officers are committed to a lot of leadership training during the summer and it would be difficult to expect them to represent the association at every county fair. It is highly recommended that anyone interested should work with their home chapter and advisor.

Mrs. Noble confirmed that the 360 training will be held August 5 and 6. This is the curriculum that will be used for Chapter Officer Leadership Training.

**XII. Closing Ceremonies**

**XV. Adjournment**

The meeting was adjourned at 10:52 a.m.

New Jersey FFA Association  
Treasurer's Report for  
June 2011

BEGINNING BALANCE: June 1, 2011

\$54,203.48

<b>Deposits:</b>					
<i>Date</i>	<i>Project#</i>	<i>Project Description</i>	<i>Annual Budget</i>	<i>Monthly Income</i>	<i>YTD Balance</i>
	1	Dues	\$ 23,530.00	\$ 195.00	\$ 14,986.15
	2	Contests	\$ 4,050.00	\$ 959.00	\$ 5,302.00
	3	General Supplies			
	4	State Officers	\$ 925.00		\$ 770.00
	5	LEAD	\$ 12,200.00	\$ 2,583.00	\$ 14,702.00
	6	State Convention - Regis.	\$ 46,575.00	\$ 20,575.00	\$ 41,228.00
	7	National Convention	\$ 2,735.00		\$ 2,991.00
	8	Hort Expo	\$ 4,275.00	\$ 392.00	\$ 3,278.00
	9	National Leadership Conf.			
	10	State Leadership Event	\$ 3,375.00	\$ 2,369.00	\$ 4,204.00
		Total Deposits	\$ 97,665.00	\$ 27,073.00	\$ 87,461.15
<b>Expenses:</b>					
<i>Date</i>	<i>Project #</i>	<i>Expense Description</i>	<i>Annual Budget</i>	<i>Monthly Expense</i>	<i>YTD Balance</i>
	1	Dues 1,828 x \$5	\$ 12,670.00		\$ 13,714.00
	2	Contests	\$ 1,078.00	\$ 630.00	\$ 1,679.78
	3	General Supplies	\$ 3,220.00		\$ 2,601.50
	4	State Officers	\$ 10,603.00	\$ 1,036.01	\$ 13,752.47
	5	LEAD	\$ 11,146.00		\$ 15,844.45
	6	State Convention - Regis.	\$ 42,479.00	\$ 58,862.11	\$ 67,512.03
	7	National Convention	\$ 7,411.00		\$ 8,553.44
	8	Hort Expo	\$ 3,952.00		\$ 6,471.83
	9	National Leadership Conf.	\$ 2,065.00		\$ 2,065.00
	10	State Leadership Event	\$ 3,041.00		\$ 3,812.00
		Total Expenses	\$ 97,665.00	\$ 60,528.12	\$ 136,006.50

Ending Balance: June 30, 2011

\$20,748.36

NJ FFA Association Budget  
 FY 2012  
 July 1, 2011 - June 30, 2012

Project #	Project Name	# of Students	\$	Income	Expenses	Expense
						<b>Totals</b>
1	<b>Affiliation</b>			\$ 30,900.00		
		State				
		National			\$ 12,680.00	
	FFA Manuals	660	1.5		\$ 990.00	
	FFA Handbooks	165	10		\$ 1,650.00	
						\$ 15,320.00
2	<b>Career Development Events</b>	450	9	\$ 4,050.00		
	Scantrons	450	1		\$ 450.00	
	Fall CDE rental of room				\$ 100.00	
	Insurance for Students	250 x .23 x 1 day			\$ 57.00	
	Spring CDE rental of room				\$ 100.00	
	Insurance for Students	250 x .23 x 1 day			\$ 57.00	
	Rutgers Garden (rental)				\$ 300.00	
	Summer CDE					
	Insurance for Students	20 x .23 x 3 days			\$ 14.00	
	DE Registration Fee				\$ 225.00	
	Dairy Foods				\$ 75.00	
						\$ 1,378.00
3	<b>General Supplies</b>					
	Holiday Photo cards				\$ 150.00	
	Calendars				\$ 2,000.00	
	Insurance - Liability				\$ 628.00	
	Memberships- Farm Bureau, Ag Society				\$ 110.00	
	Judge Thank You				\$ 500.00	
						\$ 3,388.00
4	<b>State Officers</b>					
	Local Travel				\$ 6,000.00	
	State Presidents Conf.			\$ 90.00	\$ 600.00	
	Unofficial Official Dress				\$ 518.00	
	Insurance for SPC/Blast Off	10	7.5		\$ 75.00	
	Jackets/Business Cards				\$ 851.00	
	<b>BLAST OFF</b>					
	Coveys	7			\$ 341.00	
	Lodging				\$ 773.00	
	Meals				\$ 418.00	
	Banquet Speech W/S supplies				\$ 50.00	
	AAA membership				\$ 682.00	
	State Officer Candidate School	15	9	\$ 135.00	\$ 135.00	
	State Officer Application Fee	7	100	\$ 700.00	\$ 700.00	
						\$ 11,143.00
5	<b>Leadership Experience and Development</b>	100	122	\$ 12,200.00		
	Facility/meals/lodging	100	107		\$ 11,358.00	
	T-shirts				\$ 1,200.00	
	DJ				\$ 200.00	
	Supplies/Awards				\$ 100.00	
	Insurance for Students	100 x .23 x 2 days			\$ 46.00	
						\$ 12,904.00
6	<b>State Convention</b>	360	135	\$ 48,600.00		
	Facility/meals/lodging	360	100		\$ 36,000.00	
	Rental of MPR Rooms				\$ -	
	Supplies				\$ 200.00	
	Dance Refreshments				\$ 495.00	
	DJ for Dance				\$ 275.00	
	Dance Floor				\$ 908.00	
	Entertainment/Sound/lighting				\$ 1,400.00	
	Motivational Speaker				\$ 3,000.00	
	Insurance for Students	300 x .23 x 3 days			\$ 207.00	
	Ice Cream Social				\$ 638.00	
	State Awards				\$ 1,500.00	
	Printing of Programs				\$ 1,371.00	
	Convention Pins				\$ 962.00	
						\$ 46,956.00
7	<b>National Convention</b>			\$ 270.00		
	Delegates (Travel Allocation of \$90 x 3 =)			\$ 270.00	\$ -	
	State Officer Air Travel	6	300		\$ 1,800.00	
	NOC Room				\$ 500.00	
	SO Rooms	2	1200		\$ 2,400.00	
	State Officer/Delegate Registration				\$ 300.00	
	Room Deposits			\$ 1,800.00	\$ 1,800.00	
	Regional & National Fees	CDE's		\$ 665.00	\$ 655.00	
	Big E- Insurance for Students	40 x .23 x 2 days			\$ 18.00	
	Career Show Booth				\$ 100.00	
	Insurance for Students	100 x .23 x 6 days			\$ 138.00	
						\$ 7,711.00
8	<b>Hort Expo</b>	700	4	\$ 2,800.00		
	Floral Design Registration	75	25	\$ 1,875.00		
	Flowers/tables for Floral Design				\$ 1,599.00	
	tables/tablecloths for Hort Expo				\$ 1,700.00	
	Awards				\$ 541.00	
	Supplies- Ribbons				\$ 132.00	
	Floral Design					
	Insurance for Students	300 x .23 x 1 day			\$ 69.00	
						\$ 4,041.00
9	<b>National Leadership Conf. For State Officers</b>					
	Registration	7	150		\$ 1,050.00	
	Lodging	2	402		\$ 804.00	
						\$ 1,854.00
10	<b>Advocacy &amp; Legislative Leadership Day</b>	150	25	\$ 3,750.00	\$ 2,760.00	
	Supplies				\$ 349.00	
	Insurance for Students	150 x .23 1 day			\$ 31.00	
						\$ 3,140.00
	<b>Totals</b>			\$ 107,835.00	\$ 107,835.00	\$ 107,835.00